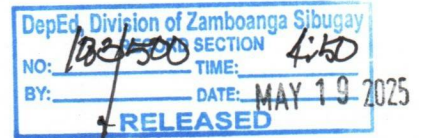




Republic of the Philippines  
**Department of Education**  
REGION IX - ZAMBOANGA PENINSULA  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**



19 May 2025

**OFFICE MEMORANDUM**

No. 002, s. 2025

**EXTENSION OF SUBMISSION OF NOMINATION FOR THE 2024 SEARCH FOR  
OUTSTANDING EMPLOYEES AND OTHER AWARDS FOR SCHOOLS DIVISION OFFICE  
(SDO) PERSONNEL**

TO: Assistant Schools Division Superintendent  
SGOD and CID Chief Education Supervisors  
Education Program Supervisors  
All Others Concerned  
*This Division*

1. In reference to Division Memorandum No. 167, s. 2025, this is to inform that the deadline for the submission of nominations for the 2024 Search for Outstanding Employees and Other Awards for Schools Division Office (SDO) Personnel is hereby extended until **June 2, 2025**.
2. The extension is granted to give ample time to all units to prepare and complete the necessary documents and endorsements in support of their nominees. This is also in response to requests received from various offices for additional time to comply with the submission requirements.
3. As agreed by the Division PRAISE Committee, all section heads are also directed to submit documentary requirements on or before the date stated above.
4. All concerned are enjoined to take advantage of this extension and ensure that their nominations are submitted to the Human Resource Development Section on or before the new deadline. Submissions beyond June 2, 2025 will no longer be entertained.
5. For immediate and widest dissemination.

**VIRGILIO P. BATAN, JR., CESO V**  
Schools Division Superintendent

Encl.: None  
References: DM No. 4167, s. 2025  
To be indicated in the perpetual index under the subject:  
R&R AWARDING

ZS-OM-SGOD-HRD-2025-05-122-0  
AMG-20250519



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