

Department of Colucation REGION IX SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION No. : 2025-11-466

November 12, 2025

To: All Eligible Bidders

- Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than 4.7 NOV 2025. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
- 2. Term and Conditions
 - a. All entries must be READABLE/ TYPEWRITTEN.
 - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - d. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- · Mayor's Permit
- · Philgeps Registration Member
- · Income/Business Tax Return for ABC's with 500,000,00 and above
- · Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment
 and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

MA. COLLEEN L. EMORICHA, EdD., CESO VI BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pcs	Broom Coconut (Walis Tingting)	15		
	pcs	Soft Brooms (Walis Tambo/Lanot)	15		
	pcs	Detergent Powder	50		
	pcs	Water Tub Container 105liters	10		
	roll	Garbage Bag/Cellophane High Quality Black XXL (37s40) 10pcs/roll	20		
	pcs	Dustpan, High Quality Plastic	15		
	pcs	Pail with metal handle 16L (30.5x31cm)	15		
	pcs	Dipper High Quality	15		
	pcs	Sack Bag 50kls	20		
	pcs	Stapler Standard	3		
	box	Staple Wire, Standard (26/6) in a box (5000 wires/box)	5		
	pcs	Cutter Knife for general purpose	3		
	tube	Cutter Blade	3		
	pcs	ID Larnyard	800		
	pcs	ID Holder B4	800		
	pcs	Metal Ruler	2		
	box	Plastic Fastener	2		
	ream	Tagboard Legal White (100pcs)	1		
	box	Permanent Marker (Black)	1		
	ream	A4 Bondpaper 80gsm	10		
	ream	Legal Bondpaper (80gsm)	4		
	ream	Canon Laid	2		
	box	Ordinary Ballpen (12pcs/box)	2		
	pcs	Printer 3 in 1 (L3210)	1		
	tube	Ink 003 Black	4		

/	tube	Ink 003 Cyan	4	
	tube	Ink 003 Magenta	4	
	tube	Ink 003 Yellow	4	
	pack	Photo paper	30	
	pack	Worx A4	30	
	pair	Scissor	6	
	pcs	Glue 40 grams	10	
	box	Fastener	8	
	box	Puncher Heavy Duty	2	
	box	Storage Box 120liters	4	
	pcs	Certificate Holder	100	
	ABC	118,370.00		
Purpose	Supplies fo	r the Conduct of Sports Activities (Division a	and Regional Sports)	
Supplie	rs Company Na	me:	Date:	
Address	:		Tel. No.:	
TIN Nu	mber:		Cell. No.:	
C1!-	-la Ciatura O	you Deintard Names	Email Add:	
Supplier's Signature Over Printed Name:			Fax No.:	









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 DepEd Tayo Zamboanga Sibugay Division