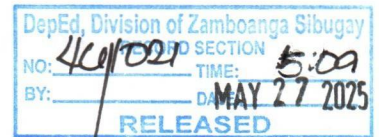




Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



27 May 2025

**CID OFFICE MEMORANDUM**

No. 008. 2025

**OFFICER-IN-CHARGE OF THE CURRICULUM IMPLEMENTATION DIVISION**

TO: **ROSE MARIE E. DIOCARES**  
Education Program Supervisor  
This Division

1. Due to the scheduled travel of Mrs. Evelyn F. Importante, CID Chief, ES, you are hereby designated as Officer-in-Charge of the Curriculum Implementation Division on May 27 – June 2, 2025.
2. You shall therefore discharge the functions inherent to your designation and sign in the following selected documents, to wit:
  - a. Travel Reimbursement
  - b. DTR and Accomplishment Report
  - c. Application for Leave
  - d. Disbursement Voucher
  - e. ORS; and
  - f. Other documents
3. Prepares and submits reports as needed and represent the CID Chief to any official functions such as meetings and conferences.
4. For your information and guidance.

**VIRGILIO P. BATAN JR., CESO V**  
Schools Division Superintendent

ZS-OM-CID-2025-05-06  
EFI20250527



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