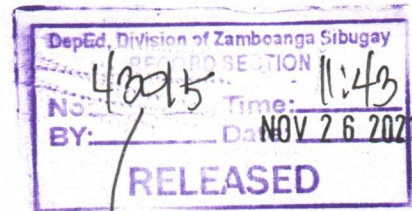




Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



November 23, 2021

**DIVISION MEMORANDUM**

No. 452, s. 2021

**DIVISION WEBINAR ON PRE-RETIREMENT INNOVATION AND OPTIONS FOR RESULTS (PRIOR)**

TO : All Identified Personnel  
All Others Concerned  
*This Division*

1. In response to the Civil Service Commission's mandate through the issuance of Memorandum Circular No. 23, s. 1993 and DepEd Order No. 81, s. 1994, there will be a **Division Webinar on Pre-Retirement Innovation and Options for Results (PRIOR)** on December 6-9, 2021 via MS Teams.
2. The objectives of the activity are:

**Terminal Objective**

1. Enable participants to increase knowledge, skills and abilities in pursuing a happy retirement life.

**Enabling Objectives**

At the end of the training program, participants should be able to:

1. illustrate the importance of having a positive mental attitude towards retirement;
  2. discuss the steps in retirement planning;
  3. explain and analyze the retirement laws, policies, rules and procedures and other legal issuances concerning the retirement to enrich the participant's understanding;
  4. identify options that sustain one's physical and spiritual well-being, highlight strengths, and reduce weaknesses in his personal entrepreneurial potential; and
  5. enhance the financial literacy and financial capability in making sound financial decisions.
3. Enclosed is the list of facilitators and program management team members.

4. Webinar link shall be provided to participants who shall register in the link <https://bit.ly/ZSPRIOR2021>.
5. Participants are expected to be in the virtual meeting room at exactly 7:30 in the morning.
6. For immediate and widest dissemination.

Enc. As stated

Reference: CSC MC No. 23, s. 1993

DO No. 81, s. 1994

To be included in the perpetual index under the following subjects:

TRAINING

PRIOR

*JR*  
**DR. JEANELYN A. ALEMAN, CESO VI**  
OIC – Schools Division Superintendent

ZS-DM-SGOD-HRD-2021-11-2530  
AMG-2021123



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**Enclosure 1. List of Trainers and PMT Members for the Webinar on PRIOR on December 6-9, 2021**

**A. Trainers and Program Management Team**

Name	Designation
1. Dr. Jeanelyn A. Aleman, CESO VI	OIC-SDS
2. Dr. Aurelio A. Santisas	OIC-ASDS
3. Dr. Jerry C. Bokingkito	SGOD Chief ES
4. Evelyn F. Importante	OIC Chief ES, CID
5. Rosmindo L. Ancheta, Jr.	SGOD EPS
6. Mary Beneth G. Lagroma	Accountant III
7. Dr. Alma Fraulein M. Garcia	SEPS, HRD
8. Renz Roy A. Ramos	AO IV, Personnel
9. Nora D. Albiso	PDO I, YFP
10. Rowena M. Custodio	AA VI
11. Ma. Livie A. Laque	AO IV, Records
12. Saniata D. Baral	Nurse II
13. Angelito A. Aballe	SEPS, M&E
14. Lloyd I. Rodriguez	EPS II, M&E
15. Daria Gay M. Mariquit	EPS II, HRD
16. Helen Grace Am-is	ADAS II, HRD
17. Claudia Luz Calizar	AA VI
18. Rosalie F. San Diego	AO II, Personnel
19. Joshua Marco Bucayan	AO II, Personnel
20. Ivy Capito	AO II, Personnel
21. Arnold Bandojo	AA VI, Personnel
22. Clint Daryll Dumajel	ADAS III, Personnel







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**TRAINING MATRIX**  
**PRE-RETIREMENT INNOVATIONS AND OPTIONS FOR RESULT (PRIOR)**  
**December 6 to 9, 2021**

<b>DAY 1 (December 6, 2021)</b>		
<b>Time</b>	<b>TOPICS/SESSIONS/ACTIVITIES</b>	
	<b>Activity/Session</b>	<b>Office/Person-in-Charge</b>
7:30AM – 8:30AM	Registration thru link	HRD
8:30AM – 9:30AM	Opening Program	HRD
9:30 – 9:35	<i>Coffee/Tea/Milo Break</i>	
9:35 – 10:35	<b>THE CHALLENGES OF RETIREMENT</b>	<b>ROSMINDO L. ANCHETA, JR</b> EPS, SGOD
10:35 – 10:40	<i>Energizer/Dance Exercise</i>	
10:40 – 11:40	<b>APPROACHES TO RETIREMENT, UNDERSTANDING ELDERLINESS AND GENDER SENSITIVITY</b>	<b>NORA D. ALBISO, RSW</b> PDO I/GAD Advocate
<b>DAY 2 (December 7, 2021)</b>		
7:45 – 8:15	MOL (Nationalistic Song, Ecumenical Prayer, Attendance Check, Energizer)	Training Team
8:15 – 9:15	<b>SAVING AND INVESTING</b>	<b>MARY BENETH G. LAGROMA</b> Accountant III
9:15 – 9:30	<i>Coffee/Tea/Milo Break</i>	
9:30 – 11:30	<b>TIPS AND TECHNIQUES ON RUBBER INDUSTRY</b>	<b>ANGELITO A. ABALLE</b> SEPS, M&E/Rubber Tapping Assessor
<b>DAY 3 (December 8, 2021)</b>		
7:45 – 8:15	MOL (Nationalistic Song, Ecumenical Prayer, Attendance Check, Energizer)	Training Team
8:15-10:00	<b>DEPED, DBM, PAG-IBIG, PHILHEALTH &amp; GSIS LAWS/POLICIES AND RETIREMENT REQUIREMENTS</b>	<b>RENZ ROY A. RAMOS, AO IV</b> (Personnel)  <b>MA. LIVIE A. LAQUE, AO IV</b> (Records)  <b>ROWENA M. CUSTODIO, AA I</b> (Personnel-Retirement In-charge)





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10:00 – 10:15	<i>Coffee/Tea/Milo Break</i>	
10:15-12 :00	<b>TERMINAL LEAVE BENEFITS (TLB) UPDATING OF SERVICE/LEAVE CREDITS</b>	↓

<b>Afternoon Session</b>		
1:15 – 1:30	MOL (Nationalistic Song, Attendance Check, Energizer)	Training Team
1:30 – 3:00	<b>GSIS PRE-RETIREMENT COUNSELING Retirement Requirements, Benefits and Other Claims</b>	<b>ENGR. MA. CHRISTINE TORRES</b> GSIS Staff Officer
3:00 – 3:10	↓	↓
3:10 – 4:30	<i>Coffee/Tea/Milo Break</i>	

**DAY 4 (December 9, 2021)**

7:45 – 8:15	MOL (Nationalistic Song, Ecumenical Prayer, Attendance Check, Energizer)	Training Team
8:15 – 10:00	<b>FINANCIAL MANAGEMENT FOR RETIREES</b>	<b>DARIA GAY M. MARIQUIT</b> EPS II, HRD
10:00 – 10:15	<i>Coffee/Tea/Milo Break</i>	
10:15 – 11:00	<b>HEALTH MANAGEMENT FOR RETIREES</b>	<b>KRISTOFFER SINSUAN, MD</b> Medical Officer III <b>SANIATA D. BARAL, RN</b> Nurse II
11:00 -12:00	oo00oo <b>Closing Program</b> oo00oo	

