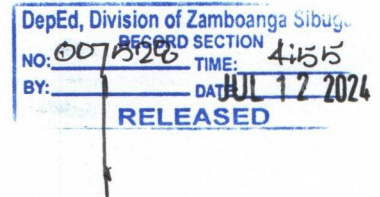




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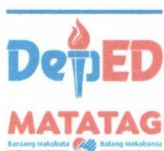
12 July 2024

DIVISION MEMORANDUM
NO. 22, s. 2024

**DISSEMINATION OF DEPED MEMORANDUM NO. 032, s. 2024 RE
ENROLLMENT GUIDELINES FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
PSDSs/District in-Charge
Elementary and Secondary School Heads and DALCs
Public and Private School Teachers (*formal and ALS*)
All Others Concerned
This Division

1. This Office hereby disseminates DepEd Memorandum No. 032, s. 2024 titled **Enrolment Guidelines for School Year 2024-2025** with the instruction that all Division Office personnel, District Supervisors/District In-Charge, School Heads, and teachers of public, private and SUCs, District ALS personnel, mobile teachers, shall scrutinize and adhere to the procedures and processes of DM 032, s. 2024.
2. As articulated in the attached DepEd Memorandum No. 032, s. 2024, or the Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025, enrolment shall begin on **July 3, 2024**, and end on **July 26, 2024**.
3. DepEd Memo No. 032, s. 2024, further mentioned that **enrolment can be conducted through** any of the following options:
 - a.) **in-person enrolment** (face-to-face)
 - b) **remote enrolment** (short messaging services (SMS) or any messaging applications, or email using the school's official numbers/accounts or email addresses, among others)
 - c) **Dropbox Enrollment** (located in schools, barangay halls near the school)
4. As mentioned in paragraph 11 of the said DepEd Memo, **school heads shall facilitate the conduct of advocacy campaigns within their jurisdictions** to inform the general public and encourage parents/guardians of prospective learners to enroll their school-aged children for SY 2024-2025. This can be done by posting streamers, tarpaulins, and announcements on local television and radio broadcasting stations.
5. Oplan Balik Eskwela (OBE) advocacy materials which are forwarded by the Public Assistance Office through the communications team, are made available today, July 12, 2024. Schools shall prepare the advocacy materials based on the prescribed templates/layouts that can be accessed from this link – **[https://bit.ly/OBE2024-2025-Advocacy Materials](https://bit.ly/OBE2024-2025-AdvocacyMaterials)**.



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📘 facebook.com/sdozsibugay (DepEd Tayo Zamboanga Sibugay Division)



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6. All enrollees are required to accomplish Basic Education Enrolment Form/Confirmation Slip depending on their grade level, as shown in Table 1.

Table 1. Forms/Templates to be accomplished by the enrollees of SY 2024-2025


Forms	Who will accomplish
Basic Education Enrolment Form (BEEF)-Encl 1 of DepEd Memo No. 032, s. 2024	<ul style="list-style-type: none">KindergartenGrades 1, 7, and 11Transferees
Confirmation Slip - Encl 2 of DepEd Memo No. 032, s. 2024	<ul style="list-style-type: none">Grades 2-6Grades 8-10Grade 12

