

REQUEST FOR QUOTATION

No. : 2024-12-463

December 20, 2024

To: AD Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFO. Submit your quotation duly signed by your authorized representative at the DepEd Division Office of Zamboanga Sibugay, Pangl, Ipi, Zamboanga Sibugay not later than **26 DEC 2024**. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
2. Term and Conditions
 - a. All entries must be **READABLE/ TYPEWRITTEN**.
 - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - c. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

 - Mayor's Permit
 - Philgeps Registration Member
 - Income/Business Tax Return for ABC's with 500,000.00 and above
 - Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)- c. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.


MA. COLLEEN L. EMORICHA, EAD., CESO VI
BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFO number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Venue and 2 days Room Accommodation Meals (Breakfast/Lunch/Dinner) AM/PM snacks good for 30 pax January 6,7, & 8, 2024 (date is subject to change, it depending upon the Regional Office Memo)			
	DAY 1	Live in	17		
		Live out	13		
		Breakfast: Plain rice, Corned Beef, Maling			
		AM Snacks: Fresh Lumpia			
		Lunch: Plain Rice, Chopsuey Chicken, Fish Paksiw, Chicken Adobo, Ripe Banana, Softdrinks			
		PM Snacks: Siopao Chicken, Juice in Can			
		Dinner: Plain Rice, Chicken Inasal, Sotanghon, Beef w/ Cauli Flower, Bottled Water, Macarons			
	DAY 2	Live in	17		
		Live out	13		
		Breakfast: Plain rice, Chicken Longanisa/Chicken Hotdog/Omelet			
		AM Snacks: Empanada, Juice in Can			
		Lunch: Plain Rice, Grilled Fish, Natice Chicken Soup, Caesar Salad, Softdrinks, Watermelon Sliced			
		PM Snacks: Baked Mac and Cheese, Juice in Can			
		Dinner: Plain Rice, Buffalo wings, Lumpia Shanghai, Karekare, Bottled Water, Ripe Pineapple Salad			
	DAY 3	Live out	30		
		Breakfast: Plain rice, Boiled Egg/Ampalaya			
		AM Snacks: Banana Cake, Juice in Can			
		Lunch: Plain Rice, Buttered Chicken, Beef Kaldereta, Softdrinks, Melon Sliced			
		PM Snacks: Biko/Sapinsapin, C2 Juice (yellow)			
		Dinner: Plain Rice, Grilled Fish, Chicken Curry, Chicken Pancit Guisado, Ripe Banana, Bottled Water			
		Note: With strong Internet connection, sound system, LCD, Microphone			
		Unlimited coffee, cremler, milo, milk, etc.			
		Enough working table for the participants			
	ABC	120,000.00			
Purpose: Division Year-End Pre-Closing Workshop on the Preparation of CY 2024 Financial Reports					
Supplier's Company Name:			Date:		
Address:			Tel. No.:		
J/VN Number:			C.R. No.:		
Supplier's Signature Over Printed Name:			Email Add.:		
			Fax No.:		