



Republic of the Philippines  
**Department of Education**  
REGION IX - ZAMBOANGA PENINSULA  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



02 July 2024

**DIVISION MEMORANDUM**

No. 274 s. 2024

**CONDUCT OF DISTRICT ROLL OUT OF GRADE 1 TEACHERS AND SCHOOL HEADS ON THE ADMINISTRATION OF THE MULTI-FACTORED ASSESSMENT TOOLS (MFAT)**

TO: Assistant Schools Division Superintendent  
SGOD and CID Chief  
PSDSs/DICs  
All Elementary School Heads  
All Grade 1 Teachers  
All other Concern  
This Division

1. This memo outlines the procedures and expectations for the district-wide rollout and training of grade 1 teachers and school heads on the administration of Multi-factored Assessment Tools on Friday, July 5, 2024.
2. This one-day initiative aims to:
  - a. Understand the components and benefits of multi-factored assessment tools (MFAT)
  - b. Equip participants with the knowledge and skills necessary to implement (MFAT)
  - c. Practice on MFAT process through simulation on the different scenarios
3. Each district is also requested to submit Accomplishment Report right after the conduct of the activity.
4. Travel and relative expense are chargeable to school MOOE and other funds available subject to the usual government rules and procedures.
5. Teachers who are members of the PMT and participants will be entitled to one (1) day service credit (as outlined in DepEd Memo No. 53, s. 2003).
6. Immediate dissemination of this memorandum is highly desired.

**VIRGILIO P. BATAN JR., CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: DM 113, s 2024

To be indicated in the Perpetual Index under the following subjects:

SPED MFAT

ZS-DM-CID-2024-07-\_\_\_\_\_

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Pangi, Ipil, Zamboanga Sibugay, 7001

(062) 333-5492

zamboanga.sibugay@deped.gov.ph

depedzamboangasibugay.ph

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