

Republic of the Philippines

Department of Education REGION IX SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION

No.: 2022-11-314

November 16, 2022

- 1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than

 Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
- 2. Term and Conditions
 - a. All entries must be READABLE/ TYPEWRITTEN.
 - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - c. Delivery period must be on the specified date indicated in the P.O. / Contract.
 - d. Price validity must be within sixty (60) calendar days.
 - Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.
 - e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

AURELIO A SANTISAS BAC Chainna

	Unit	led envelope and indicate the RFQ number. Item Specification	Quantity					Uni	Price		Total Price				
tem No.			Metro Manila	Luzon	Visayas	Mindana o	Metro Manila	Luzon	Visayas	Mindanao	Metro Manila	Luzon	Visayas	Mindanao	
1		Courier & Mailing Services:													
	grams				-										
		Express letter:	-												
		* Maximum og 100 grams	15	10	5	99			-						
		* In excess of 100 grams or a fraction thereof	15	10	5	50									
	pounds	One (1) pounder:													
		* Minimum of 500 grams	10	5	5	70							-	-	
		* In excess of 500 grams or a fraction therof	10	5	5	40									
	pounds	Three (3) pounder:													
		* Minimum of 1,500 grams (1.5 kilos)	10	10	5	40					4				
		* In excess of 500 grams or a fraction thereof	10	10	5	30								1	

4												T	T	
	Five (5) pounder:												+	
	* Minimum of 2,500 grams (2,5 kilos)	10	5	5	10							1	+	
	* In excess of 500 grams or a fraction thereof	10	5	5	10								F	
kilo	General cargo							+					+-	
kilo	* Minimum of 3 kilos	10	10	1	20									
	* In excess of 1 kilo or a fraction therof	10	10	1	20									
	NOTE:													
	* The quantity of documents mailed & cost per destination will be base on the actual mailing of documents. Whenever there is excess in the billing, the office will notify the JRS and pay the outstanding balance.													
	* Payment will be on monthly basis upon submission of proof of mailing services rendered.													
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Purpose:	ABC: Php 160,048.00 VAT INCLUDED Courier & mailing services of DepEd Division Office for F.Y. 2023.													
A STATE OF THE STA	his is to submit our price quotation indicated above subject conditions of this RFQ	to the ter	ms and											
Suppli	conditions of this RFQ									Date:				
Addre	ess:	language and the							Tel. No.:					
TIN N	umber:								Cell. No.:					
	I CO DI LIV								Email Add:					
Supplie	Supplier's Signature Over Printed Name:								Fax No.:				-	



Pangi, Ipil, Zbga. Sibugay
(062) 333-5492
zamboanga.sibugay@deped.gov.ph
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