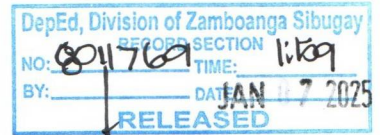




Republic of the Philippines  
**Department of Education**  
REGION IX  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



7 January 2025

**DIVISION MEMORANDUM**

No. 001, s. 2025

**READINESS STRATEGIES TO SUPPORT THE IDENTIFIED SCHOOL FOR  
IMPROVED LEARNING OUTCOMES FOR PISA 2025**

TO: Assistant Schools Division Superintendent  
Chiefs of the Functional Divisions  
All EPSs, PSDSs and DICs  
All Elementary and Secondary School Heads and Teachers  
Others Concerned  
This Division

1. Pursuant to DepEd Memorandum No. 001, s. 2025, Operational Guidelines on the Implementation of Support to Schools for Improved Learning Outcomes, this division issues this memorandum to support Malangas National High School as the sole school in Zamboanga Sibugay to participate in the PISA (Programme for International Student Assessment) 2025.

2. The following are the readiness strategies:

**A. Group Tutorial Sessions**

- A team of four (4) teachers specializing in English, Mathematics, Science, and Information Technology (IT) will conduct tutorial sessions for nine (9) identified students.
- The team, composed of the English, Science, and Math teachers along with the IT teacher, will facilitate simultaneous sessions, with three (3) students assigned to each learning area.
- Each learning area will have an allotted time of 1.5 hours. After completing the first session, the three students will rotate to the next learning area. This cycle will continue until all three (3) learning areas have been covered.
- These nine (9) students will remain the team's assigned learners throughout the duration of the tutorial program. Please refer to the attached class program for detailed scheduling.
- The remaining 1.5 hours will be used by the teachers to evaluate the daily progress/performance of students using the proficiency scales by subject area. This will help identify competencies that require further enhancement.
- Other than the three learning areas, Socio- Emotional Learning Sessions will also be conducted once a week by the five (5) identified Guidance Councilors. This is to ensure physical and mental well-being
- Refer attached class program



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**B. Phone-Based Tutorial**

- In addition to face-to-face tutorial sessions, a phone-based approach will also be implemented every Saturday.
- This method is ideal for providing follow-up support and monitoring students' performance

**C. Materials to Use**

- Khan Academy and Frontlearners Sample practice Test using Moodle LMS
- Online PISA sample test from OECD Site
- Division-Initiated Lesson Exemplars
- Other online sample tests aligned to PISA

**D. Computer Literacy Assessment**

- To identify learners who require special support in computer literacy, a comprehensive computer literacy assessment will be conducted before the start of the Tutorial Sessions. This evaluation is crucial, as PISA is administered through an online platform.

**E. Hiring of COS/Volunteer Teachers**

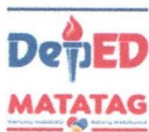
- Contract of Service (COS)/Volunteer teachers will be hired to replace the tutors for two months which shall be charged to MOOE/SEF
- Under this readiness strategy, COS personnel will earn 1 point as reflected in the incremental table, which will be considered in the ranking process for Teacher I position.

**F. Provision of Food, Communication and Transportation Allowances**

- Concerned Tutors/Teachers and Guidance Councilors will be entitled of food, communication for the phone-based and transportation allowances.
- Provision of transportation expenses for volunteer/tutor- teachers not exceeding Php 200 per learning session
- Provision of communication allowance not exceeding Php 300 monthly for all tutors for phone-based tutorial sessions
- SDO PISA TWG is entitled of food and travel allowances while teams from the Regional and National Offices will also be allocated of the same and their accommodation
- Identified learners will also be provided with meals charged to the additional allocation of MOOE of the school/SEF
- Expenses will be charged to the schools and Division's PISA Program Support Fund (PSF) or other available resources, subject to accounting and auditing rules and regulations

**G. Additional allocation of MOOE to School Identified**

- The additional funds will be used to conduct learning sessions, including the provision of meals to teachers and learners, and the production of required learning materials during the sessions.



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**H. Saturday Tutorial Sessions**

- If Saturday Phone-Based tutorial sessions are deemed necessary, participating teachers will be entitled to service credits. The eligibility and computation of such credits will be in accordance with the provisions of DepEd Order No.13, s. 2024.

