



Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**

DepEd, Division of Zamboanga Sibugay	
NO: 720900	SECTION: 4:42
BY:	DATE: FEB 07 2024
<b>RELEASED</b>	

**Office of the Schools Division Superintendent**

06 February 2024

**OFFICE ORDER**

No. 012, s. 2024

**DESIGNATION AS OIC – OFFICE OF THE SCHOOLS DIVISION  
SUPERINTENDENT, DIVISION OF ZAMBOANGA SIBUGAY**

To: **EVELYN F. IMPORTANTE**  
OIC – CID Chief

1. In view of the schedule of the undersigned on School Monitoring in Diplahan District, Zamboanga Sibugay, you are hereby designated as In – Charge of Office, in addition to your present duties and responsibilities, effective February 7, 2024
2. As such, you shall act on matters which are routinary in nature and shall hold in abeyance those which are discretionary on his part. However, urgent matters which require immediate action should be communicated directly to him for instruction.
3. For this purpose, you shall affix your signature in official documents in the manner presented hereunder.

For the Schools Division Superintendent:

**EVELYN F. IMPORTANTE**  
Chief, CID  
In – Charge of Office

4. For information, guidance, and compliance.

**VIRGILIO P. BATAN JR., CESO V**  
Schools Division Superintendent

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