



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay	
RECORD SECTION	
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06 January 2026

OFFICE MEMORANDUM

No. **003**, s. 2026

**NOTICE OF MEETING – PRAISE COMMITTEE AND
PERFORMANCE MANAGEMENT TEAM (PMT)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD
Education Program Supervisor
All Others Concerned
This Division

1. In line with the implementation of the **Results-Based Performance Management System (RPMS)** and the continuing strengthening of the **Rewards and Recognition Program of the Schools Division Office**, a **joint meeting of the PRAISE Committee and the Performance Management Team** is hereby scheduled on **January 14, 2026**, 1:00 o'clock in the afternoon.
2. The agenda of the meeting shall focus on the following:
 - ✓ IPCRF and OPCRf Submission
 - ✓ Performance Contract and Individual Work Plan (IWP) Preparation
 - ✓ Performance Management Policy Review
 - ✓ 2025 VINTA Awarding
 - ✓ 2025 Search for Outstanding SDO Employees
 - ✓ Rewards and Recognition Policy Review
3. All concerned members are expected to attend and actively participate in the discussion, as the matters to be taken up are essential to the effective implementation of performance management and recognition initiatives of the Division.
4. For immediate and widest dissemination.

VIRGILIO P. BATAN JR., CESO V
Schools Division Superintendent

Encl.: None

References: None

To be indicated in the perpetual index under the subject:
MEETING PMT PRAISE

ZS-OM-SGOD-HRD-2026-01-003-0
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