**I. Provision of Instructional Support**

- SDO PISA TWG will visit weekly to the school to provide instructional support
- ESM EPS will monitor the progress of the Tutorial Sessions weekly and provide instructional support for improvement. Tracking and progress report be made by the ESM EPS to provide feedback to the SDO PISA TWG
- Food and travel expenses of the SDO PISA TWG will be charged to the Division PISA PSF or other available funds

**J. Provision of Laptops/Computers and Upgrading of Internet Connectivity**

- SDO PISA TWG will ensure that ratio of laptop/computers to learners is 1:1 and ensure to upgrade the internet connectivity of the identified school

**K. Lobby Partnership to Community Stakeholders**

- To supplement the PISA funds, SGOD SocMob will establish partnerships to secure additional resources, such as air conditioning units, electric fans, and provisions for food for students and coaches. All acquisitions will comply with proper accounting and auditing procedures.

3. All expenses incurred in this initiative will be charged to the Division and school PISA Program Support fund, subject to the accounting and auditing rules and regulations.

4. Attached are the list of the SDO PISA TWG, List of Tutors, and Class Program for PISA Learning Sessions.



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5. For your information and guidance.

**VIRGILIO P. BATAN JR., CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**LHORELLE L. CABALIDA, EdD**  
EPS – SPED/Values Education  
In – Charge of Office

Reference: DepEd Memo No. 001, s.2025

To be indicated in the Perpetual Index

under the following subjects:

PISA READINESS STRATEGIES

ZS-DM-CID-2025 -01-004

EFI 20250107



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*Annex I*

List of IT Teachers		
1. Kevin John Rocero	Malangas NHS	
2. Cybel Joy P. Mante	Malangas NHS	
3. Christian M. Bongcas	Teacher Applicant	
4. Jonas A. Mandalunes	Buug NHS	T-3
5. Marc Ion Manlin	Buug NHS	T-3

Guidance Counselors		
1. Nelly M. Curiba	Buug NHS	HT-2/DGC
2. Marcelie Orot	Diplahan NHS	RGC
3. Paolo A. Peruso	Malangas NHS	GC-1
4. Rey Capada	Imelda NHS	T-3/DGC
5. Maricel Garcines	Alicia NHS	HT-3/DGC

ESM Teachers		
1. Cathlyn L. Vecina	Malangas NHS	T-III
2. Baidido M. Datukali	Malangas NHS	T-III
3. Ven Grace C. Beborde	Malangas NHS	T-I
4. Jayzel Faith R. Gemina	Malangas NHS	T-I
5. Adelyn M. Pino	Malangas NHS	T-I
6. Michelle L. Bitantos	Malangas NHS	T-III
7. Ronavie Ramos	Malangas NHS	HT-V
8. Kenneth Loyd A. Labisto	Malangas NHS	T-II
9. Eutiquia C. Delos Reyes	Malangas NHS	T-III
10. Kassel N. Demoni	Malangas NHS	T-I
11. Meliton Jr., B. Bugawan	Malangas NHS	T-III
12. Gay G. Aguilar	Malangas NHS	T-III
13. Jonas L. Bathan	Malangas NHS	
14. Christine N. Envidiado	Malangas NHS	T-III
15. Mary Jane Yeban	Malangas NHS	





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SDO TWG	
Over-All Chairperson	Virgilio P. Batan. Jr., CESO V
Vice-Chairperson	Dr. Ma. Colleen L. Emoricha, CESO VI
CID Chief	Evelyn F. Importante
SGOD Chief	Dr. Oliver B. Talaoc
EPS English	Dr. Rosemarie E. Diocares
EPS Math	Gina I. Lihao
EPS Science	Dr. Ulpiano L. Morales, Jr.
EPS TLE	Angelito Aballe
Division Testing Coordinator (DTC)	Lloyd I. Rodriguez
Information Technology Officer (ITO)	Jekyll D. Cadungog
IT Support	Ryan Suganob
Division Health Personnel (DHP)	Saniata D. Baral
Test Administrator (TA)	Ulpiano L. Morales, Jr.
School Head - Malangas National High School	Mary Grace C. Suan



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### Suggested Class Program for PISA Group Tutorial Sessions

TIME	NO. OF MINUTES	Monday	Tuesday	Wednesday	Thursday	Friday
7:00-7:30	30	<b>FLAG RAISING</b>				
7:30-8:00	30	ENGLISH (Khan Academy)	ENGLISH (Khan Academy)	ENGLISH (Khan Academy)	ENGLISH (Khan Academy)	TLE
8:00-8:30	30	ENGLISH (Front Learners)	ENGLISH (Front Learners)	ENGLISH (Front Learners)	ENGLISH (Front Learners)	TLE
8:30-9:00	30	ENGLISH (Sample PISA Test)	ENGLISH (Sample PISA Test)	ENGLISH (Sample PISA Test)	ENGLISH (Sample PISA Test)	MAPEH
9:00-9:20	20	<b>RECESS</b>				
9:20-9:50	30	Daily Assesment/Practice Test (English)	Daily Assesment/Practice Test (English)	Daily Assesment/Practice Test (English)	Daily Assesment/Practice Test (English)	MAPEH
9:50-10:20	30	MATH (Khan Academy)	MATH (Khan Academy)	MATH (Khan Academy)	MATH (Khan Academy)	FILIPINO
10:20-10:50	30	MATH (Front Learners)	MATH (Front Learners)	MATH (Front Learners)	MATH (Front Learners)	FILIPINO
10:50-11:20	30	MATH (Sample Test)	MATH (Sample Test)	MATH (Sample Test)	MATH (Sample Test)	ESP
11:20-11:20	30	Daily Assesment/Practice Test (Math)	Daily Assesment/Practice Test (Math)	Daily Assesment/Practice Test (Math)	Daily Assesment/Practice Test (Math)	ESP



