



Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay	
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**Office of the Schools Division
 Superintendent**

March 4, 2026

DIVISION MEMORANDUM
 No. **144**,s. 2026

**REITERATION ON THE PROPER USE OF GASOLINE ALLOCATION IN
 COMPLIANCE WITH DEPED MEMORANDUN NO. 01-71**

TO: Assistant Schools Division Superintendent
 Chief, CID
 Chief, SGOD
 District Supervisors / District In-Charge (DICs)
 School Principals, Elementary, Secondary, Senior HS
 All Others Concerned

1. In compliance with Deped Order Memorandum No. 01-71, **“entitled “Advisory on the Reduction of Fuel Consumption by at Least Ten Percent (10%),”** and in the interest of promoting fiscal discipline and the efficient utilization of government resources, all concerned personnel are hereby reminded to exercise prudence and accountability in the use of gasoline allocated for official purposes.

2. The following guidelines shall be observed:

- a. Gasoline shall be used strictly for official travel and authorized field operations.
- b. Trip tickets and travel orders must be properly accomplished and approved prior to travel.
- c. Proper recording and liquidation of fuel consumption must be done regularly.
- d. Unnecessary trips and repeated travels to the same destination should be avoided.
- e. Any misuse or wastage of gasoline allocation will be subject to administrative action in accordance with existing government rules and regulations.

3. Full compliance with this Memorandum within their respective areas of responsibility is directed.



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4. It is further informed that this Office is mandated to reduce gasoline consumption by ten percent (10%) and to submit a monthly report on the matter to the Deped Central Office.

5. Wide dissemination on the contents of the issuance is desired.

VIRGILIO P. BATAN JR., CESO V
Schools Division Superintendent

Encl: As stated
Reference: Deped Memo No. 01-71
To be indicated in the Perpetual Index
under the following subject:

ADVISORY GASOLINE
POLICY REPORT
SERVICE VEHICLE

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