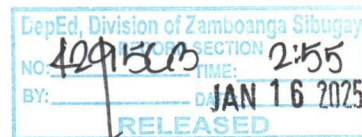




Republic of the Philippines
Department of Education
REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



16 JAN 2025

DIVISION MEMORANDUM

No. 022 s. 2025

LAUNCHING OF SCHOOLS DIVISION OFFICE PUBLIC SERVICE CONTINUITY PLAN (PSCP) CUM DIVISION MANAGEMENT COMMITTEE (DIMANCOM) MEETING

To: Assistant Schools Division Superintendent
Chiefs of the SGOD and CID
Public Schools District Supervisors/District-in-Charge
Education Supervisors
Division Office Personnel
Select Elementary and Secondary School Heads
District DRRM Coordinators
School Health and Nutrition Personnel
Guidance Counselors Core Group
Project Development Officers
Select Administrative Officers II
All Others Concerned
This Division

1. The Schools Division Office (SDO) of Zamboanga Sibugay is proud to announce the official launching of its **Public Service Continuity Plan (PSCP)** on **January 30, 2025 at Roderics Resort, Taway, Ipil, Zamboanga Sibugay** alongside the **Division Management Committee Meeting (DIMANCOM)**.
2. The PSCP serves as a proactive framework designed to ensure the uninterrupted delivery of critical services, safeguard operations during emergencies, and uphold the welfare of learners, personnel, and stakeholders. This milestone reflects the SDO's unwavering commitment to resilience, sustainability, and excellence in public service.
3. The participants of this convergence are as follows:
 - 3.1 CID and SGOD Chiefs
 - 3.2 16 District Supervisors/District-in-Charge
 - 3.3 16 Central School Principals
 - 3.4 16 District DRRM Coordinators
 - 3.5 All implementing Units School Heads
 - 3.6 16 Non-Central School Principals – to be identified by the PSDSs/DICs
 - 3.7 16 Secondary School Principals – to be identified by the PSDSs/DICs
 - 3.8 16 Administrative Officer II – to be identified by the PSDSs/DICs
 - 3.9 District and School Nurses
 - 3.10 Guidance Counselors Core Group
 - 3.11 Project Development Officers
 - 3.12 Division Office Personnel



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4. **All School Heads that are not identified as onsite participants shall group together in the district office and join the convergence** via MS Teams. A link will be provided through the PSDSs/DICs Group Chat.
5. The PSDSs/DICs are requested to facilitate and ensure participation of all School Heads. Attendance shall be strictly monitored.
6. The participants shall prepare their Travel Order for the said activity.
7. For immediate dissemination and information.

VIRGILIO P. BATAN, JR., CESO V
Schools Division Superintendent

For the Schools Division Superintendent:


GERNIN S. LARAÑO, EdD
EPS-Filipino
In-Charge of Office

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

PSCP LAUNCHING DIMANCOM
ZS-DM-SGOD-SMN-2025-01-011-0
RCL-20250114



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ENCLOSURE 1. AGENDA

1. Launching and Orientation of
SDO Public Service Continuity Plan ----- Virgilio P. Batan, Jr, CESO V
SDS

2. OSDS Updates ----- Dr. Ma. Colleen L. Emoricha, CESO VI
ASDS

Grace R. Jugno
AO V-Admin

3. CID Updates ----- Evelyn F. Importante
OIC-CID Chief

4. SGOD Updates ----- Dr. Oliver B. Talaoc, EdD
Chief, ES SGOD

5. Other Matters



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Enclosure 2: LIST OF DIVISION OFFICE PERSONNEL & COMMITTEES

