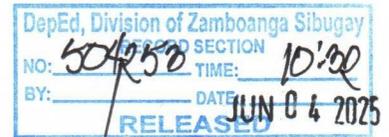




Republic of the Philippines  
**Department of Education**  
REGION IX – ZAMBOANGA PENINSULA  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



4 June 2025

**DIVISION MEMORANDUM**

No. 246, s. 2025

**DISTRIBUTION AND UTILIZATION OF TABLETS FOR ALTERNATIVE DELIVERY  
MODE (ADM) PROGRAM LEARNERS**

To: Chief ES, CID  
Education Program Supervisor – ADM Focal Person  
Public Schools District Supervisors/DICs  
School Heads  
This Division

1. In view of the tablets received from the Central Office for Alternative Delivery Mode (ADM) learners, all secondary schools are given allocation based on previous enrolment to be used by learners under the ADM Program (Please see Annex 2).
2. The tablets will be delivered to all District Offices anytime this month. The Public School District Supervisors in coordination with Administrative Officers in the districts, shall facilitate the distribution of these items to the recipient schools. They shall take charge of the Inventory Custodian Slip (ICS) for the signature of the school head and return this to the Supply Office.
3. Recipient schools are enjoined to observe the Guidelines in the Utilization of Tablets for ADM Learners (See Annex 1).
4. Immediate dissemination of this memorandum is desired.

**VIRGILIO P. BATAN JR., CESO V**  
Schools Division Superintendent *mt*

Reference:

Encl.:

Reference:

To be indicated in the Perpetual Index

under the following subjects:

TABLET                      ALTERNATIVE DELIVERY MODE

ZS-DM-CID-2025-06-76

RED2025\_0604



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*Annex 1*

**Guidelines on the Utilization of Tablets for ADM Learners**

1. The tablets should be in the custody of the school head who may assign a tablet custodian. He/She shall take charge of releasing the tablets to the users who are learners under the Alternative Delivery Mode (ADM) Program. A logbook of tablet utilization must be prepared for monitoring and other purposes.
2. After using the tablets for a time specified by the ADM teachers, these shall be returned to the school head or tablet custodian who will check the functionality of the items and for safe keeping.
3. Free learning resources shall be download to the tablets with the approval of the school head.
4. Everyone is prohibited to use the tablets for personal concerns e.g. Facebook, Messenger, movies, and the like. The tablets are for educational purposes only.
5. Public Schools District Supervisors and Education Program Supervisors are tasked to monitor the maximum utilization of the said gadgets.



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Annex 2

**DISTRIBUTION LIST OF TABLETS & WIRED HEADSETS FOR  
ALTERNATIVE DELIVERY MODE (ADM) LEARNERS**

DISTRICT		NAME OF SCHOOL/ RECIPIENT	QUANTITY
ALICIA	1	Alicia National High School	10** + 7*
	2	Dawa-Dawa National High School	7**
	3	Lutiman National High School	3**
	4	Kawayan National High School	6**
	5	Milagrosa National High School	2**
			<b>TOTAL</b>
BUUG	1	Buug National High School	10** + 6*
	2	Del Monte National High School	7**
	3	Villacastor National High School	2**
	4	Basalem National High School	2**
	5	Talairan Integrated School	4**
			<b>TOTAL</b>
DIPLAHAN	1	Diplahan National High School	10** + 8*
	2	Gaulan National High School	1**
	3	Guinoman National High School	3**
	4	Lindang National High School	1**
	5	Natan National High School	5**
	6	Balangao National High School	2**
	7	Ditay National High School	5**
			<b>TOTAL</b>
IMELDA	1	Imelda National High School	10** + 15*
	2	Guintolan National High School	6**
			<b>TOTAL</b>
IPIL	1	Ipil National High School	10** + 7*
	2	Makilas National High School	7**
	3	Zamboanga Sibugay NHS	10** + 6*
	4	Bacalan National High School	2**
	5	Timalang National High School	3**
	6	Magdaup National High School	4**
	7	Taway National High School	2**
	8	Tiayon Integrated School	7**
			<b>TOTAL</b>
KABASALAN	1	Francisco Ramos National High School	10** + 7*
	2	Kabasalan National High School	10** + 10*



