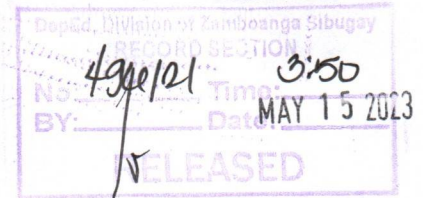




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



Office of the Schools Division Superintendent

15 May 2023

OFFICE ORDER

No. 012, s. 2023

**DESIGNATION AS OIC - OFFICE OF THE SCHOOLS DIVISION
SUPERINTENDENT, DIVISION OF ZAMBOANGA SIBUGAY**

To: AURELIO A. SANTISAS, CESE
OIC - Assistant Schools Division Superintendent

1. In view of the schedule of the undersigned on the Mindanao Development Forum at Davao City, you are hereby designated as In - Charge of Office, in addition to your present duties and responsibilities, effective May 17 - 19, 2023, until his return.
2. As such, you shall act on matters which are routinary in nature and shall hold in abeyance those which are discretionary on his part. However, urgent matters which require immediate action should be communicated directly to him for instruction.
3. For this purpose, you shall affix your signature in official documents in the manner presented hereunder.

For the Schools Division Superintendent:

AURELIO A. SANTISAS, CESE
OIC - Assistant Schools Division Superintendent
In - Charge of Office

4. For information, guidance, and compliance.

VIRGILIO P. BATAN JR., CESO VI
Schools Division Superintendent

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