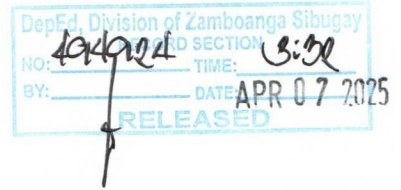




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



7 April 2025

OFFICE MEMORANDUM

No. 022, s, 2025

TO: DECILYN O. PRESNO, AO II
RYAN A. SUGANOB, AO II
FRANCIS LLOYD O. CENABRE, AO II
This Division

SUBJECT: **REQUESTING FULL-TIME SERVICE AS DIC SECRETARIAT**

In the exigency of the service, you are hereby directed to report full-time service at the Division Office, effective immediately until May 31, 2025, to assist in the completion of the conduct of inventory of property, pursuant to COA Circular. No. 2020-006.

You shall properly orient your COS who will temporarily assume your responsibilities in your respective school assignments, to ensure continuity of service thereat.

Be guided accordingly.


VIRGILIO P. BATAN JR., CESO V
Schools Division Superintendent

Copy Furnished:

REY P. ESPIRITU, SP-III
BEVERLY B. CANILLA, T-III/TIC
EMMYLOU D. MALAWIT, School Head

ZS-OM-OSDS-ADMIN-2025
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