



Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

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| DepEd, Division of Zamboanga Sibugay | |
| RECORD SECTION | |
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| BY: _____ | DATE: 10 MAR 2026 |
| RELEASED | |

Office of the Schools Division
 Superintendent

10 March 2026

DIVISION MEMORANDUM

No. **162**. S. 2026

SUBMISSION OF QUALITY-ASSURED QUARTERLY ASSESSMENTS AND TABLE OF SPECIFICATIONS (TOS) OF GRADES 1 TO 3, 5 & 6, 8 TO 12 FOR SCHOOL YEAR 2025-2026 FOR IPCRF VALIDATION

TO: Assistant Schools Division Superintendent
 Chiefs, CID & SGOD
 Public Schools District Supervisors/District In Charge
 Elementary and Secondary School Heads
 This Division

1. Pursuant to DepEd Order No. 2 s. 2025 or the *Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education* and *DepEd Order No. 8, s. 2015 entitled Policy Guidelines on Classroom Assessment*, this Office through the Curriculum Implementation Division (CID), mandates the submission of Quality-Assured Quarterly Assessments and Table of Specification (TOS) of Grades 1 to 3, 5, 6, & 8 to 12 for School Year 2025-2026 to ensure the assessments given covers the required learning competencies.

2. In line with the commitment to quality assessment and professional accountability, all classroom assessments must be valid, reliable, and aligned with the curriculum standards. These documents serve as essential evidence of quality-assured assessment tools and are a mandatory requirement for the Portfolio of the Individual Performance Commitment and Review Form (IPCRF).

3. Teachers must ensure the following components are included in their submission:

| COMPONENT | DESCRIPTION |
|--------------------------------|--|
| Test Questions | |
| Alpha Copy | The initial draft created by the subject teacher. It contains the raw set of questions, options, and instructions. It is usually subject to "content and language validation" by a Master Teacher or Department Head or School Head. |
| Beta Copy | The final, corrected version. It incorporates all suggestions, corrections in grammar, and adjustments to difficulty levels. In the IPCRF, this serves as proof that the teacher has undergone the Quality Assurance (QA) process. |
| Table of Specifications | |
| Alpha Copy | The preliminary plan showing the distribution of items across different learning competencies and cognitive levels (Remembering to Creating) and SOLO Levels (Unistructural to Extended Abstract) |
| Beta Copy | The adjusted blueprint that matches the final Beta Test Questions. If a question was deleted or moved during the Alpha |



Pangi, Ipil, Zamboanga Sibugay, 7001
 0968-520-9123
 zamboanga.sibugay@deped.gov.ph
 depedzamboangasibugay.ph
 DepEd Tayo Zamboanga Sibugay Division

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| Effectivity | February 18, 2026 | Page | 1 of 2 |



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| | review, the Beta TOS reflects those specific changes to maintain the validity of the assessment. |
| Answer Key | |
| Alpha Copy | The teacher's original key for the draft questions. |
| Beta Copy | The finalized and verified key. It ensures there are no "double answers" or "no correct answer" errors. This version is used for the actual grading and is often cross-referenced during item analysis to check for any problematic questions. |

4. The submitted documents shall be utilized as Means of Verification (MOV) for the following KRAs in the IPCRF:
 - a. Content Knowledge and Pedagogy: Demonstrating depth in subject matter through well-constructed questions.
 - b. Assessment and Reporting: Showing the design, selection, organization, and use of diagnostic, formative, and summative assessment strategies
5. All file photocopies must be submitted to the respective District Offices on or before **April 6, 2026** and will be forwarded in the Division Office-CID for inventory purposes, while original hard copies must be filed in the teacher's individual portfolio or teachers IPCRF.
6. For any clarification regarding the memo's content or any inquiries you may have, please direct your communication to **Dr. Ulpiano L. Morales, Jr.**, Education Program Supervisor for Science/Division ARAL Focal. You can reach him efficiently via email ulpiano.morales@deped.gov.ph.
7. For strict compliance.

VIRGILIO P. BATAN JR. CESO V
 Schools Division Superintendent

For the Schools Division Superintendent

DR. OLIVER B. TALAOC
 SGO Chief
 In Charge of Office



Reference:
 DepEd Order No. 2 s. 2015
 DepEd Order No. 8 s. 2015
 Encl.: As Stated

Reference:
 To be indicated in the Perpetual Index
 under the following subjects:
 ASSESSMENTS TEACHERS PORTFOLIO
 ZS-DM-CID-2026-03-51
 ULM0202603010