



Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



October 5, 2021

**DIVISION ADVISORY**

No. 000, s. 2021

**INVITATION TO THE WEBINAR SERIES ON DIGITAL LEARNING/FLEXIBLE  
LEARNING APPROACH FOR STUDENT LEARNING CONTINUUM**

TO: All Interested Personnel  
All Others Concerned  
*This Division*

1. This is to inform all interested personnel that the TUV Rheinland will conduct a Webinar Series on Digital Learning/Flexible Learning Approach for Student Learning Continuum on October 18, 20, & 22, 2021 via Zoom Meeting.
2. Attached are the following for your reference and guidance relative to the subject stated above:
  - a. Webinar Details
  - b. Registration Form
3. Participation to this webinar is voluntary.
4. For immediate and widest dissemination.

Encl.: As stated

Reference:

To be included in the Perpetual Index under the subject: WEBINAR

  
**DR. JEANELYN A. ALEMAN, CESO VI**  
OIC – Schools Division Superintendent

ZS-DM-SGOD-HRD-2021-10-035-0  
AMG-20211005



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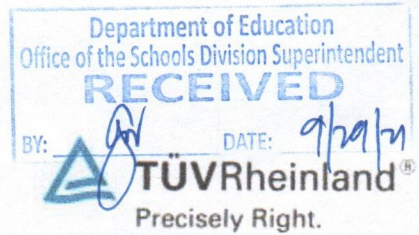
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**A responsive and relevant teacher webinar for ODL and FLO!**

**Calling all Public School Teachers (Elementary, Junior High School and Senior High School) with Career Level "Moving to Highly Proficient Teachers"!**

## **Webinar Series on Digital Learning/Flexible Learning Approach for Student Learning Continuum**

- ✓ Part of **TUVRP's EMPIRE** (Empowerment of Innovative and Resilient Educators) **Program for Teachers and School Leaders**
- ✓ A **NEAP-Recognized Training Program**
- ✓ Aligned with the **domains and strands of DepEd Order (DO) No. 001 s.2020** and the **Philippine Professional Standards for Teachers (PSST)**
- ✓ Conducted by **Education Supervisors from Department of Education (DepEd)** and **Professors of state universities and premiere private higher education institutions**

### **Learning Objectives and Outcomes:**

At the end of this webinar series, the participants should be able to:

1. Demonstrate the suggested **teaching strategies for online/digital learning** that enhance learner achievement in literacy and numeracy skills by means of obtaining an average grade of 3.5 during the demonstration teaching for digital learning.
2. Appraise and discuss with fellow training participants a range of teaching strategies for digital learning to develop **critical and creative thinking** as well as **higher order thinking skills** using the agreed criteria for teaching strategy appraisal.
3. Analyze with fellow training participants teaching strategies that are responsive to the **special educational needs of learners** in difficult circumstances including geographical isolation, health and safety concerns and socio-economic and political situations that may cause internet connection and electricity problems in accessing online classes.
4. Design and develop a **learning plan** that is aligned to **developmentally sequenced teaching and learning process** for varied learning needs and contexts.
5. Assess the effectiveness of **learning management system (LMS) in monitoring and evaluating (M & E)** learner progress and achievement using learner data using the agreed criteria for assessment.



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Website: [www.tuv.com/ph](http://www.tuv.com/ph)  
Facebook: TUVRheinlandPH

### **Webinar Details:**

Duration: **October 18, 20, 22, 2021, 8:30am-5:00pm**

Online Platform: **Zoom Meeting**

Registration fee: **Php 6,500/person VAT exclusive.**

### **Fee includes:**

- Soft copy of training handouts
- Workshop
- Learning Exercises-Training Certificate

A responsive and relevant teacher webinar for ODL and FLO!

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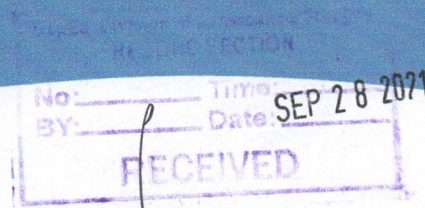
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# Registration Form

TÜV Rheinland Philippines, Inc.



TRAINING NAME:

TRAINING DATE:

## PARTICIPANT DETAILS

Company Name:

Company Address:

Participant Name:

Phone/Mobile:

Email Address:

Company T.I.N.

## BILLING DETAILS

Billing Address:

Bill to (Contact Person):

Email Address:

Contact Number:

## ADDITIONAL INFORMATION

- Fees are inclusive of training materials and certificate.
- Unless specified in the course brochure, training fees are subjected to a 12% VAT.
- All participants are required to pay the full training fee before the first day of training.

## CANCELLATION POLICY

- Cancellation of trainings by the client / participant later than 2 weeks before the start of the event is subject to a penalty of 50% of the participation fee as cancellation costs. The full participation fee must be paid for cancellation later than 1 week before the start of the event. The nomination of a substitute participant is acceptable as long as the training service has not yet started and the person being nominated meets the admission requirements.
- Training cancellation by the participant shall be made in writing addressed to the Organizer.

