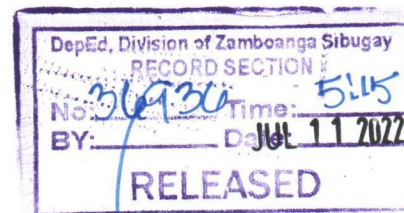




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



July 4, 2022

DIVISION MEMORANDUM

No. 245, s. 2022

**INSTRUCTIONS ON THE SUBMISSION OF THE INDIVIDUAL
PERFORMANCE COMMITMENT AND REVIEW FORM (IPCRF) OF
TEACHERS FOR SCHOOL YEAR 2021-2022**

To: OIC-ASDS
CID and SGOD Chiefs
Education Program Supervisors
PSDS/DICs
Elementary and Secondary School Heads and Teachers
All Others Concerned
This Division

1. This has reference to Memorandum DM-HROD-2022-1509 re Submission of the Individual Performance Commitment and Review Form (IPCRF) of Teachers for School Year 2021-2022.
2. Soft copy of the IPCRF shall be prepared by the Division Office through the SGOD-HRD and ICT sections.
3. Enclosed is a copy of the aforementioned Memorandum for your reference and guidance.
4. For immediate and widest dissemination.


DR. JEANELYN A. ALEMAN, CESO VI
Schools Division Superintendent

ZS-DM-SGOD-HRD-2022-07-115-0
AMG-20220704

Enc. As stated

Reference:

To be indicated in the perpetual index under the ff. subjects:

IPCRF

RPMS

PPST



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Republika ng Pilipinas


Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-HROD-2022-1509

TO : ALL REGIONAL OFFICE
ALL SCHOOLS DIVISION OFFICES
ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
ALL OTHERS CONCERNS

FROM :  WILFREDO E. CABRAL
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : *Instructions on the Submission of the Individual Performance
Commitment and Review Form (IPCRF) of Teachers for School Year 2021-
2022*

DATE : 27 June 2022

In light of the end of regular classes last June 24, 2022, all public school teachers are instructed to manually accomplish their Individual Performance Commitment and Review Form (IPCRF) for School Year (SY) 2021-2022. This is due to the Department's ongoing development and finalization of the enhanced electronic-IPCRF of teachers and preparation for the implementation of the career progression of teachers.

School Heads/Raters and Teachers are instructed to manually proceed with their scheduled RPMS Phase 3 (*Performance Review and Evaluation*) and Phase 4 (*Performance Rewarding and Development Planning*) activities using the prescribed Office Performance Commitment Form (OPCRF) and IPCRF prescribed in DepEd Order (DO) No. 2, s. 2015 (*Guidelines on the Establishment and Implementation of the Results-based Performance Management System in the Department of Education*).

For any clarifications or concerns, you may contact BHRD- Human Resource Development Division email address bhrod.hrdd@deped.gov.ph or telephone number: (02) 8470-6630.

For your information and dissemination.