



Republic of the Philippines
Department of Education
 REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

PURCHASE REQUEST

Sd Division of Zamboanga Sibugay

Fund Cluster: HRD Funds

Office/Section :		PR No.: 2025-09-0384		Date:	
HRD		Responsibility Center Code :		September 11, 2025	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	Venue, Accommodation, Breakfast, Lunch, Dinner AM, PM snacks good for 5 days	90		
		Venue, Breakfast, Lunch, Dinner AM, PM snacks good for 5 days	20		
		MENU: PLEASE SEE ATTACHED MENU			
		Provision of ramps for participants with difficulty in walking and in climbing the stairs like those with disability and senior citizens, well-lighted and ventilated venue and comfort rooms, thermo scanner for temperature check and alcohol for sanitation in the entire duration of the training/activity.			
		*LCD & 2 WIDE SCREEN NEEDED			
		*STRONG WIFI SIGNAL			
		*with flowing coffee/milo/tea			
		*venue can provide hotel accommodation			
		Charged to HRD		TOTAL	887,500.00
Purpose:					
SHLA Module 3: Academic Leadership					

	BREAKFAST	AM Snacks	LUNCH	PM Snacks	DINNER
DAY 0					Adobong Manok, Fried Fish, Vegetable Seafoods, Fruits
DAY 1	Paksiw, Fried Dilis, Boiled Egg, Fruits	Spag, Canned Juice	Fried Fish, Pinakbet, Tinolang Manok-Bisaya, Fruits	Chicken Siopao, Canned Juice	Chopsuey, Sotanghon, Fried Chicken, Fruits
DAY 2	Boiled Egg, Fried Bangus, Longanisa, Fruits	Carrot Cake, C2	Grilled Fish, Chicken Menudo, Tinolang Isda, Gulaman	Puto Maya with Hot Choco	Buttered chicken, Fish-Sweet & Sour, Lumpia, Fruits
DAY 3	Beef Tapa, Boiled Egg, Tortang Talong, Fruits	Banana Cake, C2	Vegetable Seafoods, Chicken Sotanghon Soup, Fried Fish, fruits,	Burger, Canned Juice	Fried Chicken, Vegetable Delights, Beef Mechado, Fruits
Day 4	Adobong Manok, Fried Dilis, Boiled Egg, Fruits	Kakanin, Canned Juice	Fried Fish, Pinakbet, Corn Soup, Fruits	Binignit, Coke	Adobong Manok, Fried Fish, Vegetable Seafoods, Fruits
Day 5	Scrambled Egg, Corned Beef, Fried Talong, Fruits	Special Mamon, Juice	Sinabawang Karneng Baka, Lumpia, Fish Fillet, Fruits	Burger, Juice	