



Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

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| DepEd, Division of Zamboanga Sibugay | |
| RECORD SECTION | |
| NO: 069990 | TIME: 4:26 PM |
| BY: _____ | DATE: 09 MAR 2026 |
| RELEASED | |

**Office of the Schools Division
 Superintendent**

09 March 2026

DIVISION MEMORANDUM

No. 154, s. 2026

**SCHOOL-LEVEL ORIENTATION AND ACTION PLANNING FOR
 2026 HEALTHY LEARNING INSTITUTIONS (WORKSHOP 2)**

To: Assistant Schools Division Superintendent
 Chiefs of SGOD and CID
 Public Schools District Supervisors/District In-Charge
 Identified Non-Last Mile Elementary Schools
 Identified Health and Nutrition Personnel
 All Others Concerned

1. In connection to Intention Setting and Action Planning for 2026 Healthy Learning Institution (HLI) Implementation, School-Level Orientation and Action Planning (Workshop 2) will be conducted on March 16-20, 2026, at Roderic's Resort, Ipil, Zamboanga Sibugay.
2. Participants to this workshop are School Heads and Administrative Officer II of the 30 identified Non-Last Mile Elementary Schools (NLMES). (Please see attachment 1).
3. The training will be managed by pool of facilitators in the School Health and Nutrition Unit. (See attachment 2).
4. The Department of Health- Regional Office IX will provide meals and accommodation of participants for the duration of training.
5. Traveling expenses, per diems and other incidental expenses relative to the conduct of this activity shall be charged against School MOOE, subject to usual accounting and auditing rules and regulations.
6. For information, guidance and compliance.

Encls: As stated
References: OUOPS No. 2023-03-1556
 Letter from DOH RO9
 To be indicated in the Perpetual Index
 Under the ff. subject:
 HLI WORKSHOP 2
 ZS-SGOD-SHN-DM-2026-03-082-0
 SDB-20260309

VIRGILIO P. BATAN JR., CESO V
 Schools Division Superintendent



Pangi, Ipil, Zamboanga Sibugay, 7001
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 DepEd Tayo Zamboanga Sibugay Division

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**SCHOOL-LEVEL ORIENTATION AND ACTION PLANNING FOR
 2026 HEALTHY LEARNING INSTITUTION (WORKSHOP 2)**
March 16-20, 2026

TRAINING MATRIX

| TIME | ACTIVITY | PERSON IN-CHARGE |
|----------|--|---|
| | March 16, 2026 Arrival & Registration | DOH-RO9 |
| | March 17, 2026 INTRODUCTION | |
| 8:30 AM | Session 1: Preliminaries Multifaith prayer, National Anthem, Opening Message Expectation Setting, Workshop Overview | Elouiesa B. Salibay |
| 9:00 AM | Session 2: Introduction to Healthy Learning Institutions <ul style="list-style-type: none"> • Orientation on HLI • Discussion on HLI • Visioning Exercise | Leoden A. Paraon |
| | CONTEXT SETTING | |
| 11:30 AM | Session 3: Deep Diving on the HLI Framework <ul style="list-style-type: none"> • Recap on the Six Pillars • The HLI Implementation | Alexis Jane R. Adan |
| 12:00 NN | LUNCH | |
| 1:00 PM | Session 3: Deep Diving on the HLI Framework (continuation) <ul style="list-style-type: none"> • The OKD-HLI Self Appraisal Checklist | Alexis Jane R. Adan |
| 3:00 PM | What We Have in Common Session 4: Annual Implementation Plan Review <ul style="list-style-type: none"> • School-Based Management and the AIP Template • AIP Review | Saniata D. Baral Alexis Jane R. Adan |
| 5:00 PM | Recap and Reminders | |
| | March 18, 2026 ACTION PLANNING | |
| 8:30 AM | Session 5: Planning Proper <ul style="list-style-type: none"> • Gallery walk & top 5 | Christy Rhea G. Tangkay |
| 12:00 NN | LUNCH | |
| 1:00 PM | Session 5: Planning Proper (continuation) <ul style="list-style-type: none"> • Mapping Stakeholders | Alexis Jane R. Adan |



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| | <ul style="list-style-type: none">• Formulation of supplemental AIP for HLI | |
| 4:00 PM | Recap and Reminders | |
| | March 19, 2026 PRESENTATION AND CLOSING | |
| 9:00 AM | Back-to-back drawing Session 6: Presentation of Plans | Maria Leonora I. Muyargas |
| 10:30 AM | Session 7: What's Next for HLI? <ul style="list-style-type: none">• Orientation of INSET• Monitoring and Evaluation• Clay Work | Alje Fara M. Canubas |
| 12:00 NN | LUNCH | |
| 1:00 PM | Session 8: Closing Ceremony <i>Closing Message, Recognition Ceremony</i> | DOH-RO9 |
| 4:00 PM | End of Day | |
| | March 20, 2026 Check-out | |



