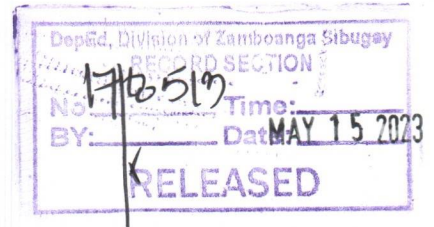




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



12 May 2023

DIVISION MEMORANDUM

No. 260, s. 2023

**DIVISION ORIENTATION AND SIMULATION TRAINING FOR NEW AGENCY
MERIT SELECTION PLAN (MSP), RECRUITMENT, SELECTION AND
APPOINTMENT (RSA) GUIDELINES**

TO : All DepEd Sibugay Personnel
All Others Concerned
This Division

1. This is to inform all concerned personnel that there shall be a **Division Orientation and Simulation Training for New Agency Merit Selection Plan (MSP), Recruitment, Selection and Appointment (RSA) Guidelines** on **May 22-24, 2023** for Learning & Development Committee Members and District Sub-Committee Members and on **May 25, 2023** for Division Office Personnel. Venue shall be announced as soon as bidding process has been completed.

2. The objectives of this activity are:

Terminal Objective

1. Enable participants and implementers to conduct a fair, transparent, and effective recruitment, selection, and appointment process in accordance to the New Agency Merit Selection Plan, Recruitment, Selection, and Appointment Guidelines.

Enabling Objectives:

At the end of the training, the participants shall be able to:

1. define the key concepts and principles of the New Agency Merit Selection Plan (MSP);
 2. identify the process and stages of the RSA;
 3. evaluate applicants based on the merit and fitness for the job;
 4. conduct interviews and other selection techniques in a fair and transparent manner;
 5. apply the legal and ethical guidelines for recruitment, selection and appointment of personnel; and
 6. prepare action plan for the cascading or rollout of the orientation and simulation to all personnel of their respective assignment.
3. Enclosed is the list of participants, trainers, and PMT to this activity.

4. Provisions:
 - a. Venue, accommodation, meals, supplies and other administrative expenses are chargeable against HRD funds.
 - b. Travel expenses of the participants are chargeable against local funds.
 - c. All expenses are subject to existing accounting and COA rules and regulations.
5. All attendees are hereby directed to comply with the following safety and health protocols:
 - a. Wearing of face masks in case of cough or not feeling well
 - b. Bringing of own ballpen
 - c. Maintain social distancing
6. This memorandum shall serve as travel authority to all identified personnel.
7. Please be guided accordingly.


VIRGILIO P. BATAN, JR., CESO VI.
Schools Division Superintendent

Enc. As stated

To be included in the perpetual index under the following subjects:

TRAINING RSP MSP

ZS-DM-SGOD-HRD-2023-05-152

AMG-20230512



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SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

