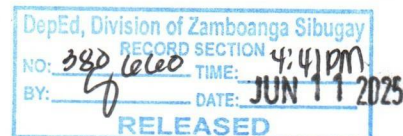




Republic of the Philippines  
Department of Education

REGION IX – ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

11 June 2025

**DIVISION MEMORANDUM**

No. 299 s. 2025

**CONDUCT OF CAPACITY BUILDING ON DISASTER RISK REDUCTION AND  
MANAGEMENT (DRRM) MODULES FOR SCHOOL DRRM COORDINATORS**

To: Assistant Schools Division Superintendents  
Chief Education Supervisor, SGOD & CID  
Public Schools District Supervisors  
Elementary & Secondary School Heads  
All Others Concerned

1. In line with DepEd Order no. 37 s. 2015 titled "*The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework*", whereby all levels of governance are guided in an inclusive DRRM policies, program, activities and standards implementation, aligned with department thrusts and priorities, this Division will conduct a **3-day Capacity Building for Disaster Risk Reduction and Management (DRRM) for School DRRM Coordinators** at **Rodericks Resort, Ipil, Zamboanga Sibugay**.
2. This activity aims to understand key DRRM and climate change concepts, apply DepEd frameworks and policies in school disaster preparedness, analyze risks and appropriate interventions, and develop a localized, inclusive, and actionable DRRM plan aligned with national guidelines.
3. This activity shall be conducted in two (2) batches, with **School DRRM Coordinators and Public Schools District Supervisors/ District In-Charge** as participants, Program will start at Day 0 of each batch at 1:00 PM, please see attachment (Annex A: Breakdown and Schedule of Participant Batches) for the breakdown of participants.
4. First meal provision will be PM snacks of Day 0 and last meal will be Lunch of Day 3 while travelling and incidental expenses of the participants shall be charged to their respective local funds subject to the usual accounting and auditing rules and regulations.
5. Widest dissemination and strict compliance with this memorandum are hereby directed.

Encl:  
Annex A: Breakdown and Schedule of Participant Batches  
Annex B: Program Matrix

Reference: as stated  
To be indicated in the Perpetual Index under the following subjects:  
DRRM Modules Capacity Building

ZS-DM-SGOD-SMN-DRRM-2025-06-0138-0  
EKBSL-20250611

**VIRGILIO P. BATAN, JR., CESO V**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
 REGION IX – ZAMBOANGA PENINSULA  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**

Enclosure to DM 257s. 2025 titled "CONDUCT OF CAPACITY BUILDING ON DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) MODULES FOR SCHOOL DRRM COORDINATORS"

**Annex A. Breakdown and Schedule of Participant Batches**

**Batch 1: June 24 – 26, 2025**

**Day 0: June 23, 2025**

District	Participants	Expected Participants	Provision	
			Full Meal	Accommo - dation
Ipil	School DRRM Coordinators	35	✓	-
	PSDS/DIC	1	✓	-
RT. Lim	School DRRM Coordinators	39	✓	-
	PSDS/DIC	1	✓	-
Titay	School DRRM Coordinators	43	✓	-
	PSDS/DIC	1	✓	-
Tungawan	School DRRM Coordinators	35	✓	✓
	PSDS/DIC	1	✓	✓
Alicia	School DRRM Coordinators	34	✓	✓
	PSDS/DIC	1	✓	✓
Mabuhay	School DRRM Coordinators	21	✓	✓
	PSDS/DIC	1	✓	✓
Olutanga	School DRRM Coordinators	21	✓	✓
	PSDS/DIC	1	✓	✓
Talusán	School DRRM Coordinators	17	✓	✓
	PSDS/DIC	1	✓	✓
<b>Total</b>		<b>253</b>		
<b>PMT</b>	Resource Speakers	15	✓	✓
	Division Office Personnel	8	✓	-

**Batch 2: July 16-18, 2025**

**Day 0: July 15, 2025**

District	Participants	Expected Participants	Provision	
			Full Meal	Accommo - dation
Kabasalan	School DRRM Coordinators	41	✓	✓
	PSDS/DIC	1	✓	✓
Naga	School DRRM Coordinators	33	✓	-
	PSDS/DIC	1	✓	-
Payao	School DRRM Coordinators	35	✓	✓
	PSDS/DIC	1	✓	✓
Siay	School DRRM Coordinators	35	✓	✓
	PSDS/DIC	1	✓	✓
Buug	School DRRM Coordinators	32	✓	✓



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District	Participants	Expected Participants	Provision	
			Full Meal	Accommodation
Diplahan	PSDS/DIC	1	✓	✓
	School DRRM Coordinators	33	✓	✓
	PSDS/DIC	1	✓	✓
Imelda	School DRRM Coordinators	22	✓	✓
	PSDS/DIC	1	✓	✓
Malangas	School DRRM Coordinators	31	✓	✓
	PSDS/DIC	1	✓	✓
<b>Total</b>		<b>270</b>		
<b>PMT</b>	Resource Speakers	15	✓	✓
	Division Office Personnel	8	✓	-





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Enclosure to DM ~~25~~<sup>27</sup>s. 2025 titled "CONDUCT OF CAPACITY BUILDING ON DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) MODULES FOR SCHOOL DRRM COORDINATORS"

**Annex B. Program Matrix**

Time	Topic
<b>Day 0 Plenary Hall</b>	
1:00 – 2:00 PM	Attendance and Registration
2:00 – 2:45 PM	Opening Program and Pre-test
2:45 – 3:00 PM	Health Break
3:00 – 5:00 PM	DRRM and Climate Change Terminologies
<b>Day 1 Breakout Session</b>	
8:00 –8:30 AM	MOL
8:30 – 10:00 AM	International and National Foundation in the Basic Education Sector
10:00 -10:15 AM	Health Break
10:15 – 12:00 AM	The Comprehensive DRRM in Education Framework and other DRRM-CCAM Policies
12:00 – 1:00 PM	Lunch Break
1:00 – 2:30 PM	Inclusive and Child-Centered DRRM
2:30 -3:00 PM	School-based DRRM
3:00 – 3:15 PM	Health Break
3:15 – 4:00 PM	Continuation School-based DRRM
4:00 – 5:00 pm	Understanding Common Hazards
<b>Day 2 Breakout Session</b>	
8:00 –8:30 AM	MOL
8:30 – 10:00 AM	Contingency Planning in Basic Education
9:00 – 9:15 AM	Health Break
9:15 – 10:00 AM	Continuation Contingency Planning in Basic Education
10:00 – 11:00 AM	Alternative Delivery Modes
11:00 – 12:00 NN	DepEd Response Interventions with EIE Supplies and Logistics
12:00 – 1:00 PM	Lunch Break
1:00 – 2:00 PM	Camp Management Guidelines for DepEd
2:00 – 3:00 PM	Information Management
3:00 – 3:15 PM	Health Break
3:15 – 5:00 PM	DRRM Mainstreaming in the Planning Cycle
<b>Day 3 Plenary Hall</b>	
8:00 –8:30 AM	MOL
8:30 – 9:00 AM	DO 02 s. 2024 titled Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies
9:00 – 9:15 AM	Health Break
9:15 – 10:00 AM	Continuation DO 02 s. 2024 titled Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies
10:00 – 11:30 AM	DRRM in SDO Zamboanga Sibugay
11:30 – 12:00 NN	Action Plan Submission and Post Test
12:00 – 1:00 PM	Lunch Break
1:00 – 2:00 PM	Closing Program