7. With the basic principle of non-refusal of enrollees, all school heads and teachers are reminded to accept enrollees with or without credentials like SF 9 and SF10. However, in the context of another basic principle of the government sector on compliance with documentary requirements, parents/guardians of these enrollees without the necessary credentials **MUST** accomplish an **Affidavit of Undertaking (format is shown in DepEd Order No. 03, s. 2018)**. The content of this affidavit must be explained by the enrollment focal person or School Head to the parents/guardians so they will know the pros and cons of being **temporary enrollees**.
8. The documentary requirements found in Enclosure A of this memo and as stipulated in DepEd Order No. 03, s. 2018 re *Basic Education Enrollment Policy* shall be submitted by the enrollees until **October 31, 2024**.
9. Public and private school authorities/officials are instructed to strictly enforce and implement the **Kindergarten cut-off age** as stipulated in DepEd Order No. 020, s. 2018 re *Amendment to DepEd Order No. 47, s. 2016*. For this SY since the SY falls within July, Kindergarten learners should be **five (5) years old by July 1 and the extension period shall be until September 30**.
10. Further, all are reminded of the provisions of DepEd Order No. 54, s. 2016 re *Guidelines on the Request and Transfer of Learners School Records* specifically on the **transmission of school records**. It is reiterated that **ONLY AUTHORIZED SCHOOL PERSONNEL** shall transmit **ANY TYPE OF LEARNERS' RECORDS**. Parents/legal guardians nor learners shall NOT be compelled/obliged to take responsibility in the transmission of learners' records.
11. Moreover, all public schools shall strictly adhere to DO 19, s. 2008 (*Implementation of No Collection Policy in All Public Elementary and Secondary Schools*) regarding the authorized but voluntary fee collections. **NO PAYMENT collections** shall be made as pre-requisite for the enrolment of learners.



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12. All expenses relative to the implementation of OBE activities shall be charged against MOOE and other local funds subject to the usual accounting and auditing rules and regulations.
13. This memorandum shall serve as a guide to a proactive step in managing the enrolment process this School Year 2024-2025.
14. For inquiries and clarification, please contact SGOD - Planning and Research through the official Group Chats and hotline numbers - 09608885078 and 09362825880.
15. Immediate dissemination of this Memorandum is directed.


VIRGILIO P. BATAN, JR., CESO V
Schools Division Superintendent

References : DepEd Memorandum No. 032, s. 2024
DepEd Order No. 03, s. 2018
DepEd Order No. 020, s. 2018
DepEd Order No. 54, s. 2016
DepEd Order No. 19, s. 2008

To be indicated in the perpetual index under the ff.subjects

BASIC EDUCATION	ENROLMENT	LEARNERS
POLICY	FORM	SCHOOL

ZS-DM-SGOD-P& R-2024-07-147-0
GCC-20240712



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Enclosure A to Division Memorandum No. 292, s. 2024

SIGNIFICANT PROVISIONS OF DEPED ORDER NO. 003, s. 2018

I. ELIGIBILITY AND DOCUMENTARY REQUIREMENTS

- A. As articulated in DepEd Order No. 003, s. 2018, the table presents the eligibility standards and minimum documentary requirements for each key grade level.

Table 1.

LEVEL	ELIGIBILITY STANDARDS	DOCUMENTARY REQUIREMENTS
Kinder	Children aged five years old on or before October 31, 2024	<ul style="list-style-type: none">PSA Birth Certificate<i>In the absence of PSA Birth Cert., the parent/guardian must submit either:</i><ul style="list-style-type: none"><i>Birth Certificate (late registration) from Local Civil Registrar</i><i>Barangay Certification containing the basic information of the child such as:</i><ul style="list-style-type: none">✓ <i>Name of the Child (First Name, Middle Name, Last Name)</i>✓ <i>Name of Parents</i>✓ <i>Date of Birth</i>✓ <i>Sex</i>
Grade 1	Children who have completed Kindergarten programs in DepEd accredited schools	<ul style="list-style-type: none">Kindergarten Certificate of CompletionPSA Birth Certificate (<i>in the absence of this, refer to the above options</i>)
	Children who have completed any form of Kindergarten Program in non-DepEd accredited learning center and day-care centers, or home-schooled learners	<ul style="list-style-type: none">Result of PEPT or PVTPSA Birth Certificate (<i>in the absence of this, refer to the above options</i>)
Grade 7	Grade 6 graduate	<ul style="list-style-type: none">SF 9 Grade 6
	PEPT Passer or A & E Test Passer	<ul style="list-style-type: none">Result of PEPT or A & E Test/Portfolio Assessment Certificate



