



Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay	
RECORD SECTION	
NO: 946602	TIME: 2:10 PM
BY: _____	DATE: 08 APR 2026
RELEASED	

**Office of the Schools Division
 Superintendent**
 April 8, 2026

DIVISION MEMORANDUM
 NO. **205**, s. 2026

**LIST OF APPROVED RECLASSIFICATION UNDER THE EXPANDED CAREER
 PROGRESSION (ECP) SYSTEM FOR APPOINTMENT (TEACHER II, TEACHER
 III, TEACHER IV, TEACHER V & TEACHER VI) FY 2026**

To: **Asst. Schools Division Superintendent
 Division Chiefs and Unit Heads
 All Education Supervisors and District Supervisors
 All School Heads
 All Administrative Officers
 All Others Concerned**
This Division

1. The field is hereby informed on the List of Approved Reclassification under the Expanded Career Progression (ECP) System for Appointment (Teacher II, Teacher III, Teacher IV, Teacher V and Teacher VI Positions) FY 2026.
2. All listed personnel are instructed to submit their pertinent papers for the issuance of CSC appointment on or before **April 15, 2026**.
3. The effectivity date of Reclassification appointment is subject to complete submission of pertinent documents.
4. Please see attached enclosure for the list of concerned personnel.
5. School Heads, School and District AOs are directed to assist the concerned teachers on the preparation of their pertinent papers and ensure 100% submission as part of your respective KRAs.
6. Immediate and widest dissemination is enjoined.

VIRGILO P. BATAN JR., CESO V
 Schools Division Superintendent

For the Schools Division Superintendent:

CHRISTINE JOYCE S. PACO
 Attorney III
 In-Charge of the Office

Encl: As stated

To be indicated in the Perpetual Index under the following subjects:
 ERF CONVERSION RECLASSIFICATION ECP

ZS-DM-OSDS-PER-2026-04-028-0
 RRAR20260408



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Enclosure No. 1 to Division Memorandum No. 205s. 2026

No	NAME	SCHOOL/DISTRICT	NEW POSITION TITLE
1	VERGARA, ROSEMARIE BANGO	ALICIA DISTRICT	TEACHER IV
2	TUBAT, MICHAEL GRABOZO	BUUG DISTRICT	TEACHER IV
3	BATION, NELYN PACALDO	BUUG DISTRICT	TEACHER VI
4	FAUSTINO, REBECCA PASTER	GUINOMAN NHS	TEACHER III
5	LANUZA, ROSELYN ARANJUEZ	BACALAN NHS	TEACHER V
6	CALAD, ARISTON JR. JUANITES	BACALAN NHS	TEACHER VI
7	MAÑALAC, JOSEPH SR CANICOSA	IPIL NHS	TEACHER VI
8	IBARRIENTOS, SHEILA MAY DIMAPELIS	IPIL NHS	TEACHER II
9	NAPIGKIT, APRIL REY TORIBIO	IPIL NHS	TEACHER VI
10	TUBIGON, EMELYN ANGELES	IPIL NHS	TEACHER V
11	CHIONG, MAY JAVELLANA	IPIL DISTRICT	TEACHER V
12	BAWISAN, JANE GALAPATE	IPIL DISTRICT	TEACHER IV
13	DEPOSOY, SHELBY AQUINO	IPIL DISTRICT	TEACHER V
14	JUANILLO, MARIGOLD MABASA	IPIL DISTRICT	TEACHER V
15	PACARO, MAYLUNA CINCO	IPIL DISTRICT	TEACHER V
16	TRIAMBULO, JESSE ROME NAPIGKIT	IPIL DISTRICT	TEACHER IV
17	MOLAS, MARJORIE AZUELO	IPIL DISTRICT	TEACHER V
18	LEHAYAN, MARIA JEVIRLYN MANIT	IPIL DISTRICT	TEACHER V
19	ENRIQUEZ, EUGENE JIPOLAN	IPIL DISTRICT	TEACHER V
20	FERNANDEZ, RODELIA ABISON	IPIL DISTRICT	TEACHER V
21	LEVISTE, NORLY GREI ALMENIA	IPIL DISTRICT	TEACHER VI
22	MANGUINSAY, RUBY ALMONIA	IPIL DISTRICT	TEACHER VI
23	GONZALES, LILIBETH EPANTO	IPIL DISTRICT	TEACHER IV
24	BAHAGUE, MARIFE CORDEÑO	IPIL DISTRICT	TEACHER VI
25	DELA CRUZ, RUDITHA MOHAMETANO	IPIL DISTRICT	TEACHER IV
26	ESTIOCA, LUCEPHINE BASUBAS	IPIL DISTRICT	TEACHER V
27	EGIPTO, DULCE MAY FAJARDO	IPIL DISTRICT	TEACHER VI
28	JALAIDE, NAPHISSA MORALES	IPIL DISTRICT	TEACHER VI
29	BORDON, AILYN DAUD	IPIL DISTRICT	TEACHER VI
30	PORRAS, NELLY ANN SALINDING	KABASALAN DISTRICT	TEACHER IV
31	DANDA, GERALDINE LIBATO	KABASALAN DISTRICT	TEACHER V
32	ACENAS, LANIE ALAS-AS	KABASALAN DISTRICT	TEACHER IV
33	ZERRUDO, HELEN GRACE BENEDICTO	FRANCISCO RAMOS NHS-SHS	TEACHER VI
34	PINAR, VICTOR ABELLAR	KABASALAN NHS-SHS	TEACHER VI
35	PALOMO, DEVINA SEVILLANO	PALINTA NHS-SHS	TEACHER III
36	MARCHAN, ANN ANDAN	MALANGAS DISTRICT	TEACHER III
37	BONTAO, SONIA GAYOMALI	R.T. LIM DISTRICT	TEACHER VI
38	PELAYO, AILYN CANTERE	R.T. LIM DISTRICT	TEACHER III
39	GARCIA, RYAN RAY INTOL	R.T. LIM DISTRICT	TEACHER III
40	BASARTE, DAZZELLE AMOIN	SIAY NHS	TEACHER III