## DATA PRIVACY POLICY

I consent to regularly receiving interesting information regarding products and news, e.g. information regarding new services, changes in the law, invites to events, as well as cross-selling and upselling offers from all of the TÜV Rheinland companies via e-mail, telephone or post. I have the right to withdraw my consent at any time.

## GENERAL TERMS AND CONDITIONS

I have read, understood, and accept [TÜV Rheinland Philippines - Terms and Condition \(Academy\)](#)

# Highly Effective Manager

Civil Service Commission (CSC) Approved Training

## OVERVIEW

This 2-day managerial development course has been designed to provide baseline management and leadership skills in managing /leading people, processes, resources and handling team tasks effectively at work with the goal of running a high performing teams.

## COURSE RATIONALE

A 2-day facilitator-led training program has been designed to equip new line managers or existing ones with the following skills needed to develop a high performing team, adapting and effectively managing conflicts. The program focuses on managerial skills development such as problem solving and decision making, proactively managing organizational changes, planning, effective delegation, effective communication, meeting management and managing oneself.

## THIS COURSE IS RECOMMENDED FOR

Recently promoted employees transitioning to a managerial role, Department Head, Production Supervisors, Lead Auditors, and Plant Supervisors

## LEARNING OBJECTIVES

At the end of the seminar, participants should be able to:

- Identify the core responsibilities of being a manager
- Define and create team goals using the SMART framework
- Deliver an effective performance management session
- Conduct an effective 1 on 1 coaching
- Implement effective ways of championing a team

## LEARNING INVESTMENT

PHP6,500 + VAT

## SCHEDULE

[Click here to see training schedule](#)

## COURSE OUTLINE

### Module 1: Roles, Responsibilities and Accountabilities of a Manager

- Topic 1: Understanding Managerial Role and Responsibilities
- Topic 2: Basic managerial skills set and leadership skills
- Topic 3: Case Studies: Virtual Simulation – Problem solving and decision making tools and techniques

### Module 2: Goal Setting for Higher Team Performance

- Topic 1: Creating SMART Goals
- Topic 2: Art of Delegation
- Topic 3: Communicating Goals Effectively
- Topic 4: Interim Reviews

### Module 3: Managing Team Performance and Development

- Topic 1: Performance Management
- Topic 2: Art of Giving Feedback
- Topic 3: Steps to Delivering Difficult and Challenging Feedback

### Module 4: Coaching Skills

- Topic 1: Understanding Leadership Styles: Strengths, Weakness
- Topic 2: Identifying Opportunities for Coaching
- Topic 2: Questioning Techniques
- Topic 3: Closing and Summarizing

### Module 5: Dealing with Challenges

- Topic 1: Basic Personality Traits
- Topic 2: Managing Personalities Conflicts
- Topic 3: Identifying, adapting and managing crisis

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# Step-up Supervisory Leadership Training

Civil Service Commission (CSC) Approved Training

## OVERVIEW

A 2-day facilitator-led training program designed to equip newly appointed supervisors up to middle-level managers (supervisors, team leaders and front-line leaders) to understand the roles and provide tools in achieving the set organizational goals. Provides essential leadership skills needed to build and nurture a team at the same time gain the necessary skills and tools in managing and supervising team members to achieve sustainable organizational growth.

## COURSE RATIONALE

This course provides newly promoted supervisors, team leaders and front-line coordinators a better understanding of a supervisory role and its responsibilities, develop situational leadership mindset, communication and influencing skills while equipping oneself to managing change more effectively

## THIS COURSE IS RECOMMENDED FOR

Recently promoted employees/ Engineers, Line Leaders, QA/QC Engineers, Production Supervisors, Internal Quality Auditors, Lead Auditors, Plant Supervisors

## LEARNING OBJECTIVES

At the end of the seminar, participants should be able to:

- Know supervisory essential competence and skills' set
- Identify the roles, responsibilities and challenges of a supervisor
- Know the supervisor's toolkit on performance evaluation, problem solving and managing conflicts
- Benchmark the best practices of a model supervisor profile.

## LEARNING INVESTMENT

PHP6,500 + VAT

## SCHEDULE

[Click here to see training schedule](#)

## COURSE OUTLINE

### Module 1

Supervisory Role, Responsibilities and Challenges

- Topic 1: Understanding Supervisory Responsibilities
- Topic 2: Making The Transition: Assessing Leadership Qualities
- Topic 3: Recognizing Supervision Pitfalls

### Module 2

Supervisory Essentials

- Topic 1: Setting Targets and Delegating Effectively
- Topic 2: Communicating More Effectively

### Module 3

Supervisors Toolkit

- Topic 1: Conducting Performance Management
- Topic 4: Solving Problems and Making Decisions Confidently
- Topic 5: Managing Conflicts

### Module 4

Supervisory Best Practices

- Topic 1: Leading and Managing Teams
- Topic 2: Respecting Generational Differences
- Topic 3: Continuous Improvement Tools



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