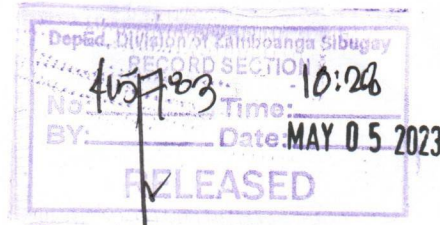




Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



**Office of the Schools Division Superintendent**

04 May 2023

**OFFICE ORDER**

No. 011, s. 2023

**DESIGNATION AS OIC – OFFICE OF THE SCHOOLS DIVISION  
SUPERINTENDENT, DIVISION OF ZAMBOANGA SIBUGAY**

To: **AURELIO A. SANTISAS, CESE**  
OIC – Assistant Schools Division Superintendent

1. In view of the schedule of the undersigned on the Merit Selection Plan (MSP) and Recruitment, Selection and Appointment (RSA) Guidelines Orientation for DepEd Appointing Officers/Authorities at Cebu City, you are hereby designated as In – Charge of Office, in addition to your present duties and responsibilities, effective May 8 – 11, 2023, until his return.
2. As such, you shall act on matters which are routinary in nature and shall hold in abeyance those which are discretionary on his part. However, urgent matters which require immediate action should be communicated directly to him for instruction.
3. For this purpose, you shall affix your signature in official documents in the manner presented hereunder.

For the Schools Division Superintendent:

**AURELIO A. SANTISAS, CESE**  
OIC – Assistant Schools Division Superintendent  
In – Charge of Office

4. For information, guidance, and compliance.

**VIRGILIO P. BATAN JR., CESO VI**  
Schools Division Superintendent

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GMCL20230504



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