



Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**

11 April 2024

**DIVISION MEMORANDUM**

No. 188, s. 2024

**PRE-PLANNING ACTIVITY FOR THE CONDUCT OF DIVISION TRAINING OF  
TRAINERS ON MATATAG CURRICULUM FOR TEACHERS AND  
SCHOOL LEADERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
All Identified Personnel  
All Others Concerned  
*This Division*



1. In reference to the upcoming conduct of Division Training of Trainers on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7 Teachers and School Leaders, this division scheduled a pre-planning activity on **17 April 2024**, 8:00 am at Talisay Heights, Ipil, Zamboanga Sibugay.
2. This aims to establish a comprehensive timeline, identify resource requirements, and outline logistical arrangements to ensure the smooth execution and success of the training program.
3. All attendees are advised to bring laptops to be used during the planning activities.
4. Enclosed is the list of personnel directed to attend the pre-planning activity.
5. This memorandum shall serve as travel authority to all identified attendees.
6. For immediate and widest dissemination

**VIRGILIO P. BATAN, JR., CESO V**  
Schools Division Superintendent

Encl.: As stated  
Reference: None  
To be indicated in the perpetual index under the ff. subjects:  
PRE-PLANNING L&D

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📍 Pangl, Ipil, Zbga. Sibugay  
☎ (062) 333-5492  
✉ zamboanga.sibugay@deped.gov.ph  
🌐 depedzamboangasibugay.ph