



Republic of the Philippines  
Department of Education  
REGION IX – ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay	
<b>RECORD SECTION</b>	
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January 9, 2026

**CID OFFICE MEMORANDUM**  
No. **001** S, 2026

**OFFICER-IN-CHARGE OF THE CURRICULUM IMPLEMENTATION DIVISION**

TO: **NONITO M. VILLAPLANA**  
Education Program Specialist II - ALS  
This Division

1. In view of the official travel of the CID Chief and in the exigency of service, you are hereby designated as Officer-in-Charge of the Office of the Curriculum Implementation Division on January 12-14, 2026, until his return. You are expected to supervise the office operations, attend meetings, training, and other activities called for by the Office that require the presence of the Division Chief.
2. In performing your functions as an Officer-In-Charge, please be guided by the following basic legal principles.
  2. 1. The act of the agent (Officer-in-Charge) is the act of the principal.
  2. 2. The agent's act beyond his authority is not deemed the principal's act. Therefore, not binding, and the agent shall be personally accountable or liable.
3. Please be guided accordingly.

**VIRGILIO P. BATAN JR. CESO V**  
Schools Division Superintendent 

For the Schools Division Superintendent

**RICHARD C. LAUREA**  
SEPS – Social Mobilization and Networking  
In -Charge of Office

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Pangi, Ipil, Zamboanga Sibugay, 7001  
0968-520-9123  
zamboanga.sibugay@deped.gov.ph  
depedzamboangasibugay.ph  
DepEd Tayo Zamboanga Sibugay Division