



REQUEST FOR QUOTATION

No. : 2026-02-017

February 13, 2026

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than 18 FEB 2026. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.

2. Term and Conditions

- a. All entries must be READABLE/TYPEWRITTEN.
- b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
- c. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
- Philgeps Registration Member
- Income/Business Tax Return for ABC's with 500,000.00 and above
- Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

MA. COLLEEN L. EMORICA, EDD., CESO VI
BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pcs	Corporate Jacket with EMBROIDED LOGO (dark gray) with Name Customization (embroidered)	165		
		Charge to Regular MOOE			
	ABC	247,500.00			
Purpose:	<i>Advocacy purposes and to establish clear organizational identification during official meetings, inter-agency engagements and other convergence activities</i>				
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add:		
			Fax No.:		



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 DepEd Tayo Zamboanga Sibugay Division

Technical specification for the Corporate Jacket for SDO Personnel:
General Requirements

- The corporate jacket must be **brand new, high-quality, and compliant with the approved agency branding guidelines**
- Design should reflect a **professional, corporate, and minimalist appearance** suitable for government use
- Supplier must provide **actual sample or prototype** for approval prior to bulk production

Material Specifications

- **Primary Fabric:** Premium Polyester-Spandex Blend (minimum 92% polyester, 8% spandex)
 - Smooth finish with a structured yet comfortable fit
 - Breathable and suitable for tropical climates
 - Wrinkle-resistant
 - Colorfast and shrink-resistant
 - Durable for frequent use and laundering
- **Inner Lining:** Lightweight breathable mesh or satin lining to enhance ventilation and wearer comfort.
- **Stitching:** Double-stitched seams for added strength and longevity.
- **Zipper:** Heavy-duty, rust-resistant zipper (YKK type or equivalent).

Design and Features

- **Style:** Smart casual/corporate bomber with a semi-fit cut
- **Collar:** Stand-up or ribbed collar for a polished look
- **Cuffs and Waistband:** band with button
- **Pockets:**
 - Two (2) side pockets with secure closure
 - One (1) inner pocket for documents or mobile phone

Customization Requirements

- **Agency Logo:**
 - High-quality embroidered logo on the **left chest**
 - Embroidery must be neat, color-accurate, and securely stitched.
- **Customized Name:**
 - Individual employee name embroidered on the **right chest**
 - Use clear, professional font (e.g., Arial, Helvetica, or similar).
- **Agency Name at the Back:**
 - Full agency name embroidered at the upper back
 - Large, readable lettering with proportional spacing
 - Must not fade, peel, or fray


ALMA FRAULEIN M. GARCIA
SEPS-HRD/Requisitioner