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Attachment 1

| No. | SCHOOL | DISTRICT | No. | SCHOOL | DISTRICT |
|-----|-------------------|-----------|-----|--------------------|----------|
| 1. | Bella ES | Alicia | 16. | Tigabon ES | Malangas |
| 2. | Ilisan ES | Alicia | 17. | Bulansing ES | Naga |
| 3. | Mabuhay ES | Buug | 18. | Mamagon | Naga |
| 4. | Buug Central SPED | Buug | 19. | Matim ES | Olutanga |
| 5. | Kauswagan ES | Diplahan | 20. | San Isidro ES | Olutanga |
| 6. | Songcuya ES | Diplahan | 21. | Calape ES | Payao |
| 7. | Guintolan ES | Imelda | 22. | Siawang ES | RT Lim |
| 8. | La Victoria | Imelda | 23. | Z-Gold ES | RT Lim |
| 9. | Dona Josefa ES | Ipil | 24. | Isidro Miranda MES | Siay |
| 10. | Jose Rapadas ES | Ipil | 25. | Mahayahay ES | Siay |
| 11. | Ignacio Canoy ES | Kabasalan | 26. | Sagay ES | Talusan |
| 12. | Timuay Danda ES | Kabasalan | 27. | La Libertad ES | Titay |
| 13. | Malinao ES | Mabuhay | 28. | Bangco ES | Titay |
| 14. | Kauswagan ES | Mabuhay | 29. | Tigbucay ES | Tungawan |
| 15. | Del Pilar ES | Malangas | 30. | Looc Labuan ES | Tungawan |



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Attachment 2

**SCHOOL-LEVEL ORIENTATION AND ACTION PLANNING FOR
2026 HEALTHY LEARNING INSTITUTION (WORKSHOP 2)
March 19-20, 2026**

FACILITATORS/PMT

| | | |
|----|---------------------------|--|
| 1. | Oliver B. Talaoc, EdD | Chief – SGOD |
| 2. | Rosmindo L. Ancheta, Jr. | EPS – SGOD |
| 3. | Dr. Nancy S. Cichon | Dentis II/DIC |
| 4. | Saniata D. Baral | HLI Division Focal Person |
| 5. | Maria Leonora I. Muyargas | HLI Division Focal Person-alternate |
| 6. | Alexis Jane R. Adan | School Mental Health (SMH) Coordinator |
| 7. | Leoden A. Paraon | Adolescent Reproductive Health (ARH) Coordinator |
| 8. | Alje Fara M. Canubas | Wash in Schools (WINS) Coordinator |
| 9. | Elouiesa B. Salibay | School-Based Feeding Program Coordinator-alternate |

Prepared by:

SANIATA D. BARAL
HLI-Focal Person



March 3, 2026

DR. RUTH L. FUENTES, CESO III
 Director IV
 Department of Education IX
 Dao, Pagadian City, Zamboanga del Sur

ATTENTION: MR. VIRGILIO P. BATAN, JR. CESO IV
 School Division Superintendent
 Division, Zamboanga Sibugay

Dear Director Fuentes,

Greetings!

As part of our continued partnership in the implementation of Healthy Learning Institution program in the province of Zamboanga Sibugay, the Department of Health Zamboanga Peninsula Center for Health Development, will be conducting **Workshop 2 School-Level Orientation and Action Planning for the 2026 Healthy Learning Institution expansion sites on March 16-20, 2026 at Roderics Resort, Ipil, Zamboanga Sibugay.**

In line with this, we would like to invite the following personnel:

| | | |
|--|------------------------|---------------------------|
| Department of Education Regional Office IX | | |
| Dr. Ahmad Ameenkar Wata III | Medical Officer IV | HLI DepEd Regional Focals |
| SDO Zamboanga Sibugay | | |
| 60 School Heads | School Head | Participants |
| 60 Administrative Officers | Administrative Officer | |
| Saniata D. Baral | Nurse II | Facilitators |
| 9 Facilitators | Nurse II | |

The venue, meals, accommodation, and activity materials will be shouldered by our office, while the transportation and per diem of the participants will be charged to the sending agency.

For inquiries, please contact Mr. Roldan D. Ferrer, Health Education and Promotion Officer III, at contact number 0977-735-7078 or Engr. Christy Rhea G. Tangkay, Health Program Officer II at Contact number 0970-685-1876 or email at hpcutwo@gmail.com.

Thank you for your support.

Very truly yours,


LENNY JOY JOHNSON-RIVERA, MD, MDM, CESO IV
 OIC – Regional Director

cc: Atty. Jenessa V. Roxas
 Development Management Officer V
 PDOHO Zamboanga Sibugay

c6:daad/empj/rdf/crgt