Enclosure 1. List of Participants, Trainers and PMT

A. PARTICIPANTS FOR BATCH 1 (May 22-24, 2023)

NO.	NAME	DISTRICT	DESIGNATION
1.	Erma C. Unabia	Alicia District	Chairperson of L & D Committee and District Selection Sub-Committee
2.	Angelie Susan Javier	Alicia District	District Selection Sub-Committee Member
3.	Grace Mae B Suan	Alicia District	District Selection Sub-Committee Member
4.	Reynaldo Alvarador	Alicia District	District Selection Sub-Committee Member
5.	Leonardo Cape	Alicia District	District L & D Member
6.	Robinaire B. Pajel	Alicia District	District Secretariat
7.	Silveria P. Pagayon	Buug District	Chairperson of L&D Committee and District Selection Sub-Committee
8.	Angela L. Inding	Buug District	District L& D Focal
9.	Benedict R. Revelo	Buug District	District Selection Sub-Committee Member
10.	Jelfin C. Ediang	Buug District	District Selection Sub-Committee Member
11.	Peter Jone B. Gaylo	Buug District	District Selection Sub-Committee Member
12.	Marvin Sille	Buug District	District Secretariat
13.	Meishel P. Batan	Diplahan District	Chairperson of L&D Committee and District Selection Sub-Committee
14.	Ana Marie A. Kalang-ad	Diplahan District	District L& D Focal
15.	Gernin S. Larano	Diplahan District	District Selection Sub-Committee Member
16.	James Christopher P. Fuerte	Diplahan District	District Selection Sub-Committee Member
17.	ELIZABETH T. REMOTIGUE	Diplahan District	District Selection Sub-Committee Member
18.	Reden S. Gargoles	Diplahan District	District Secretariat
19.	SALVADOR D. ARQUILITA	Imelda District	Chairperson of L&D Committee and District Selection Sub-Committee
20.	Juthier Yorag, EdD	Imelda District	District L& D Focal
21.	Mengel B. Pelones	Imelda District	District Selection Sub-Committee Member
22.	REYNANTE B. DIODOS	Imelda District	District Selection Sub-Committee Member

23.	Ivy A. Samson	Imelda District	District Selection Sub-Committee Member
24.	Eldhen Faith T. Rivero	Imelda District	District Secretariat
25.	Rosana A. Wooton	Ipil District	Chairperson of L&D Committee and District Selection Sub-Committee
26.	Ariel M. Eraldo	Ipil District	District L& D Focal
27.	Minerva T. Carballo	Ipil District	District Selection Sub-Committee Member
28.	Riza D. Morados	Ipil District	District Selection Sub-Committee Member
29.	Nonito E. Bahi-an	Ipil District	District Selection Sub-Committee Member
30.	Ruby Rosalie C. Morales	Ipil District	District Secretariat
31.	VIRGINIA D. CABRERA	Kabasalan District	Chairperson of L&D Committee and District Selection Sub-Committee
32.	Lucille S. Wooton	Kabasalan District	District L& D Focal
33.	Ivee Rose D. Sandoval	Kabasalan District	District Selection Sub-Committee Member
34.	Jessibeth B. Dela Cruz	Kabasalan District	District Selection Sub-Committee Member
35.	Dennis M. Yape	Kabasalan District	District Selection Sub-Committee Member
36.	Alejandro B. Castillare Jr.	Kabasalan District	District Secretariat
37.	Anastacio C. Calonge	Mabuhay District	Chairperson of L&D Committee and District Selection Sub-Committee
38.	Zuriel E. Conturno	Mabuhay District	District L& D Focal
39.	Marlyn A. Calonge	Mabuhay District	District Selection Sub-Committee Member
40.	Rolando B. Bantillo, Jr.	Mabuhay District	District Selection Sub-Committee Member
41.	Homer Ian S. Zamodio	Mabuhay District	District Selection Sub-Committee Member
42.	Resty S. Francisco	Mabuhay District	District Secretariat
43.	Dennis D. Silva	Malangas District	Chairperson of L&D Committee and District Selection Sub-Committee
44.	Genelyn Suan	Malangas District	District L&D Member
45.	Arlyn B. Taping	Malangas District	District Selection Sub-Committee Member
46.	Joel Ferrer	Malangas District	District Selection Sub-Committee Member
47.	Leonora A. Pastor	Malangas District	District Selection Sub-Committee Member
48.	Gladys E. Bathen	Malangas District	District Secretariat
49.	Maria S. Cruz	Naga District	Chairperson of L&D Committee and District Selection Sub-Committee

