



REQUEST FOR QUOTATION

No. : 2026-01-011

January 23, 2026

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than 27 JAN 2026. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.

2. Term and Conditions

- a. All entries must be READABLE/ TYPEWRITTEN.
- b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
- d. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
- Philgeps Registration Member
- Income/Business Tax Return for ABC's with 500,000.00 and above
- Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.


MA. COLLEEN L. EMORICHA, EdD., CESO VI
 BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
		1 Meal, 2 Snacks with Venue			
		Day 1			
	pax	AM Snacks: Biko, Canned Juice	410		
	pax	Lunch: Rice, Chicken Lumpia, Chopsuey, Grilled Fish with Dipping Sauce, Beef Mechado with Carrots and Potatoes, Fruits (Mango), Softdrinks	410		
	pax	PM Snacks: Benignit, Bottled Juice	410		
		*with overflowing water, coffee, milk, milo and sugar			
	ABC	246,000.00			

Purpose: *For the Conduct of Project TRAIL (Timely Reading and Assessment Interventions for Learning) on February 5, 2026 (tentative date) at Surabay Central Elementary School (RT Lim District)*

Suppliers Company Name:	Date:
Address:	Tel. No.:
TIN Number:	Cell. No.:
Supplier's Signature Over Printed Name:	Email Add: Fax No.:



 Pangi, Ipil, Zamboanga Sibugay, 7001

 0968-520-9123

 zamboanga.sibugay@deped.gov.ph

 depedzamboangasibugay.ph

 DepEd Tayo Zamboanga Sibugay Division