



Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**

DepEd, Division of Zamboanga Sibugay	
NO: <u>105495</u>	RD SECTION: <u>2:34</u>
BY: _____	DATE: <u>AUG 6 2024</u>
<b>RELEASED</b>	

05 August 2024

**CID OFFICE MEMORANDUM**

No. 037 s. 2024


**OFFICER-IN-CHARGE OF THE CURRICULUM IMPLEMENTATION DIVISION**

TO: Lilian C. Damaso  
Education Program Supervisor  
This Division

1. Due to the scheduled Regional Planning Workshop on Reading Assessment on August 6-9, 2024, you are hereby designated as Officer-in-Charge of the Curriculum Implementation Division starting August 6-9, 2024.
2. You shall therefore discharge the functions inherent to your designation and sign in the following selected documents, to wit;
  - a. Travel Reimbursement
  - b. DTR and Accomplishment Report
  - c. Application for Leave
  - d. Disbursement Voucher
  - e. ORS
3. Prepares and submits reports as needed and represent the OIC-CID Chief EPS to any official functions such as meetings and conferences.
4. For your information and guidance.

**VIRGILIO P. BATAN JR., CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**DR. MA. COLLEEN L. EMORICHA, CESO VI**  
Assistant Schools Division Superintendent (M)  
In-Charge of Office

ZS-OM-CID-2024-08-06  
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