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		<ul style="list-style-type: none"> PSA Birth Certificate <i>(in the absence of this, refer to the above options)</i>
Grade 11	Grade 10 completer	<ul style="list-style-type: none"> SF 9 Grade 10
	PEPT Passer or A & E Test Passer	<ul style="list-style-type: none"> Result of PEPT or A & E Test/Portfolio Assessment Certificate PSA Birth Certificate <i>(in the absence of this, refer to the above options)</i>

- B. If the documentary requirements mentioned in Table 1 are not submitted during enrollment period especially for transferees,
- Grade Level Enrollment Chair (GLEC) or the personnel in-charge of enrollment shall immediately search for the learner's name in the LIS to be able to initially establish the enrolment eligibility of the learner.
 - Parents shall be required to accomplish and submit an **Affidavit of Undertaking** (Annex 3 of DO 3, s. 2018 and Enclosure C of this Division Memo)
 - Schools shall ensure that printed copies of the **Affidavit of Undertaking** are available during the enrolment period.
 - GLEC or the personnel in charge of enrollment must explain in detail the contents of the **Affidavit of Undertaking** to parents/legal guardian
 - learners will be given until **October 31, 2023** to produce and submit the required documents. This is applicable to both public and private schools.
- C. For transferees coming from public schools, the SEFP, the GLEC or personnel in charge of enrollment **must** exhaust all means to check for the enrolment eligibility and availability of documentary requirements prior to declaring the learner as temporary enrollee/s by:
- Searching for the learner's name in the LIS
 - Contacting the previous school/originating school of the learner's status to verify learner's status as declared in the LIS
- D. Technically speaking, no transferees from private schools shall be called temporary enrollees in as much as **DO 54, s. 2016 Guidelines on the Request and Transfer of Learners' School Records** was enforced in 2016. For emphasis, let this memo remind all public and private schools that only **schools and their personnel shall transmit the learner's records, parents and or learners are NOT to be compelled to take responsibility for the transmission of school records.**
- E. For transferees coming from private schools with unsettled financial obligations,



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- Receiving school shall accommodate the learner.
 - Parents shall be required to accomplish and submit an **Affidavit of Undertaking** (Annex 3 of DO 3, s. 2018) and Enclosure C of this Division Memo
 - GLEC or the personnel in charge of enrollment must explain in detail the contents of the **Affidavit of Undertaking** to parents/legal guardians and what are the conditions/status of a temporarily enrolled learner
 - Schools shall ensure that printed copies of the **Affidavit of Undertaking** are available during the enrolment period.
- F. The originating private school, within 30 calendar days upon receipt of electronic notification of transfer through LIS Portal – Tracking/Transfer Facility shall
- Review the validity of the request.
 - Confirm the transfer request
 - Check the unsettled account check box to tag/mark the learner in the system as **Temporarily Enrolled** in the current school
- G. For **Temporarily Enrolled learners**, the schools through the class advisers are reminded to issue a **TEMPORARY PROGRESS REPORT CARD** (Annex 4 of DO 003, s. 2018 and Enclosure D of this Division Memo). The SEFP and GLEC shall explain to parents the conditions that come along with being a temporarily enrolled learner such as:
- **TEMPORARY PROGRESS REPORT CARD** is inadmissible for transfer and enrolment purposes.
 - **TEMPORARY PROGRESS REPORT CARD** is only issued for progress monitoring.
 - **Temporary enrollees** cannot be officially promoted to a higher grade level
 - **Temporary enrollees** will not be recognized should he/she attain qualifying average and other criteria for academic honors
 - **Receiving school shall not** release official documents such as SF 9, SF10, Certificate of Completion, Diploma, and etc.

II. LIS ENCODING

The same process in updating the enrollment status at the Beginning of School year (BOSY) shall be observed. As such, class advisers of public and private schools AND State Universities and Colleges (SUCs) offering basic education shall strictly adhere to the guidelines for enrolling learners among which are:

- Learners shall be enrolled based on their **Date of First Attendance (DOFA)** or the day when they **physically appear in the school**.