50.	Mercelisa D. Duldol	Naga District	District L&D Member
51.	Joan Melrose T. Elnas	Naga District	District Selection Sub-Committee Member
52.	Merlita A. Batulan	Naga District	District Selection Sub-Committee Member
53.	Myra M. Lauronal	Naga District	District Selection Sub-Committee Member
54.	Nida A. Espedes	Naga District	District Secretariat
55.	JOSYN C. TEMPORADA	Olutanga District	Chairperson of L&D Committee and District Selection Sub-Committee
56.	Teresita D. Lucaylucay	Olutanga District	District L&D Member
57.	ROLANDO B. LAURIE	Olutanga District	District Selection Sub-Committee Member
58.	URBANA R. SAYCO	Olutanga District	District Selection Sub-Committee Member
59.	ELIEZER D. GEOLAGA	Olutanga District	District Selection Sub-Committee Member
60.	JENEVIE BACANE	Olutanga District	District Secretariat
61.	MARDIE A. ACOTANZA	Payao District	Chairperson of L&D Committee and District Selection Sub-Committee
62.	GABRIEL T. GALLEPOSO	Payao District	District L&D Focal
63.	GINA B. ROMISCAL	Payao District	District Selection Sub-Committee Member
64.	JOCELYN C. ISSA	Payao District	District Selection Sub-Committee Member
65.	Mary Carl T. Bragat	Payao District	District Selection Sub-Committee Member
66.	DENNIS B. ESPERANZA	Payao District	District Secretariat
67.	ANTONIA S. GUMANDAO	RT Lim District	Chairperson of L&D Committee and District Selection Sub-Committee
68.	Fatima Collantes	RT Lim District	District L&D Focal
69.	FELIX A. SUMALINOG	RT Lim District	District Selection Sub-Committee Member
70.	MILKE B. CAILING	RT Lim District	District Selection Sub-Committee Member
71.	FLORA H. SUBONG	RT Lim District	District Selection Sub-Committee Member
72.	MARNIE T. SAN JUAN	RT Lim District	District Secretariat
73.	Hope R. Acuesta	Siay District	Chairperson of L&D Committee and District Selection Sub-Committee
74.	Romulo Cadampog	Siay District	District L&D Member
75.	Lucia P. Catubay	Siay District	District Selection Sub-Committee Member
76.	Lhorelle L. Cabalida	Siay District	District Selection Sub-Committee Member

77.	Rey Dalumpines	Siay District	District Selection Sub-Committee Member
78.	Jenette G. Delos Reyes	Siay District	District Secretariat
79.	Joseph A. Castro	Talusan District	Chairperson of L&D Committee and District Selection Sub-Committee
80.	Jay Ryan A. Detalla	Talusan District	District Selection Sub-Committee Member
81.	Gloria Rosales	Talusan District	District Selection Sub-Committee Member
82.	Leonora Olavidez	Talusan District	District L&D Member
83.	Marylen B. Godinez	Talusan District	District Selection Sub-Committee Member
84.	Redgen Ponce	Talusan District	District Secretariat
85.	Marilou B. Chio	Titay District	Chairperson of L&D Committee and District Selection Sub-Committee
86.	Rosario Q. Ortiz	Titay District	District L&D Focal
87.	Esteban Canones, Jr.	Titay District	District Selection Sub-Committee Member
88.	Myrlin Lazo	Titay District	District Selection Sub-Committee Member
89.	Faustino Tunitay	Titay District	District Selection Sub-Committee Member
90.	Loregie Bontuyan	Titay District	District Secretariat
91.	Gayo T. Senturias	Tungawan District	Chairperson of L&D Committee and District Selection Sub-Committee
92.	Ma. Nelia C. Ibarra	Tungawan District	District L&D Focal
93.	Anaclito Villaceran	Tungawan District	District Selection Sub-Committee Member
94.	Christopher Y. Caitum	Tungawan District	District Selection Sub-Committee Member
95.	Yolanda R. Benito	Tungawan District	District Selection Sub-Committee Member
96.	Mary Kriscel D. Balvuenza	Tungawan District	District Secretariat
97.	Evelyn F. Importante	Division Office	
98.	Rose Marie E. Diocares	Division Office	
99.	Rosmindo L. Ancheta, Jr.	Division Office	
100.	Lilian C. Damaso	Division Office	
101.	Jenny D. Dosil	Division Office	
102.	Grace Beta D. Ledda	Division Office	
103.	Gina I. Lihao	Division Office	

