



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION

No. : 2022-10-226

October 05, 2022

Date

To: All Eligible Bidders

- Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than _____. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
- Term and Conditions
 - All entries must be READABLE/ TYPEWRITTEN.
 - Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - Price validity must be within sixty (60) calendar days.

Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.

 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

- Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

[Signature]
AURELIO A. SANTISAS

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pcs	Cartolina (white 500pcs, yellow 500pcs, green 500pcs, blue 500pcs, red 500pcs)	2,500		
	pcs	Scissors	100		
	pcs	Pilot pen (black 200pcs, blue 200pcs, red 100pcs)	500		
	pcs	Ruler	100		
	pack	Crayons	100		
	pcs	Glue	100		
	pcs	Eraser	100		
	pcs	Manila paper	3,000		
	roll	200 m wide transparent tape	100		
	pcs	Stapler No. 35	100		
	pack	Staples wire no. 35	100		
	pcs	Ordinary cutter	100		
	pcs	Colored paper (orange 1000 pcs, yellow 1000pcs, green 1000 pcs, blue 1000pcs, red 1000pcs)	5,000		
	pack	Folder file long white 100pcs	8		
	ABC	₱110,675.00		TOTAL	
Purpose:	Supply Materials for ALIVE Teachers. Sub. Aro No. RO-9-SIB-22-02-005.				
This is to submit our price quotation indicated above subject to the terms and conditions of this RFQ					
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add:		
			Fax No.:		



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