Department of Education Recion IX SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION No. :2025-09-334

September 25, 2025

To: All Eligible Bidders

- 1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than 2 9 SEP 2025 Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
- 2. Term and Conditions
 - a. All entries must be READABLE/ TYPEWRITTEN.
 - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - d. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
- Philgeps Registration Member
- Income/Business Tax Return for ABC's with 500,000.00 and above
- Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

MA. COLLEEN L. EMORICHA, Edd., CESO VI **BAC Chairman**

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability

	T	envelope and indicate the RFQ number. Item Specification	Quantity	Unit Price	Total Price
Item No.	bundle	High quality toilet tissue paper 2ply, (12 rolls)	3	7	
	box	Sign pen, Fine tip, Blue 0.7mm Gel ink (please see attached picture)	1		
11.0	box	Sign pen, Fine tip, Black 0.3mm Gel ink (please see attached picture)	1		
	pack	Battery, dry cell, size AA (4s) (please see attached picture)	5		
	pack	Battery, dry cell, size AAA (4s) (please see attached picture)	10		
\dashv	piece	Spin mop	1		
	piece	Walis Tambo	1		
	box	Binder clip backfold 25mm	5		
	box	Plus correction tape refill (please see attached picture)	2		
	pack	Sticky note (46.7x73mm) (please see attached picture)	5		
	pack	Sticky note (76x76mm) (please see attached picture)	5		
	pack	Sticky note (1.5x12.5x12.5cm) (please see attached picture)	10		
	box	Staple wire standard No. 35	10		
	box	Staple wire heavy duty 23/13	10		
	piece	2 holes puncher heavy duty no. 75 (please see attached picture)	2		
	pack	Sticker paper, matte/white (10s)	15		
	nack	Starfile window slider folder long blue (25s) (please see attached picture)	2		
T	piece	Certificate Holder A4	250		

		rinted Name:	Fax No.:	
			Email Add:	
Numl	nar.		Cell. No.:	
ppliers dress:	Company Name:		Tel. No.:	
		Materials for the office use of Planning & Research Section	Date:	
	ABC	121,147.96		
	piece	Pen (please see attached picture)		
	piece	Wireless Laser Pointer Presentation Slides Presenter Real- tine Translate Device PPT Page Turner Spotlight Projector	1	
	piece	Heavy Duty Universal Power Supply (UPS) 650VA 360W Uninterruptible Power Supply (BVX650I-PH), Easy UPS, 4 Outlet, AVR/Surge)	1	
	Unit	Heavy Duty Combo Binding Machine Legal Size (please see attached picture)	1	
	piece	Ultra Slim Compact And Quiet Wireless Keyboard Mouse Combo MK470 Graphite or Off-White (please see attached picture)	1	
	piece	Universal Tower Extension Cord 16-gang WTE-512 or WTE-516 with USB charging (please see attached picture)	1	
	pcs	Canon Pixma cartridge cli-36 color	8	
	pcs	Canon Pixma cartridge pgi-35 black	8	
	set	Original genuine brother BTD60 BT5000 Ink	17	
	bottle	Pigment ink, Yellow (500ml)	1	
	bottle	Pigment ink, Magenta (500ml)	1	
	bottle	Pigment ink, Yellow (500ml)	1	
	bottle	Pigment ink, Magenta (500ml)	1	
	bottle	Pigment ink, Cyan (500ml)	1	
	bottle	Pigment ink, Black (500ml)	2	
	pack	Speacialty Paper white, 250gsm legal (100s)	10	
	piece	Starfile thick storage box Dark Blue 40x29x28.5cm (please see attached picture)	10	









- Pangi, Ipil, Zamboanga Sibugay, 7001
 0968-520-9123

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 DepEd Tayo Zamboanga Sibugay Division