



Republic of the Philippines  
**Department of Education**  
 REGION IX – ZAMBOANGA PENINSULA  
 SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

DepEd, Division of Zamboanga Sibugay			
<b>RECORD SECTION</b>			
NO: 614598	TIME: 4:40 PM		
BY: _____	DATE: 14 APR 2026		
<b>RELEASED</b>			

April 13, 2026

**OFFICE MEMORANDUM**

No. 075 s. 2026

**INCREASE OF FIDELITY BOND COVERAGE OF SCHOOL HEADS FOR MOOE  
 DOWNLOADING AND OTHER FUNDS**

**To: Bolingan Elementary School  
 School head  
 School Administrative Officer  
 All Others Concerned**

1. This is to provide information in line with the Fidelity Bond of Bolingan Elementary School's Disbursing Officer (School Head) to increase coverage to include not only the regular Maintenance and Other Operating Expense of the school but also such other funds that are being released as cash advance.
2. This adjustment ensures the school remains compliant with government auditing and accounting regulations and requires that accountable officer Fidelity Bond should be tantamount to cash accountability issued to them.
3. School Head is required to increase coverage from 250,000 to be adjusted to 500,000. This measure ensures compliance with existing regulations and safeguards the integrity of Financial Management.
4. This memorandum shall take effect immediately until revoked.
5. For information and strict compliance.

APR 13 2026

**MARY BENETH G. LAGROMA, CPA**  
 Accountant

Encl: None  
 Reference: None  
 To be indicated in the Perpetual index  
 under the following subjects  
 BTR Fidelity Bond



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