

REQUEST FOR QUOTATION

No. : 2026-01-004

January 23, 2026

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangil, Ipi, Zamboanga Sibugay not later than 27 JAN 2026. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.

2. Term and Conditions

- a. All entries must be READABLE/ TYPEWRITTEN.
- b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
- c. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
- Philgeps Registration Member
- Income/Business Tax Return for ABC's with 500,000.00 and above
- Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)

e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.


MA. COLLEEN L. EMORICA, EdD., CESO VI
BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Venue & Meals for 1 Day	77		
		Key Stage 1 (February 5, 2026)			
		AM Snacks: Rice Puto, Lemon Juice			
		Lunch: Beef Steak, Fish Tinola, Pinakbet Guisado			
		PM Snacks: Maruya, Canned Juice			
		*with flowing water, coffee, creamer, and milo			
		*with LCD and wide screen			
		*well lighted and ventilated venue			
		*strong wifi/internet connectivity			
		*session hall accommodates no. of pax required			
	pax	Venue & Meals for 1 Day	62		
		Key Stage 2 (February 6, 2026)			
		AM Snacks: Puto Maya, Sikwate			
		Lunch: Tinola Chicken, Vegetable Curry, Fried Fish, Fruits			
		PM Snacks: Fresh Lumpia, Canned Juice			
		*with flowing water, coffee, creamer, and milo			
		*with LCD and wide screen			
		*well lighted and ventilated venue			
		*strong wifi/internet connectivity			
		*session hall accommodates no. of pax required			
	pax	Venue & Meals for 1 Day	65		
		Key Stage 3 (February 7, 2026)			
		AM Snacks: Empanada, Canned Juice			
		Lunch: Sauted Monggo with Leafy Vegetable and Fish, Chicken Estofao, Fish Fillet, Fruits			
		PM Snacks: Fresh Lumpia, Canned Juice			
		*with flowing water, coffee, creamer, and milo			
		*with LCD and wide screen			
		*well lighted and ventilated venue			
		*strong wifi/internet connectivity			
		*session hall accommodates no. of pax required			

	pax	Venue, Meals and Accommodation for 3 Days Facis & PMY (February 5-7, 2026)	16	
		Lunch, AM & PM Snacks		
		*with flowing water, coffee, creamer, and milo		
		*with LCD and wide screen		
		*well lighted and ventilated venue		
		*strong wifi/internet connectivity		
		*session hall accommodates no. of pax required		
	ABC	235,200.00		
Purpose:	Project DRILLIN of Imelda District (Decentralized Result-Based Intervention for Learning Literacy and Numeracy) February 2-3, 2026 (tentative date)			
Suppliers Company Name:			Date:	
Address:			Tel. No.:	
TIN Number:			Cell. No.:	
Supplier's Signature Over Printed Name:			Email Add:	
			Fax No.:	



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