NO.	Name	Position
1.	Virgilio P. Batan Jr. CESO V	SDS
2.	Ma. Colleen L. Emoricha, Ed.D, CESO VI	ASDS
3.	Oliver B. Talaoc, Ed.D	Chief ES, SGOD
4.	Evelyn F. Importante	OIC-Chief ES, CID
5.	Rosmindio L. Ancheta, Jr.	SGOD EPS
6.	Rose Marie E. Diocares	EPS
7.	Lilian C. Damaso	EPS
8.	Lhorelle L. Cabalida	EPS
9.	Gernin S. Laraño	EPS
10.	Gina I. Lihao	EPS
11.	Angelito A. Aballe	EPS
12.	Ulpiano Morales Jr.	EPS
13.	Grace R. Jugno	AO V- Admin
14.	Mary Beneth G. Lagroma	Accountant
15.	Maria Aylene C. Mascariña	AO V- Budget
16.	Alma Fraulein M. Garcia	SEPS, HRD
17.	Glorife C. Clavero	SEPS, P&R
18.	Richard C. Laurea	SEPS, SocMob
19.	Jekyll D. Cadungog	Division ITO
20.	Rafael J. Querubin	PDO II
21.	May C. Isnain	Planning Officer
22.	Maria Livie A. Laque	AO IV- Records
23.	Rheeza I. Nassaie	AO IV- Supply
24.	Renz Roy A. Ramos	AO IV- Personnel
25.	Ryan B. Daño	AO IV- Cash
26.	Rex Ventura	AO II
27.	Grace La Plana	AO II
28.	Ivy Advento	AO II
29.	Engr. Tolomeo Tesoro Jr.	Engineer III
30.	Lloyd I. Rodriguez	SEPS, M&E
31.	Ellen Mae P. Villasis	EPS-II, HRD
32.	Helan Grace Am-is	AO II
33.	Alma A. Usop	PDO I
34.	Nora D. Albiso	PDO I
35.	Teresalbe L. Acapulco	AA VI
36.	Joycelyn P. Gustilo	ADAS III
37.	Krislanne T. Mariano	COS



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	Secretariat & In-charge in the Attendance and CAs	
38.	Rechel Capisnon	Registrar
39.	Roeland Riev Dela Cruz	AA III
40.	Flordeliza Triambulo	ADAS III
41.	Alliza Dela Cruz	ADAS III
42.	Erjie Momogay	AA III
	Programme and Documentation	
43.	Johnlery Mher Modillas	Teacher II
44.	Ryan Suganob	AO II, ICT
	Programme Host	
	Ellen Mae F. Villasis	EPS-II, HRD
	Over-All In-Charge: SMN	






List of Guidance Counselors

District	Name of GC/Designate	School	Position
Tungawan	1. Faith M. Francisco	Tungawan National High School	GC - I
R.T Lim	2. Daryl A. Tomboc, RGC	Surabay National High School	GC - II
Ipil	3. Marnelli S. Bayron	Zamboanga Sibugay National High School	GC - I
	4. Cristy Ross A. Pacatang, RGC		GC - II
	5. Noniel L. Caguimbay, RGC	Ipil National High School	GC - II
Titay	6. Ronaldo F. Astillero, RGC	Titay National High School	GC - II
Naga	7. Merelie B. Kuizon, RGC	Sta.Clara National High School	GC - II
Kabasalan	8. Melinda Joy M. Javier	Kabasalan National High School	GC - I
	9. Gay C. Sanghanan	FRANCISCO RAMOS NHS	GC - I
Diplahan	10. Narcelie B. Orot, RGC	Diplahan National Highschool	GC - II
Malangas	11. Paolo A. Peruso	MALANGAS NHS	GC - I
Mabuhay	12. Marrielle Joshua v. Omamalin, RGC	MABUHAY NHS	GC - II

DISTRICT DRRM COORDINATORS

No.	Name	Position	District
1.	Jose A. Isa-Al	Principal I	Olutanga
2.	Rosario Q. Ortiz	Principal IV	Titay
3.	Ivee Rose D. Sandoval	Principal IV	Kabasalan
4.	Hilda Fe D. Iturralde	Principal III	Tungawan
5.	Abner J. Baldicantos	Principal II	Bugao
6.	Alvyn D. Dalogaog	Principal II	Ipil
7.	Lucena G. Balat	Principal IV	Imelda
8.	Raof Asgal	Head Teacher I	Naga
9.	Julius B. Abdulgani	Principal II	R.T Lim
10.	Richard L. Adorable	Principal II	Mabuhay
11.	Brian Peter V. Sumicad	Head Teacher I	Payao
12.	Leonisa V. Braganza	Principal III	Diplahan
13.	Romulo C. Cadampog, Jr.	Principal IV	Siay
14.	John Luvie A. Arang	Principal III	Alicia
15.	Vella A. Reyes	Principal IV	Malangas
16.	Perlita D. Lapaz	Head Teacher II	Talusan



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