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- The **actual date** when the learner physically appeared in the school will be the **first date of attendance of the learner** and shall be called the learner's DOFA
- Enrolment of learners in the BOSY shall commence on July 29, 2024. No public, private schools and CLCs are allowed to start encoding the learners prior to this date. This is to avoid recurring issues of enrolling learners who are not the school's official enrollees
- Private schools are reminded to refrain from enrolling learners based only on the BEEF or any mode of surveys conducted. Official enrollees are those who physically appear in the school during the actual school days.
- Those who are found to be violating these enrollment guidelines shall be dealt with accordingly.

III. SERVICES RENDERED DURING THE ENROLLMENT PERIOD (JULY 3-26, 2024)

- For the starting period of enrollment where teachers are still on vacation, school heads, teaching-related personnel like Head Teachers and non-teaching personnel shall manage the enrollment procedures.
- If teachers shall render OBE services, five-day service credits shall be granted to them subject to the provisions of DepEd Order No. 53, s. 2003.



Republic of the Philippines
Department of Education

JUN 25 2024

DepEd MEMORANDUM
No. **032**, s. 2024

ENROLLMENT GUIDELINES FOR SCHOOL YEAR 2024-2025

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
State/Local Universities and Colleges Heads
Philippine Schools Overseas Heads
All Others Concerned

1. This Memorandum is issued to inform and provide guidance to all public schools and community learning centers (CLCs) on the enrollment procedures and protocols for School Year (SY) 2024-2025.
2. Consistent with DepEd Order (DO) No. 003, s. 2024 titled Amendment to DepEd Order No. 022, s. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024), SY 2024-2025 shall start on July 29, 2024. Hence, the Department of Education (DepEd) announces the conduct of enrollment in all public schools from **July 3 to 26, 2024**.
3. Enrollment in public elementary and secondary schools, including CLCs, shall be conducted through any of the following options:
 - a. In-person Enrollment;
 - b. Remote Enrollment (short messaging services [SMS] or any messaging applications, or email using the school's official numbers/accounts or email addresses, among others); and
 - c. Dropbox Enrollment (located in schools, *barangay* halls near the school).
4. Private schools, state/local universities and colleges (SUCs/LUCs), and Philippine Schools Overseas (PSOs) offering basic education may adopt their own enrollment procedures consistent with their charters/school manuals and applicable DepEd policies. They shall report their official enrollment through their respective schools division offices **on or before July 22, 2024**. In the case of PSOs, their official enrollment shall be submitted to the Private Education Office (PEO).
5. The Basic Education Enrollment Form (Enclosure No. 1) shall be required for all public elementary and secondary schools for incoming Kindergarten, Grades 1, 7, and 11 enrollees, and transferees while a Confirmation Slip (Enclosure No. 2) shall be required for Grades 2-6, Grades 8-10, and Grade 12 enrollees to confirm their enrollment.

6. The Modified Alternative Learning System (ALS) Enrollment Form (Enclosure No. 3) shall be required for all ALS enrollees.
7. The documentary and eligibility requirements stipulated in DO 03, s. 2018 (Basic Education Enrollment Policy) shall remain in effect and shall be submitted **until October 31, 2024**. It is reiterated that in the absence of a Philippine Statistics Authority (PSA) Birth Certificate, the Birth Certificate (late registration) from the local civil registrar or a *Barangay* Certification containing the basic information of the child such as (a) name of the child (first name, middle name, last name); (b) name of parents; (c) date of birth; and (d) sex, may be submitted.
8. All public elementary and secondary schools shall strictly adhere to DO 19, s. 2008 (Implementation of No Collection Policy in All Public Elementary and Secondary Schools) regarding the authorized but voluntary fee collections. No payment collections shall be made as pre-requisite for the enrollment of learners particularly in the public schools.
9. Authorities of public and private schools are instructed to strictly enforce and implement the Kindergarten cut-off age as stipulated in DO 020, s. 2018 (Amendment to DepEd Order No. 47, s. 2016).
10. On the transmission of school records, only school's authorized personnel shall transmit the learners' records. Schools shall not compel learners and/or their parents/legal guardians to take responsibility in the transmission of learners' records.
11. Schools division superintendents and school heads shall facilitate the conduct of advocacy campaigns within their respective jurisdictions to inform the general public and encourage parents/legal guardians of prospective learners to enroll their school-aged children for SY 2024-2025.
12. For more information, please contact the **Planning Service-Education Management Information System Division**, 2nd Floor, Teodora Alonzo Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at ps.emisd@deped.gov.ph, and the **Office the Assistant Secretary for Operations-Field Operations** at asec.ops@deped.gov.ph.
13. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:



NOLASCO A. MEMPIN
Undersecretary

Encls.:

As stated

References:

DepEd Order (Nos. 003, s. 2024; 20 and 03, s. 2018; and 19 s. 2008)
DepEd Memorandum No. 043, s. 2023

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To be indicated in the Perpetual Index
under the following subjects:

ADMISSION
BASIC EDUCATION
CAMPAIGN
DATA
ENROLLMENT
KINDERGARTEN EDUCATION
LEARNERS
RULES AND REGULATIONS

JDMC/APA/MPC, DM Enrollment Guidelines for SY 2024-2025
0142 - April 30/May 10, 2024

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BASIC EDUCATION ENROLLMENT FORM

THIS FORM IS NOT FOR SALE

Revised as of 02/12/2024

ANNEX 1

Instructions: Print legibly all information required in CAPITAL letters and check all appropriate boxes. Submit accomplished form to the Person-in-Charge/Registrar/Class Adviser. Use black or blue pen only.

1. School Year -

Learner Reference No. (LRN)? If applicable:

2. Grade Level to Enroll:

☐ Graded, specify Grade Level ☐ Non-Graded (For Special Needs Education (SNEd) Only)

3. Learner's Personal Information

PSA Birth Certificate No. (If available upon registration)			
Last Name		Birthdate (mm/dd/yyyy)	
<input type="text"/>		<input type="text"/>	
First Name		Age	
<input type="text"/>		<input type="text"/>	
Middle Name		Sex	
<input type="text"/>		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Extension Name e.g. Jr., III (If applicable)		Place of Birth (Municipality/City)	
<input type="text"/>		<input type="text"/>	
Religion		Mother Tongue	
<input type="text"/>		<input type="text"/>	
Belonging to any Indigenous Peoples (IP) Community/Indigenous Cultural Community?			
<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please specify: <input type="text"/>			
Is your family a beneficiary of 4Ps? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, please write the 4Ps Household ID Number			
<input type="text"/>			
Current Address			
House No.	Site/Street Name	Barangay	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Municipality/City	Province	Country	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Permanent Address Same with your Current Address? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, proceed to item 4			
House No.	Site/Street Name	Barangay	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Municipality/City	Province	Country	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Parent's/Guardian's Information

Father's Name			
Last Name	First Name	Middle Name	Contact Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mother's Maiden Name			
Last Name	First Name	Middle Name	Contact Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Legal Guardian's Name			
Last Name	First Name	Middle Name	Contact Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Is the Learner under the Special Needs Education Program? ☐ Yes ☐ No

If Yes, check only 1, either from a1 or a2

a1. With Diagnosis from Licensed Medical Specialist:

<input type="checkbox"/> Attention Deficit Hyperactivity Disorder	<input type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Special Health Problem/Chronic Disease
<input type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Learning Disability	<input type="checkbox"/> Cancer <input type="checkbox"/> Non-Cancer
<input type="checkbox"/> Cerebral Palsy	<input type="checkbox"/> Multiple Disabilities	<input type="checkbox"/> Visual Impairment
<input type="checkbox"/> Emotional-Behavior Disorder	<input type="checkbox"/> Orthopedic/Physical Handicap	<input type="checkbox"/> Blind <input type="checkbox"/> Low Vision
<input type="checkbox"/> Hearing Impairment	<input type="checkbox"/> Speech/Language Disorder	

