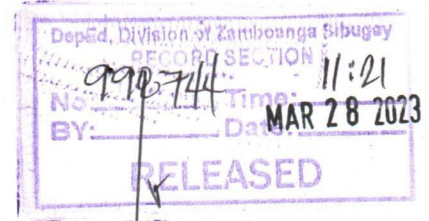




Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



27 March 2023

DIVISION MEMORANDUM

No. 171, s. 2023

**ORIENTATION WORKSHOP FOR PRIVATE SCHOOLS AND SUCs ON DATA  
MANAGEMENT INFORMATION REQUIREMENTS (DMIR) CUM PRIVATE SCHOOLS  
CONFERENCE**

To: OIC – Assistant Schools Division Superintendent  
Chiefs of SGOD and CID  
District Supervisors/District In-Charge  
Administrators/School Heads of Private Schools and SUCs  
Registrars of Private Schools and SUCs  
All Others Concerned

1. Pursuant to DepEd Order No. 027, s. 2019 entitled “Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes”, Schools Governance and Operations Division through the Planning and Research Section in collaboration with School Management Monitoring and Evaluation Team shall conduct a one-day **Orientation Workshop for Private Schools and SUCs on Data Management Information Requirements (DMIR) cum Private Schools Conference** on March 30, 2023 at Sibugay Grand Plaza Hotel, Sanito, Ipil, Zamboanga Sibugay.

2. The objectives of this activity are:

Terminal Objective: Orient the private schools and SUCs on the guidelines and procedures of Data Management Information Requirements (DMIR) for SY 2022-2023

Enabling Objectives:

1. Provide a common understanding of how data elements in the BEIS, SY 2022-2023 shall be prepared and uploaded in the system
2. Ensure proper implementation of the processes and protocols in BEIS data collection, encoding, and validation
3. Discuss common issues and concerns on the maintenance and operation of LIS
4. Discuss matters concerning private schools operation

3. School administrators, School Heads and Registrars are expected to attend the orientation workshop. Please see attached number of participants per school.

4. Participants are requested to bring a laptop and other necessary gadgets like a hard drive/USB, Wi-Fi, and extension wires among others during the conduct of the training workshop in as much as Private School Profiles and or State Universities and Colleges School Profile must be uploaded on the day of the workshop.



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5. All participants must register to defray expenses relative to venue and meals.
6. Other expenses that will be incurred by the division training team are chargeable against school MOOE and other local funds subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and strict compliance with this memorandum is desired.

  
**DR. JEANELYN A. ALEMAN, CESO V**  
Schools Division Superintendent

Reference: DO 27, s. 2019  
ZS-DM-SGOD-P&R-2023-03-095-0  
GCC-20230327



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### INDICATIVE TRAINING MATRIX

TIME	TOPIC	RESOURCE SPEAKER/ FACILITATOR
08:00 AM - 08:30 AM	Opening Preliminaries	
08:30 AM - 09:30 AM	Updates on the ff: a. DepEd Memo. No. 019 s. 2023 b. Status of SHS VP Participation of SUCs and LUCs c. Regional Memo. No. 53 s. 2023 d. Status on the Submission of Special Orders	Lloyd I. Rodriguez EPS II/ Private Coordinator
09:30 AM - 10:00 AM	Guidelines on DMIR	Glorife C. Clavero, SEPS PRS
10:00 AM - 10:30 AM	Mechanics on BEIS preparation, submission and validation	May C. Isnain, PO III
10:30 AM - 11:00 AM	Presentation of observations/findings on the previous BEIS validation	Alliza C. Dela Cruz, PRS staff
11:00 AM - 11:15 AM	LIS protocols and requirements	Glorife C. Clavero, SEPS PRS
11:15 AM - 12:00 PM	LIS Common Issues and Concerns	Jenifer L. Templado, Registrar
12:00 PM - 1:00 PM	LUNCH BREAK	
1:00 PM - 1:15 PM	LIS User Account and Management System	Erjie T. Mamogay, PRS staff
1:15 PM - 1:30 PM	Status of Submission of PRS reports	Rechel Capisnon, ADAS
1:30 PM - 1:45 PM	Findings on the submitted reports: - SF4, SF5, SF6, SF7	Mary T. Villa, Registrar
1:45 PM - 2:00 PM	- SFCR1 and SF10	Roeland Riev Dela Cruz, PRS staff
2:00 PM - 4:30 PM	Workshop	
4:30 PM - 4:45 PM	Synthesis and Ways Forward	Glorife C. Clavero, SEPS PRS
4:45 PM - 5:00 PM	Closing Preliminaries	

