



Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



28 March 2023

**DIVISION MEMORANDUM**

No. 73, s. 2023

**APPLICATION FOR GRATUITOUS PERMITS FOR SPECIAL USES  
OF IDENTIFIED SCHOOLS IN FOREST LANDS**

To: OIC- Assistant Schools Division Superintendent  
CID Chief  
SGOD Chief  
Public Schools District Supervisors/District In-Charge  
Public Elementary and Secondary School Heads  
*This Division*

1. Pursuant to DepEd Order 57, s. 1995 entitled, *School Site Acquisition and Documentation for all Public Elementary and Secondary Schools* and DENR Administrative Order No. 2022-1 or the *Guidelines in Granting Government Agencies Gratuitous Permits for the Special Uses of Forest Lands*, attached herein are the initial list of schools directed to process their permits through the Community Environment and Natural Resources Office (CENRO) – Kabasalan (District 1).
2. Corollary thereto, the following are requirements to be complied with:
  - a. Letter of Intent
  - b. Certification as to the land classification of the area being applied for GSUP to be issued by DENR
  - c. GIS-generated map of the area
  - d. Appropriate certification from the National Commission on Indigenous Peoples
  - e. Indicative Management Plan
  - f. Proof of budget allocation for the development and management of the project
  - g. Agency resolution or authorization designating the authorized representative of the national government agency/ies and other relevant agencies to officially apply with the DENR regarding gratuitous permit acquisition




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- h. Local Government Unit (LGU) endorsement (in case the applicant is an NGA)
3. All schools herein are enjoined to process their permits and submit the original copy to the Schools Division Office on or before June, 2023.
4. For strict compliance.

  
**DR. JEANELYN A. ALEMAN, CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: DENR Administrative Order No. 2022-1  
To be indicated in the Perpetual Index  
under the following subject:  
SCHOOL SITES  
TITLING

ZS-DM-OSDS-LO-2023-03-025-0  
TAMC20230328



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**LIST OF SCHOOLS TO SUBMIT DOCUMENTS FOR SURVEY AND TITLING  
OF SCHOOL SITES AND REGISTRATION OF SPECIAL PATENTS**

**NAGA DISTRICT**

1. Guintolan Elementary School
2. Sandayong Elementary School
3. Tilubog Elementary School
4. Tipan Elementary School
5. Upper Tipan Elementary School
6. Cabong Elementary School
7. Goling Elementary School
8. Calucap Primary School

**R.T. LIM DISTRICT**

1. Butalian Elementary School
2. Fatima Elementary School
3. Guinabucan Elementary School
4. Malubal Elementary School
5. Motop Elementary School
6. Palmera Elementary School
7. Perfecto Elementary School
8. Remedios Elementary School
9. Siawang Elementary School
10. Sto. Rosario Elementary School
11. Taruc Elementary School
12. Tiling Elementary School
13. Z-Gold (Hose) Elementary School
14. Pinili Elementary School
15. Gutayan Elementary School
16. Casay Primary School
17. Amoran Primary School

**SIAY DISTRICT**

1. Bagong Silang Elementary School
2. Balagon Elementary School
3. Balingasan Elementary School
4. Buyogan Elementary School



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5. Camanga Elementary School
6. Magsaysay Elementary School
7. Mahayahay Elementary School
8. Maligaya Elementary School
9. Maniha Elementary School
10. Princesa Sumama Elementary School
11. San Isidro Elementary School
12. Upper Balagon Elementary School
13. Villagrancia Elementary School

**TITAY DISTRICT**

1. Palomoc Elementary School
2. San Isidro Elementary School
3. Pinili Elementary School
4. Gugawang Bugas Elementary School

**TUNGAWAN DISTRICT**

1. Datu Tumanggong Elementary School
2. Little Margos Elementary School
3. Malungon Elementary School
4. San Isidro Elementary School
5. Limanon 2 Primary School

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Nothing Follows

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