a2. With Manifestations

<input type="checkbox"/> Difficulty in Applying Knowledge	<input type="checkbox"/> Difficulty in Mobility (Walking, Climbing and Grasping)
<input type="checkbox"/> Difficulty in Communicating	<input type="checkbox"/> Difficulty in Performing Adaptive Skills (Self-Care)
<input type="checkbox"/> Difficulty in Displaying Interpersonal Behavior (Emotional and Behavioral)	<input type="checkbox"/> Difficulty in Remembering, Concentrating, Paying Attention and Understanding
<input type="checkbox"/> Difficulty in Hearing	<input type="checkbox"/> Difficulty in Seeing

b. Does the Learner have a PWD ID? ☐ Yes ☐ No

6. For Returning Learner (Balik-Aral) and those who will Transfer/Move In

Last Grade Level Completed	Last School Year Completed
Last School Attended	School ID <input type="text"/>

7. For Learner in Senior High School

Semester <input type="checkbox"/> 1st <input type="checkbox"/> 2nd
Track:
Strand:

8. If the school will implement other distance learning modalities aside from face-to-face instruction, what would you prefer for your child?

Check all that applies:			
<input type="checkbox"/> Blended (Combination)	<input type="checkbox"/> Homeschooling	<input type="checkbox"/> Modular (Print)	<input type="checkbox"/> Radio-Based Television
<input type="checkbox"/> Educational Television	<input type="checkbox"/> Modular (Digital)	<input type="checkbox"/> Online	


I hereby certify that the above information given are true and correct to the best of my knowledge and I allow the Department of Education to use my child's details to create and/or update his/her learner profile in the Learner Information System.

The information herein shall be treated as confidential in compliance with the Data Privacy Act of 2012.

Signature Over Printed Name of Parent/Guardian

Date

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 Department of Education
Region: _____
Division: _____
School ID: _____
School Name: _____

CONFIRMATION SLIP

NAME: _____
LRN: _____
GRADE LEVEL: _____

CONFIRMATION OF ENROLLMENT IN THE
SCHOOL: ☐ YES ☐ NO

Signature over Printed Name of Parent/Legal
Guardian


 Department of Education
Region: _____
Division: _____
School ID: _____
School Name: _____

CONFIRMATION SLIP

NAME: _____
LRN: _____
GRADE LEVEL: _____

CONFIRMATION OF ENROLLMENT IN THE
SCHOOL: ☐ YES ☐ NO

Signature over Printed Name of Parent/Legal
Guardian


 Department of Education
Region: _____
Division: _____
School ID: _____
School Name: _____

CONFIRMATION SLIP

NAME: _____
LRN: _____
GRADE LEVEL: _____

CONFIRMATION OF ENROLLMENT IN THE
SCHOOL: ☐ YES ☐ NO

Signature over Printed Name of Parent/Legal
Guardian

 Department of Education
Region: _____
Division: _____
School ID: _____
School Name: _____

CONFIRMATION SLIP

NAME: _____
LRN: _____
GRADE LEVEL: _____

CONFIRMATION OF ENROLLMENT IN THE
SCHOOL: ☐ YES ☐ NO

Signature over Printed Name of Parent/Legal
Guardian



MODIFIED ALS ENROLLMENT FORM
(AF2) Learner's Basic Profile
 THIS FORM IS NOT FOR SALE.



Instructions: Print legibly all information required in CAPITAL letters and check all appropriate boxes. Submit accomplished form to the Person-in-Charge/ALS Teacher/Community ALS Implementor/Learning Facilitator. Use black or blue pen only.