**NUMBER OF PARTICIPANTS PER SCHOOL FOR THE ORIENTATION  
WORKSHOP FOR PRIVATE SCHOOLS AND SUCs ON DATA  
MANAGEMENT INFORMATION REQUIREMENTS (DMIR) CUM PRIVATE  
SCHOOLS CONFERENCE**

**MARCH 30, 2023**

NO.	SCHOOL		DISTRICT	NUMBER OF PAX
	ID	NAME		
1	404872	Saint Paul School of Buug	Buug	3
2	404873	Western Mindanao Institute of Buug, Inc.	Buug	2
3	405526	International Colegio de Technologia	Buug	2
4	405533	St. John College of Buug Foundation, Inc.	Buug	2
5	456505	Buug Faith Kiddie Learning Center	Buug	1
6	456515	The Seeds of Life Christian School of Buug, Inc.	Buug	2
7	600153	Mindanao State University-Buug Campus	Buug	2
8	456508	Diplahan Adventist Elementary School, Inc.	Diplahan	1
9	456512	Diplahan Alliance Learning Center	Diplahan	1
10	404874	The Good Shepherd School of Imelda, Inc.	Imelda	2
11	402685	Universidad de Zamboanga - Ipil Campus	Ipil	2
12	404875	Dr. Aurelio Mendoza Memorial College	Ipil	3
13	404876	Ipil Alliance Christian Little Hands School, Inc.	Ipil	1
14	404877	Ipil Grace Christian School	Ipil	2
15	404878	Ipil District SDA Elementary School	Ipil	2
16	404879	Marcelo Spinola School	Ipil	3
17	404880	Marian College Inc.	Ipil	3
18	409640	Madrasato Salafiyah Al-Islamiyah	Ipil	1
19	409993	Global Technical School of Zamboanga, Inc.	Ipil	2
20	410157	Asia Academic Integrated School	Ipil	3
21	456506	Jack & Jill Preschool Center of UCCP, Ipil, Inc.	Ipil	1
22	456521	Aim High Colleges Incorporated	Ipil	3
23	456522	Pilgrim Baptist Preschool	Ipil	1
24	456528	Ipil Shiloh Preschool	Ipil	1
25	456529	Sibugay Technical Institute Inc.	Ipil	3



26	456530	Ipil Shepherd Montessori Center	Ipil	3
27	456532	Medina College Ipil, Inc.-High School Department	Ipil	2
28	456534	Sibugay's Matthew-Jackson School Inc.	Ipil	3
29	410746	Bible Baptist Academy of Ipil, Inc.	Ipil	1
30	404881	Kabasalan Alliance Kinder School, Inc.	Kabasalan	1
31	408696	JP Aballe Learning & Development Center, Inc.	Kabasalan	1
32	404884	Xavier High School	Mabuhay	3
33	456513	Malinao Alliance Karis Learning Center, Inc.	Mabuhay	1
34	600234	Western Mindanao State University - Mabuhay Campus	Mabuhay	2
35	404885	Malangas Institute	Malangas	2
36	404886	Malangas District SDA Elementary School	Malangas	1
37	409639	Madrasato Nowrol Hudah Al-Islamiyah	Malangas	1
38	409641	Madrasato Darus Salam Al-Islamiyah	Malangas	1
39	456514	Malangas Alliance Learning Center	Malangas	3
40	409642	Madrasato Nowrol Haq Al-Islamiyah	Naga	1
41	409643	Madrasato Nowrol Eiman Al-Islamiyah	Naga	1
42	409645	Markadz Abdulwahab Assuhail	Naga	1
43	410130	Madrasato Nowrol Hidayah Al-Islamiyah	Naga	1
44	410131	Madrasato Da'rul Arqam Al-Islamiyah	Naga	1
45	410132	Madrasato Habib Mohammad Al-Islamiyah	Naga	1
46	456531	Cornerstone Baptist Learning Center	Naga	1
47	404888	Loyola High School	Olutanga	3
48	456517	Firm Alliance Christian Tender School, Inc.	Olutanga	1
49	456524	Payao Alliance Kindergarten School	Payao	1
50	456501	Christian Alliance Missionary Academy, Inc.	R.T. Lim	1
51	456507	R.T. Lim Adventist Kinder School	R.T. Lim	1
52	404889	Batu SDA Elementary School	Siay	1
53	407378	Zamboanga Peninsula Technical Colleges, Inc.	Talusan	2
54	456516	Titay Alliance Early Childhood Development Center	Titay	3
55	456520	Global Academy Institute of Technology Foundation, Inc.	Titay	2
56	456527	Luis Amigo Elementary School, Inc.	Titay	1
57	410473	Kulliyato Salman Alfaresey (Safey Colleges, Inc.)	Tungawan	1
<b>TOTAL</b>				<b>98</b>