

Department of Education REGION IX SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION

No. : 2022-11-310

November	16,	2022
Movember	10,	2022

To: All	Eligible	Bidders
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- 2. Term and Conditions
 - a. All entries must be READABLE/ TYPEWRITTEN.
 - b. Please fill up the blank section/columns (Unit price, total price including the grand total).
 - d. Price validity must be within sixty (60) calendar days.

Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.

e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

AURELIO A. SANTISAS

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procuremen processat any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Janitorial Services (Utility)	3		
	pax	Janitorial Serices (MALE) (Ground maintenance & Landscaping)	1		
		261 days a year service covering:			
		*246 ordinary working days			
		*12 Regular holidays			
		*3 special days (if considered paid, if actually worked)			
		Note:			
		*Submission of proof of Remittance after payment of salaries monthly			
		* With DOLE Registration (under D.O No. 174 s. 2017)			
		*With Employer's contribution to Gov't SSS Contribution (RA 8282)			
		State Insurance Fund (PD 626)			
		Philhealth Contribution (RA 7875 as ammended)			
		PAG-IBIG Contribution (RA 9679)			
		* Agency's Administrative Overhead MARGIN (10%) of the Total Amount Payable to Employees			
		* Regular Monitoring of Supervisor			
		*Please see attached standard computation for security Agency/Man Power Agency (Highlighted Column)			
	ABC	P634,100.00			
Purpose:	Hiring of Division Office Janitorial servicec for F.Y. 2023.				
		This is to submit our price quotation indicated above subject to the terms and conditions of this RFQ			
Suppliers Company Name:			Date:	*	
Address:			Tel. No.:		
TIN Number:			Cell. No.: Email Add:		
Supplier's Signature Over Printed Name:					