Date: (mm/dd/yyyy)

		/			/				
--	--	---	--	--	---	--	--	--	--

Learner Reference No. (LRN)? If available:

[illegible]

1. Learner's Personal Information

Last Name															Birthdate (mm/dd/yyyy)														
First Name															Age					Sex									
																				<input type="checkbox"/> Male <input type="checkbox"/> Female									
Middle Name															Place of Birth (Municipality/City)														
Extension Name e.g. Jr., III (If applicable)										Contact Number/s					Religion														
Belonging to any Indigenous Peoples (IP) Community/Indigenous Cultural Community? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please specify: _____																													
Is your family a beneficiary of 4Ps? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please write the 4Ps Household ID Number																													
Civil Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow/er <input type="checkbox"/> Solo Parent																													
Current Address																													
House No.					Sitio/Street Name										Barangay														
Municipality/City					Province										Country										Zip Code				
Permanent Address Same with your Current Address? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, proceed to item 2																													
House No.					Sitio/Street Name										Barangay														
Municipality/City					Province										Country										Zip Code				

2. Parent's/Guardian's Information

Father's Name			
Last Name	First Name	Middle Name	Occupation
Mother's Maiden Name			
Last Name	First Name	Middle Name	Occupation
Legal Guardian's Name			
Last Name	First Name	Middle Name	Occupation

8/

a. Is the Learner PWD? ☐ Yes ☐ No

If Yes, specify the type of disability

<input type="checkbox"/> Attention Deficit Hyperactivity Disorder	<input type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Special Health Problem/Chronic Disease
<input type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Learning Disability	<input type="checkbox"/> Cancer <input type="checkbox"/> Non-Cancer
<input type="checkbox"/> Cerebral Palsy	<input type="checkbox"/> Multiple Disabilities	<input type="checkbox"/> Visual Impairment
<input type="checkbox"/> Emotional-Behavior Disorder	<input type="checkbox"/> Orthopedic/Physical Handicap	<input type="checkbox"/> Blind <input type="checkbox"/> Low Vision
<input type="checkbox"/> Hearing Impairment	<input type="checkbox"/> Speech/Language Disorder	

b. Does the Learner have a PWD ID? ☐ Yes ☐ No

3. Educational Information

Last grade level completed (Check only if applicable)		
ELEMENTARY	JUNIOR HIGH SCHOOL	SENIOR HIGH SCHOOL
<input type="checkbox"/> Kinder <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 6	<input type="checkbox"/> Grade 7 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 10	<input type="checkbox"/> Grade 11

<p>Why did you not attend/complete schooling (For OSY only)</p> <p><input type="checkbox"/> No school in barangay</p> <p><input type="checkbox"/> School too far from home</p> <p><input type="checkbox"/> Needed to help family</p> <p><input type="checkbox"/> Unable to pay for miscellaneous and other expenses</p> <p><input type="checkbox"/> Others: (Pls specify) _____</p>	<p>Have you attended ALS learning sessions before? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, check the appropriate program:</p> <p><input type="checkbox"/> Basic Literacy <input type="checkbox"/> A&E Secondary</p> <p><input type="checkbox"/> A&E Elementary <input type="checkbox"/> ALS SHS</p> <p>Have you completed the program? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If No, state the reason: _____</p>
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4. Accessibility and Availability of CLC

1. How far is your home to your Learning Center? in kms _____ in hours and mins. _____						
2. How do you get from your home to your Learning Center?						
<input type="checkbox"/> Walking <input type="checkbox"/> Motorcycle <input type="checkbox"/> Bicycle <input type="checkbox"/> Others (Please specify) _____						
3. Please provide the specific day and time you can be at your Learning Center.						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

5. If the school will implement other distance learning modalities aside from face-to-face instruction, what would you prefer for the learner:

Check all that applies:			
<input type="checkbox"/> Blended (Combination)	<input type="checkbox"/> Homeschooling	<input type="checkbox"/> Modular (Print)	<input type="checkbox"/> Radio-Based Television
<input type="checkbox"/> Educational Television	<input type="checkbox"/> Modular (Digital)	<input type="checkbox"/> Online	

I hereby certify that the information provided above is true and accurate to the best of my knowledge. I authorize the Department of Education to utilize the details specified above for the purpose of creating and/or updating his/her profile in the Learner Information System.

The information herein shall be treated as confidential in compliance with the Data Privacy Act of 2012.

Signature over Printed Name and Date

ALS Teacher/Community ALS Implementor/Learning Facilitator
Signature over Printed Name and Date