



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay	
RECORD SECTION	
NO:	163169
TIME:	5:24 PM
BY:	27 Jan 2026
RELEASED	

OFFICE MEMORANDUM
No. 014 s. 2026

FOR: HOPE R. ACUESTA
PSDS, SIAY DISTRICT

FROM: VIRGILIO P. BATAN, JR., CESO V
Schools Division Superintendent

For the Schools Division Superintendent:


ROSMINDO L. ANCHETA, JR.
Education Program Supervisor - SGOD
In-charge of Office

DATE: 27 JANUARY 2026

SUBJECT: RETURN OF FY 2026 ANNUAL IMPLEMENTATION PLAN AND PROCUREMENT DOCUMENTS FOR ENHANCEMENT AND RESUBMISSION

1. This Office returns the submitted **FY 2026 Planning and Procurement documents** of various schools under your district for necessary enhancement and revision. Based on the technical evaluation, several areas for improvement were identified.
2. As the AIP serves as the master document, School Planning Teams (SPT) are directed to **prioritize the rectification of all errors noted in the AIP 2026 and all other planning and procurement documents**. It is imperative that the AIP be corrected first to ensure that all data elements including **Programs, Projects, Financial, Material, and Human Requirements**—are fully reconciled and consistently reflected across the **PPMP, APP, SOB, POW, and Market Scooping**.
3. For schools whose secondary documents (PPMP, APP, SOB, POW, and Market Scooping) require enhancement but have no specific evaluator comments on their AIP, the SPT is **still required to revisit and review the AIP 2026**. This is to ensure that any adjustments made to the procurement and financial plans remain strictly aligned with and supported by the AIP.
4. Furthermore, please be reminded that **Secondary Schools offering both Junior High School (JHS) and Senior High School (SHS)** are required to prepare and



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submit **separate AIPs** for each level to ensure proper fund management and program tracking.

5. The School Heads and their respective Planning Teams are directed to immediately correct the errors and incorporate the enhancements indicated in the **Evaluation Sheets and those annotated directly on the documents themselves**. To ensure the timely processing of documents, all concerned schools are given five (5) working days from the receipt of this memorandum to comply and submit to the district.
6. Upon resubmission, all folders must include the complete set of original documents, including the **Evaluation Sheet and the annotated documents containing the evaluator's specific remarks**. Districts are instructed to immediately forward the documents to the Division Office to facilitate the division's re-evaluation.
7. **Enclosure A** lists the schools instructed to address the specific findings noted by the evaluators. Please be advised that the immediate compliance and resubmission of these documents are **mandatory prerequisites** for the issuance of the **Certificate of Acceptance** and the **subsequent downloading of funds**.
8. For further clarification or assistance during this process, please do not hesitate to contact our Planning and Research Section at hotline 0960-888-5078.
9. For your guidance and immediate dissemination to the concerned schools.

ZS-DM-SGOD-PRS-2026-01-004-0
GCC-20260127



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Enclosure A.

