



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay	
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14 November 2025

DIVISION MEMORANDUM

No. 616, s. 2025

AMENDMENT TO DIVISION MEMORANDUM NO. 471, S. 2025, FINALIZING THE SCHEDULE FOR SLC 1 AND SLC 4 FOR THE TRAINING-WORKSHOP ON THE CRAFTING OF 2026 SCHOOL ANNUAL IMPLEMENTATION PLAN (AIP)

To: All School Heads
School Administrative Officers (Regular Permanent and COS)
School Project Development Officers (PDOs)
Div Planning Committee Members (ASDS, EPSs, PSDSs/DICs)
All Others Concerned
This Division

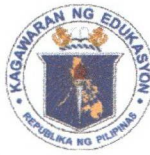
1. This Office issues this Memorandum of Amendment to Division Memorandum No. 471, s. 2025, regarding the **Training-Workshop on the Crafting of the 2026 School Annual Implementation Plan (AIP)**.
2. The schedule for **SLC 1 and SLC 4** is officially **FINALIZED**. These batches will now be conducted on:

SLC	Districts Covered	New Schedule
4	Alicia, Talusan, Olutanga, and Mabuhay	Nov. 18-19, 2025
1	Ipil, Titay, RT Lim, and Tungawan	Nov. 20-21, 2025

3. All participants for SLCs 1 and 4 are reminded that **attendance remains mandatory**, and **proxies will not be allowed**. Participants must bring their respective **School Improvement Plans (SIP) 2025-2028**, the results of the **META4SBM via AI**, laptops, and other pertinent planning documents.
4. Twenty (20) participants from Payao District who were unable to attend their scheduled session are hereby directed to attend the session designated for SLC 4 to complete the roster.
5. All other provisions stipulated in Division Memorandum No. 471, s. 2025, shall remain in full force and effect, including the charging of expenses to **MOOE and other local funds**.



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6. The venue is at Sibugay International Hotel. Sanito, Ipil, Zamboanga Sibugay.
7. For queries and clarifications, kindly contact SGOD-Planning and Research through hotline number 09608885078.
8. Immediate dissemination of this memorandum is directed.

VIRGILIO P. BATAN, JR., CESO V
Schools Division Superintendent

ZS-OM-SGOD-PRS-2025-11-341-0
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Enclosure A: *Participants from Payao District*

Name	School
1. Jison P. Tipo	Payao Central Elementary School
2. Romulo L. Agot	Payao Central Elementary School
3. Ermina R. Cabrera	Katipunan Elementary School
4. Iren N. Hapona	Katipunan Elementary School
5. Jhony Boy C. Recablanca	Mayabo Elementary School
6. Maricel L. Nemaria	Mayabo Elementary School
7. Maria Fe V. Malintad	Lower Bulawan Elementary School
8. Josie Carmela Pagador	Kulisap Elementary School
9. Dennis Esperanza	Kulisap Elementary School
10. Salvador D. Arquilita	Payao National High School
11. Judith D. Sambalod	Payao National High School
12. Phebe C. Destua	Bulawan National High School
13. Mary-Jane P. Dignum	Bulawan National High School
14. Sevelino V. Canuto, Jr.	Kima Integrated School
15. Vel-Anthony Sumignan	Kima Integrated School