



Republic of the Philippines  
**Department of Education**

REGION IX – ZAMBOANGA PENINSULA  
**SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY**

DepEd, Division of Zamboanga Sibugay	
<b>RECORD SECTION</b>	
NO: <b>008290</b>	TIME: <b>4:02 PM</b>
BY: _____	DATE: <b>OCT 14 2025</b>
<b>RELEASED</b>	

**OFFICE MEMORANDUM**

No., **075** s. 2025

TO: Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Education Program Supervisors  
Section Heads  
All Division Office Personnel

FROM: **VIRGILIO P. BATAN, JR., CESO V**  
Schools Division Superintendent

Subject: **FREE EYE EXAMINATION**

Date: **OCTOBER 13, 2025**

1. In reference to the invitation of **OPTIQUE FASHION OPTICAL SHOP**, please be informed that there will be a Free Eye Examination for all employees of the SDO to be held on October 16, 2025 from 8:00 am to 3:00 pm. at the Division conference hall
2. In adherence to CSC policy on the no interruption of basic services, all unit heads are expected to make necessary arrangement/adjustment on the schedules of personnel to avail the free eye examination.
3. Immediate dissemination of this Memorandum is desired.

References: Invitation Letter from OPTIQUE FASHION OPTICAL SHOP  
To be indicated in the perpetual index under the subject:  
FREE EYE EXAMINATION  
ZS-OM-SGOD-HNS-2025-10-**223-0**