

REQUEST FOR QUOTATION

No. : 2025-09-315

September 10, 2025

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangil, Zamboanga Sibugay not later than **15 SEP 2025**. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.

2. Term and Conditions

a. All entries must be READABLE/ TYPEWRITTEN.

b. Please fill up the blank section/ columns (Unit price, total price including the grand total).

d. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
- Philgeps Registration Member
- Income/Business Tax Return for ABC's with 500,000.00 and above
- Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)

e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.


MA. COLLEEN L. EMORICHA, EdD., CESO VI
 BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
		LAPTOP/NOTEBOOK Minimum Specification: Size: 14.0 inch Type: OLED Resolution: WUXGA (1920 x 1200) Aspect Ratio: 16:10 Refresh Rate: 60Hz 400 nits, 600 nits (HDR peak) 0.2ms 100% DCI-P3 1,000,000:1 Other: LED Backlit, Glossy Display, VESA CERTIFIED Display HDR True Black 600, SGS Eye Care Display Display:			
	set	Processor: AMD Ryzen A1 7 350 Processor Clock Speed: 2.0GHz 24MB Boost Clock Speed: Up to 5.0GHz Cores: 8 16 Type: LPDDR5X Size: 8GB Storage: Type: M.2 NVMe PCIe 4.0 SSD Capacity: 512GB Model: Base Cache: Threads: Memory: Graphics: Graphics: AMD Radeon™ Graphics USB 3.2 Gen 1 Type-A: (1) Thunderbolt 4: (2) 2.1 TMDS: (1) Audio Jack: (1) Laptop Bag/Case Integrated I/O Ports: HDMI 3.5mm Combo Inclusion: Charger and	1		
		POWERPOINT PRESENTER (RECHARGEABLE) Minimum Specification: Presenter Product Dimension (LxWxH): 160x21.9x16 max Product weight(g): 32 max Transmission Mode: 2.4G Wireless Buttons: Laser Key; page-down key, mouse left key; mode key; volume-; volume+ Remote control distance: >20m Laser grade: 3R Mouse Distance: 10-15m Laser Power: <5mW Power Supply Mode: Lithium Battery Laser distance: >200m Working voltage (V): 3.7-4.2 Laser wavelength: 520nm (green light)			

	pcs	Operating system: ""Windows; Mac OS; Linux; Android operating system Receiver Storage: Yes Receiver Specifications: Type: New-generation Nano Type: USB Dimension (LxWxH mm): 18*15*7 Weight(g): 2.5 Input Voltage(mA): 5 Input Current(mA): 30 Other features: -Touchable pen head for capacitive screen -Wear-resistant conductive cloth pen head, more convenient for direct touch writing -3R Infrared laser, safe and clear 520nm wavelength and >200m green spot for clearer indication -rechargeable lithium battery -Mouse left button function -Reliable 2.4G wireless connection -Customized set countdown vibration alerts	3		
	sets	BATTERY CHARGER-with 4 rechargeable batteries Minimum Specification: Input: Micro USB 5V/1A (min) Output: 1.2V AA : 1800mA, 1.2V AAA: 900mA 4-Bay charger Suitable for AA & AAA Battery The indicator shows red, turn green when full charged Colour: White, Blue No memory effect High Capacity Estimate Full Charging Time 3 Hours Battery Inclusion min 3300 mah	2		
	pcs	STORAGE BOX Specification: min. 120 L Color: White Material: Polypropylene Measurements: min L72.3 x W52 x H44cm Snap lock 6 spinners Stackable and Space Saving	6		
	pcs	HEAVY DUTY REAM CUTTER A4 & A3 SIZE Minimum Specification: Sharp Paper Trimmer Cutting 400 sheets cutting capacity Size: A4 size (210mm x 300mm), A3 size (297mm x 420mm) Type: Ream Cutter Cutting Capacity: A4: 400 sheets of 80gsm; A3 size (297mm x 420mm) Cutting Width: A4: 12.6" Cutting Width: A3: 17" Cutting Width Built: Durable all-steel body and sharp high-quality steel blade Rubber Feet/non Slip	1		
	pcs	HEAVY DUTY STAPLER Minimum Specification: Half Strip Stapler Flat Clinch Clean Flat-Clinch Stapling Finish 30 Sheets Stapling Capacity	3		
	pcs	PLIER TYPE STAPLE REMOVER	4		
	packs	STICKER PAPER (20 PCS) MATTE	90		
	packs	WORKX PAPER A4 200 GSM WHITE (10 PCS)	80		
		nothing follows			
		Terms of Delivery:			
		Expected completion of delivery 15 days upon receipt of approved Purchase Order.			
		Items shall be delivered to the Division Office			
		Visible defects shall be within seven (7) working days			
	ABC	100,251.95			
Purpose: For the implementation of project SHIELD					
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add:		
			Fax No.:		



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