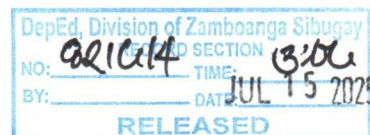




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY



14 July 2025

OFFICE MEMORANDUM

No. 047, s. 2025

**PROFILING OF CONDUCTED DIVISION LEVEL
PROFESSIONAL DEVELOPMENT (PD) PROGRAMS FOR FISCAL YEAR 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Section Heads
All Others Concerned
This Division

1. In pursuant to the Department of Education's commitment to strengthen Continuous Improvement (CI) processes and institutionalize strategic Learning and Development (L&D) planning, all Division sections and units are directed to accomplish the Profiling Tool for Conducted Division-Level Professional Development Programs for Fiscal Year 2025.
2. The profiling process aims to consolidate data on all PD programs conducted at the division level in line with the Performance Management Evaluation System (PMES) and the Human Resource Development (HRD) Section Profiling System. This initiative also responds to the strategic needs identified in the Division L&D system and is integral to the planning and enhancement of future interventions.
3. All section heads or their designated focal persons are requested to access and accomplish the Google Sheet template provided through the link below on or before **15 July 2025**:

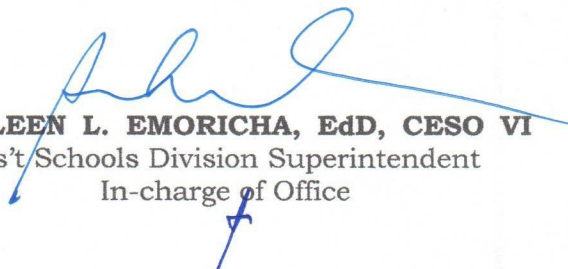
<https://tinyurl.com/DivisionLedPDP-FY2025>

4. Please ensure that all conducted PD activities for the first semester of FY 2025, are accurately and completely profiled.
5. The consolidated data will serve as a vital reference for the Division's CI initiatives, support the Annual L&D Plan, and reinforce evidence-based decision-making in the formulation of teacher, school leader and all other employees' capacity development programs.

6. For any clarification or technical assistance, please contact the Human Resource Development (HRD) Section through hrd.zambosibugay@deped.gov.ph.
7. For immediate dissemination and strict compliance.

VIRGILIO P. BATAN JR., CESO V
Schools Division Superintendent

For the Schools Division Superintendent


MA. COLLEEN L. EMORICHA, EdD, CESO VI
Ass't Schools Division Superintendent
In-charge of Office

Enc.: As stated
References:

DepEd Order No. 001, s. 2020
DepEd Memorandum No. 50, s. 2020
DepEd Order No. 001, s. 2020
DepEd Memorandum No. 44, s. 2023

To be indicated in the perpetual index under the subject:
L&D PD PROGRAMS

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AMG-202507_____