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41	PATRON, SONIA ADRIAS	MINSULAO NHS	TEACHER VI
42	REPOPOLO, JONJAY VALENCIANO	LAIH BATU NHS	TEACHER IV
43	PIZON, JOHN RYNE LAPIDARIO	LAIH BATU NHS	TEACHER VI
44	PASTERA, MARIA LUZ TAGHAP	LAIH BATU NHS	TEACHER VI
45	BONO-AN, ALEXANDER BARBA	LAIH BATU NHS	TEACHER VI
46	MANGLAPUS, RENELYN ANTAWAN	SIAY DISTRICT	TEACHER II
47	GEROY, JONATHAN GAYAT	SIAY DISTRICT	TEACHER VI
48	BORJA, HERNALD DELORIA	SIAY NHS-SHS	TEACHER III
49	SAJULGA, GRACE ASION	SIAY NHS-SHS	TEACHER V
50	DAG-UMAN, MENCHIE DONAYRE	TALUSAN DISTRICT	TEACHER V
51	GUIAO JR., HERMENIO LAYOS	TALUSAN DISTRICT	TEACHER VI
52	LEOPOLDO, AINA DOGOMELO	TALUSAN DISTRICT	TEACHER III
53	DAMIREZ, NOVAGEN DAYAHON	TITAY DISTRICT	TEACHER III
54	REPOYLO, LORYMER ESTRELLADAS	TITAY DISTRICT	TEACHER IV
55	BAWA, MARWAN ALAM	TUNGAWAN DISTRICT	TEACHER IV

LIST OF REQUIREMENTS FOR APPOINTMENT (RECLASS)

Directions:

- * **Please submit the needed documents fastened in 1 long brown folder according to the sequence indicated below.** Fasten on top not on the side.
- * Ensure all documents specially the PDS are properly filled out (*follow instructions indicated in the PDS, preferably not back to back*).
- * Please do not attach extra pages/documents that are not stated in the list.
- * Documents must be submitted at the District Office for pre-evaluation/checking and tracking.
- * Forms are downloadable at Zamboanga Sibugay Division EHRIS/Personnel Helpdesk or at the Personnel Section Online Hub: bit.ly/depedzspersonnel

“Division 201 File Documents”

1. Appointee’s Declaration Form (Reclass)
2. CS Form 212 Rev. 2025(Personal Data Sheet) -1 copy *with recent passport size ID picture. (with handwritten name tag and signature)*
3. Photocopy of PBET/TE/PRC Report of Rating – 1 copy
4. Photocopy of signed PRC License (Unexpired) - 1 copy *with attached printed verification of validity online at verification.prc.gov.ph.*
5. Position Description Form (PDF) – 1 copy
6. Joint Oath of Office & Certification of Assumption to Duty (Revised 2025) – 2 copies (*open date*)
7. Photocopy of Transcript of Records – 1 copy
8. Photocopy of Latest Approved Appointment – 1 copy