No.	DISTRICT	SCHOOL ID	NAME OF SCHOOL	Evaluation Findings/Remarks	AIP	PPMP	APP	SOB	MARKET SCOPING	POW
1	Siay	125811	Bagong Silang ES	Revision required in the	✓	✓	✓	✓	✓	□
2	Siay	502565	Balagon IS (ELEM)	Revision required in the	✓	✓	✓	□	✓	□
3	Siay	502565	Balagon IS (JHS)	Revision required in the	✓	✓	✓	□	✓	□
4	Siay	125813	Balingasan ES	Revision required in the	✓	✓	✓	□	✓	□
5	Siay	125814	Balucanan ES	Revision required in the	✓	✓	✓	□	✓	□
6	Siay	125815	Batu ES	Revision required in the	✓	✓	✓	✓	✓	□
7	Siay	125816	Buyogan ES	Revision required in the	✓	✓	✓	✓	✓	□
8	Siay	125817	Camanga ES	Revision required in the	✓	✓	✓	✓	✓	□
9	Siay	502669	Coloran IS (ELEM)	Revision required in the	✓	✓	✓	□	✓	□
10	Siay	502669	Coloran IS (JHS)	Revision required in the	✓	✓	✓	□	✓	□
11	Siay	125819	F. V. Dacanay MES	Revision required in the	✓	✓	✓	✓	✓	□
12	Siay	125820	Gusawan ES	Revision required in the	✓	✓	✓	□	✓	□
13	Siay	125821	I. Miranda MES	Revision required in the	✓	✓	✓	✓	✓	□
14	Siay	125822	Kimos ES	Revision required in the	<i>for Evaluation @ BAC Office</i>					
15	Siay	125823	Labasan ES	Revision required in the	✓	✓	✓	□	✓	□
16	Siay	125824	Lagting ES	Revision required in the	✓	✓	✓	□	✓	□
17	Siay	125825	Magsaysay ES	Revision required in the	✓	✓	✓	✓	✓	□
18	Siay	125826	Mahayahay ES	Revision required in the	✓	✓	✓	✓	✓	□
19	Siay	125827	Maligaya ES	Revision required in the	✓	✓	✓	✓	✓	□
20	Siay	125828	Maniha ES	Revision required in the	✓	✓	✓	□	✓	□
21	Siay	125829	Minsulao ES	Revision required in the	✓	✓	✓	□	✓	□
22	Siay	125830	Mirangan ES	Revision required in the	□	✓	✓	✓	✓	□
23	Siay	125831	Monching ES	Revision required in the	□	✓	✓	✓	✓	□
24	Siay	125832	Princesa Sumama ES	Revision required in the	✓	✓	✓	□	✓	□
25	Siay	125833	Paruk ES	Revision required in the	✓	✓	✓	✓	✓	□
26	Siay	502567	Salinding IS (ELEM)	Revision required in the	□	✓	✓	□	✓	□
27	Siay	502567	Salinding IS (JHS)	Revision required in the	□	✓	✓	□	✓	□
28	Siay	125836	San Isidro ES	Revision required in the	✓	✓	✓	□	✓	□
29	Siay	125837	Siay CES	Revision required in the	□	□	✓	✓	✓	□
30	Siay	125838	Sibuguey ES	Revision required in the	✓	✓	✓	□	✓	□

Enclosure A.

No.	DISTRICT	SCHOOL ID	NAME OF SCHOOL	Evaluation Findings/Remarks	AIP	PPMP	APP	SOB	MARKET SCOOING	POW
31	Siay	125839	Siloh ES	Revision required in the	✓	✓	✓	□	✓	□
32	Siay	125840	Upper Balagon ES	Revision required in the	✓	✓	✓	□	✓	□
33	Siay	125841	Villagracia ES	Revision required in the	✓	✓	✓	□	✓	□
34	Siay	303843	Laih-Batu NHS (JHS)	Revision required in the	□	✓	✓	✓	✓	□
35	Siay	303843	Laih-Batu NHS (SHS)	Revision required in the	□	✓	✓	□	✓	□
36	Siay	303848	Minsulao NHS (JHS)	Revision required in the	✓	□	✓	□	✓	□
37	Siay	303848	Minsulao NHS (SHS)	Revision required in the	✓	✓	✓	□	✓	□
38	Siay	303864	Siay NHS (JHS)	Revision required in the	□	✓	✓	□	✓	□
39	Siay	303864	Siay NHS (SHS)	Revision required in the	□	✓	✓	□	✓	□
40	Siay	303865	Monching NHS (JHS)	Revision required in the	□	✓	✓	✓	✓	□
41	Siay	303865	Monching NHS (SHS)	Revision required in the	□	✓	✓	✓	✓	□
42	Siay	314316	Camanga NHS (JHS)	Revision required in the	✓	✓	✓	□	✓	□
43	Siay	314316	Camanga NHS (SHS)	Revision required in the	□	✓	✓	✓	✓	□