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	3	Kabasalan Science & Technology HS	8 **
	4	Simbol National High School	3 **
	5	Palinta National High School	3 **
	<b>TOTAL</b>		<i>51 tablets &amp; 34 wired headsets</i>
MABUHAY	1	Mabuhay National High School	8 **
	2	Mabuhay Agro-Industrial High School	7 **
	<b>TOTAL</b>		<i>15 tablets &amp; wired headsets</i>
MALANGAS	1	La Dicha National High School	3 **
	2	Malangas National High School	10 ** + 5*
	3	Catituan National High School	5 **
	4	Marcelo Baquial Sr. NHS	3 **
	5	Dionisio Lopez Sr. National High School	2 **
<b>TOTAL</b>		<i>28 tablets &amp; 23 wired headsets</i>	
NAGA	1	Sandayong National High School	2 **
	2	Naga National High School	9 **
	3	Sta. Clara National High School	7 **
	4	Guintoloan National High School	2 **
	5	Sulo National High School	3 **
	6	Tambanan National High School	3 **
	7	Baga National High School	2 **
<b>TOTAL</b>		<i>28 tablets &amp; wired headsets</i>	
OLUTANGA	1	Olutanga National High School	10 ** + 6 *
	2	Pantaleon Cudiera NHS	1 **
	<b>TOTAL</b>		<i>17 tablets &amp; 11 wired headsets</i>
PAYAO	1	Nanan National High School	2 **
	2	Payao National High School	8 **
	3	Balungisan National High School	5 **
	4	Bulawan National High School	7 **
	5	Dalama National High School	2 **
<b>TOTAL</b>		<i>24 tablets &amp; wired headsets</i>	
RT LIM	1	Surabay National High School	13 ** + 13*
	2	Malubal National High School	6 **
	3	San Fernandino NHS	6 **
	4	Perfecto National High School	1 **
	5	Gango National High School	4 **
	6	Sto. Rosario National High School	3 **
	7	Silingan Integrated School	3 **
<b>TOTAL</b>		<i>49 tablets &amp; 36 wired headsets</i>	



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SIAY	1	Laih-Batu National High School	5 **
	2	Minsulao National High School	4 **
	3	Siay National High School	10 ** + 6 *
	4	Monching National High School	3 **
	5	Camanga National High School	4 **
	6	Balagon Integrated School	2 **
	7	Salinding Integrated School	5 **
	8	Coloran Integrated School	4 **
	<b>TOTAL</b>		<b>43 tablets &amp; 37 wired headsets</b>
TALUSAN	1	Talusan National High School	8
	2	Kasigpitan National High School	1
	3	Laparay National High School	4
	<b>TOTAL</b>		<b>13 tablets &amp; wired headsets</b>
TITAY	1	Palomoc National High School	5 **
	2	San Antonio National High School	7 **
	3	Titay National High School	10 ** + 15 *
	4	Malagandis National High School	3 **
	5	Kipit National High School	2 **
	6	Salip T. Hasim National High School	1 **
	7	Sta. Fe National High School	2 **
	8	Kitabog National High School	3 **
	9	Bangco Integrated School	4 **
	<b>TOTAL</b>		<b>52 tablets &amp; 37 wired headsets</b>
TUNGAWAN	1	Pioneer National High School	5 ** + 5 *
	2	Tungawan National High School	10 ** + 5 *
	3	San Isidro National High School	6 **
	4	Sisay National High School	5 **
	5	San Pedro National High School	4 **
	6	Langon National High School	3 **
	7	Lali Alam Integrated School	4 **
	<b>TOTAL</b>		<b>47 tablets &amp; 37 wired headsets</b>
		<b>557 tablets &amp; 436 wired headsets</b>	

Legend:

\*\* = tablet + wired headset

\* = tablet only