104	Estrelita A. Peña	Division Office	
105	Francisca R. Bulacan	EPS II-ALS	
106	Ramil T. Gabin	EPS II-ALS	

B. TRAINERS AND PMT

No.	Name	Item Position/Designation
1.	Virgilio P. Batan, Jr., CESO VI	SDS
2.	Dr. Aurelio A. Santisas	OIC – ASDS
3.	Dr. Oliver B. Talaoc	Chief ES, SGOD
4.	Evelyn F. Importante	OIC Chief ES, CID
5.	Grace R. Jugno	AO V, Admin
6.	Alma Fraulein Garcia	SEPS, HRD
7.	Renz Roy A. Ramos	AO IV, Personnel
8.	Joshua Marco A. Bucayan	AO II, Personnel
9.	Arnold Bandojo	AA I
10.	Rommel L. Gustilo	AO II
11.	Angelito A. Aballe	SEPS, M&E
12.	Lloyd I. Rodriguez	EPS II, M&E
13.	Ellen Mae F. Villasis	EPS II, HRD
14.	Helen Grace P. Am-is	AO II, HRD
15.	Cladia Luz A. Calizar	ADAS III
16.	Saniata Baral	Nurse II
17.	Teresalbe A. Acapulco	AA VI, SGOD

C. PARTICIPANTS FOR BATCH 2 (May 25, 2023)

No.	Name	Item Position/Designation
1.	Virgilio P. Batan, Jr., CESO VI	SDS
2.	Dr. Aurelio A. Santisas	OIC – ASDS
3.	Rex A. Ventura	Administrative Officer IV
4.	Therese Angelie M. Camache	Attorney III
5.	Jekyll D. Cadungog	Information Tech. Officer I
6.	Ryan A. Suganob	AO-II
7.	Mary Beneath G. Lagroma	Accountant III
8.	Agapito Ordoña	AO-II
9.	Ezra A. Canilla	ADAS III
10.	Maria Aylene Mascariñas	AO V, Budget
11.	Jenries Dei N. Fernandez	AO-II
12.	Renz Roy A. Ramos	AO IV, Personnel
13.	Joshua Marco A. Bucayan	Administrative Officer II
14.	Rosalie F. San Diego	Administrative Officer II
15.	Rommel L. Gustillo	Administrative Officer II
16.	Ivy A. Capito	Administrative Officer II
17.	Clint Daryl F. Dumajel	Administrative Assistant III
18.	Arnold M. Bandojo	Administrative Aide VI
19.	Ryan Daño	AO IV, Cash
20.	Rovie Lizette G. Liberato	AO-II
21.	Ma. Levie A. Laque	AO IV, Records
22.	Manuelita M. Dupo	AO-II

23	Rheeze Nassaie	AO IV, Supply
24	Tiblani H. Yusop	AO-II
25	Oliver B. Talaoc	Chief Education Supervisor
26	Angelito A. Aballe	SEPS – M&E
27	Nora D. Albiso	PDO I
28	Rosmindo, Jr. L. Ancheta	EPS - SGOD
29	Liezel R. Capitanea	EPS II - EPS
30	Alma Fraulein M. Garcia	SEPS – HRD
31	Richard C. Laurea	SEPS - Soc Mob
32	Ellen Mae E. Villasis	EPS II -HRD
33	Rafael J. Querubin	PDO II
34	Lloyd T. Rodriguez	EPS II - M&E
35	Alma A. Usop	PDO I
36	Gemma Malicay	PDO-II
37	Irene Jee A. Alima	Librarian II
38	Glorife C. Clavero	SEPS – P&R
39	May C. Isnain	Planning Officer III
40	Jennifer L. Templado	Registrar
41	Tolomeo, Jr. T. Tesoro	Engineer III
42	Nancy S. Cichon	Dentist II
43	Christlen Delgado	Dentist II
44	Saniata D. Baral	Nurse II



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