“CSC File Documents”

1. CS Form 212 Rev. 2025(Personal Data Sheet) -1 copy *with recent passport size ID picture. (with handwritten name tag and signature)*
2. Photocopy of PBET/TE/PRC Report of Rating – 1 copy
3. Photocopy of signed PRC License (Unexpired) - 1 copy *with attached printed verification of validity online at verification.prc.gov.ph.*
4. Position Description Form (PDF) – 1 copy
5. Joint Oath of Office & Certification of Assumption to Duty (Revised 2025) – 1 copy (*open date*)
6. Photocopy of Transcript of Records – 1 copy
7. Photocopy of Latest Approved Appointment – 1 copy



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APPOINTEE'S DECLARATION FORM(RECLASS)

Instructions: •Check the number with wet ink •Names & Signatures must be written & affixed with wet ink
 •Follow the instructions of each document. Please submit the needed documents fastened in one (1) long brown folder according to the sequence indicated below. Fasten on top not on the side.

For Division 201 File Documents

No.	Forms	No. of Copies	Instructions
1.	Appointee's Declaration & Certification Form (New)*	1	•Numbers must be checked with wet ink •Must contain wet-ink name & signature of the Appointee under declaration Must contain wet-ink name & signature of the document checker
2.	Personal Data Sheet (CS Form 212 Rev. 2025)	1	•Must be Duly Notarized: Must be properly accomplished in accordance with instructions of this form.
3.	PBET/PRC Report of Rating	1	Photocopy only
4.	Photocopy of PRC License	1	•Must be Unexpired • Must be signed 1 copy of verification of validity online at verification.prc.gov.ph
5.	Position Description Form (PDF)	1	•Must be according to the position applied for; •Must contain the signature of the Immediate Head
6.	Joint Oath of Office & Certificate of Assumption to Duty (Revised 2025)	2	•Must be duly Notarized; •Must be completely and properly filled out except for the dates; •Assumption must be signed by the Immediate Head
7.	Transcript of Records	1	Photocopy only
8.	Latest Approved Appointment	1	Photocopy only

Note: Attach 1 paper indicating Track and Strand for SHS, for SHS- TVL attach copy of NCII and TMC.

CERTIFICATION

(District/School in-charge of checking the Appointee's document)

I hereby certify that I have carefully reviewed the documents submitted by the Appointee and verified their completeness and accuracy. I further certify that the Appointee is qualified for the position based on the prescribed **Qualification Standards (QS)**, has properly accomplished all required forms in accordance with the instructions, and has fully submitted the necessary requirements for Appointment, which are true and correct to the best of my knowledge.

 Signature over Printed Name of the Document Checker

For CSC File Documents

No.	Forms	No. of Copies	Instructions
1.	Personal Data Sheet (CS Form 212 Rev. 2025)	1	•Must be Duly Notarized: Must be properly accomplished in accordance with instructions of this form.
2.	PBET/PRC Report of Rating	1	Photocopy only
3.	Photocopy of PRC License	1	•Must be Unexpired • Must be signed 1 copy of verification of validity online at verification.prc.gov.ph
4.	Position Description Form (PDF)	1	•Must be according to the position applied for; •Must contain the signature of the Immediate Head
5.	Joint Oath of Office & Certificate of Assumption to Duty (Revised 2025)	2	•Must be duly Notarized; •Must be completely and properly filled out except for the dates; •Assumption must be signed by the Immediate Head
6.	Transcript of Records	1	Photocopy only
7.	Latest Approved Appointment	1	Photocopy only

Note: Attach 1 paper indicating Track and Strand for SHS, for SHS- TVL attach copy of NCII and TMC.

DECLARATION

I, _____
 hereby declare that I have properly accomplish all the required forms in accordance with the instructions for each document. I further declare that I have submitted the complete set of documentary requirements attached to this checklist, as required for the processing of my appointment, and that these are true and correct to the best of my knowledge.

I FULLY UNDERSTAND AND ACKNOWLEDGE THAT:

- MY APPOINTMENT WILL NOT BE ISSUED unless all forms and requirements are properly accomplished, thoroughly filled out, and completely submitted as required.
- ANY MISREPRESENTATION OR FRAUDULENT documents submitted shall result in the non-submission of the appointment to the CSC and shall result in the cancellation thereof, without prejudice to the filing of appropriate administrative and criminal charges.

 Appointee's Signature over Printed Name



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