11:50-1:00		<b>LUNCH BREAK/NOON BREAK</b>				
1:00-1:30	30	SCIENCE (Khan Academy)	SCIENCE (Khan Academy)	SCIENCE (Khan Academy)	SCIENCE (Khan Academy)	ARPAN
1:30-2:00	30	SCIENCE (Front Learners)	SCIENCE (Front Learners)	SCIENCE (Front Learners)	SCIENCE (Front Learners)	ARPAN
2:00-2:30	30	SCIENCE (Sample Test)	SCIENCE (Sample Test)	SCIENCE (Sample Test)	SCIENCE (Sample Test)	COLLABORATIVE EXPERTISE
2:30-3:00	30	Daily Assesment/Practice Test (Science)	Daily Assesment/Practice Test (Science)	Daily Assesment/Practice Test (Science)	Daily Assesment/Practice Test (Science)	COLLABORATIVE EXPERTISE
3:00-4:00	60	ARPAN	TLE	FILIPINO	MAPEH	COLLABORATIVE EXPERTISE

Group of Learners      1 team-3 subgroups



Schedule and Number of Minutes per Session in a Week of the 3 Core Subject Areas			
Core Subject	Days	No. of Minutes/ Session	Time
English	MWTh	90	7:30-9:00
Math	MT	90	9:50-11:20
	F	90	7:30-9:00
Science	T	90	7:30-9:00
	WTh	90	9:50-11:20

Total Number of Minutes per Week			
English	360	Filipino	225
Ar. Pan.	180	MAPEH	225
Math	360	TLE	225
Science	360	ESP	180

### Suggested Class Program for PISA Lesson Integration Sessions Program A

TIME	NO. OF MINUTES	Monday	Tuesday	Wednesday	Thursday	Friday
7:00-7:30	30	FLAG RAISING				
7:30-8:00	30	ENGLISH (Khan Academy)	SCIENCE (Khan Academy)	ENGLISH	ENGLISH	MATH
8:00-8:30	30	ENGLISH (Front Learners)	SCIENCE (Front Learners)	ENGLISH	ENGLISH	MATH
8:30-9:00	30	ENGLISH (Sample PISA Test)	SCIENCE	ENGLISH	ENGLISH	MATH
9:00-9:20	20	RECESS				
9:20-9:50	30	Daily Assesment/Practice Test (English)	Daily Assesment/Practice Test (Science)	Daily Assesment/Practice Test (English)	Daily Assesment/Practice Test (English)	Daily Assesment/Practice Test (Math)
9:50-10:20	30	MATH	MATH	SCIENCE	SCIENCE	WEEKLY EVALUATION/ASSESSMENT-ENGLISH, MATH & SCIENCE
10:20-10:50	30	MATH	MATH	SCIENCE	SCIENCE	
10:50-11:20	30	Daily Assesment/Practice Test (Math)	Daily Assesment/Practice Test (Math)	Daily Assesment/Practice Test (Science)	Daily Assesment/Practice Test (Science)	SOCIO-EMOTIONAL LEARNING SESSION



11:50-1:00		LUNCH BREAK/NOON BREAK				
1:00-1:45	45	TLE	TLE	TLE	TLE	TLE
2:30-3:15	45	MAPEH	MAPEH	MAPEH	MAPEH	MAPEH
2:30-3:15	45	FILIPINO	FILIPINO	FILIPINO	FILIPINO	FILIPINO
3:15-4:00	45	ESP	ESP	ESP	ESP	Collaborative Expertise
4:00-4:30	45	ARPAN	ARPAN	ARPAN	ARPAN	Collaborative Expertise

Group of Learners

1 team-3 subgroups

Schedule and Number of Minutes per Session in a Week of the 3 Core Subject Areas			
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English	MWTh	90	7:30-9:00
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	WTh	90	9:50-11:20



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Math	360	TLE	225
Science	360	ESP	180

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Ar. Pan.	180	MAPEH	225
Math	360	TLE	225
Science	360	ESP	180