



Republic of the Philippines
Department of Education
 REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay
 NO: 9716/415 SECTION: 507
 BY: _____ DATE: FEB 12 2025
RELEASED

12 February 2025

CID OFFICE MEMORANDUM

No. 003 s. 2025

OFFICER-IN-CHARGE OF THE CURRICULUM IMPLEMENTATION DIVISION

TO: LHORELLE L. CABALIDA
 Education Program Supervisor
 This Division

1. Due to the scheduled travel of Mrs. Evelyn F. Importante, OIC-CID Chief, ES, you are hereby designated as Officer-in-Charge of the Curriculum Implementation Division starting February 12-13, 2025.
2. You shall therefore discharge the functions inherent to your designation and sign in the following selected documents, to wit;
 - a. Travel Reimbursement
 - b. DTR and Accomplishment Report
 - c. Application for Leave
 - d. Disbursement Voucher
 - e. ORS; and
 - f. Other documents
3. Prepares and submits reports as needed and represent the OIC-CID Chief EPS to any official functions such as meetings and conferences.
4. For your information and guidance.

VIRGILIO P. BATAN JR., CESO V
 Schools Division Superintendent *mpj*

For the Schools Division Superintendent:

RLA
ROSMINDO L. ANCHETA, JR.
 EPS – SGOD
 Officer- In- Charge

ZS-OM-CID-2025-02-02
 EFI20250106



Pangi, Ipil, Zamboanga Sibugay, 7001
 (062) 333-5492
 zamboanga.sibugay@deped.gov.ph
 depedzamboangasibugay.ph
 facebook.com/sdozsibugay (DepEd Tayo Zamboanga Sibugay Division)