


 Republic of the Philippines
Department of Education
 DIVISION OFFICE
REQUEST FOR QUOTATION
 No. 1 2025-07-212

July 03, 2025

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division Office of Zamboanga Sibugay, Pangl, Zamboanga Sibugay not later than 07 JUL 2025. A copy of at least one (1) of this quotation is sufficient to proceed with the evaluation.

2. Term and Conditions

- a. All entries must be READABLE/ TYPEWRITTEN.
- b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
- c. Price validity must be within sixty (60) calendar days.
- d. **Note:** Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:
 - Mayor's Permit
 - Philgeps Registration Member
 - Income/Business Tax Return for ADC's with 500,000.00 and above
 - Omnibus Sworn Statement for ADC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.


MA. COLEEN L. ESTOLANCHA, EdD., CESO VI
 BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Venue, Room Accommodation, Meals and Snacks	35		
		Day 0:			
		PM Snacks: Cheese Burger, Bottled Juice			
		Dinner: Tinolang Manok (Native), Grilled Fish, Fish Fillet, Softdrinks, Fruits			
		Day 1:			
		Breakfast: Egg Omelet, Fried Bangus (Marinated), Tocino, Fruits			
		AM Snacks: Ube Cake, Bottled Water			
		Lunch: Tinolang Isda, Chopsuey, Beef Steak, Softdrinks, Fruits			
		PM Snacks: Carrot Cake, Bottled Water			
		Dinner: Inasal na Manok, Buttered Chicken, Softdrinks, Juice			
		Accommodation			
		Day 2:			
		Breakfast: Boiled Egg, Corned Beef with Egg, Dried Fish, Fruits			
		AM Snacks: Spaghetti with bread, Bottled Water			
		Lunch: Pochero, Isda Sugba, Sotanghon			
		Notes:			
		Payment will be made based on the actual number of participants who have participated in the activity and based on the actual number of room accommodations.			
		With LCD & 2 Wide Screen Needed, Strong Wifi Signal, With Flowing coffee/milo/tea			
		Provision of ramps for participants with difficulty in walking and in climbing the stairs like those with disability and senior citizens, well-lighted and ventilated venue and comfort rooms, thermo scanner for temperature check and alcohol for sanitation in the entire duration of the training activity.			
	ABC	133,000.00			
Purpose:	To be used during the conduct of Training for Learner Government Teacher Advisers On The Inner Journey: A psychosocial intervention in handling learners with risky behaviors on July 29-30, 2025				
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add:		
			Fax No.:		



Pangl, Ipil, Zamboanga Sibugay, 7001
 0968-520-9123
 zamboanga.sibugay@deped.gov.ph
 depedzamboangasibugay.ph
 DepEd Tayo Zamboanga Sibugay Division