

  
**Department of Education**  
**Division Office - Zamboanga Sibugay**  
**MUNICIPAL SCHOOL LIBRARY ACQUISITION PROGRAM**  
**REQUEST FOR QUOTATION**  
**No. : 2026-03-029**

**March 19, 2026**

**To: All Eligible Bidders**

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than **23 MAR 2026**. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.

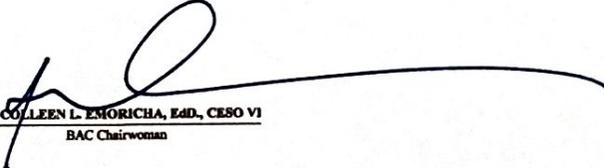
2. Term and Conditions

- a. All entries must be READABLE/ TYPEWRITTEN.
- b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
- d. Price validity must be within sixty (60) calendar days.

Note: Eligibility requirements must be attach in every Request for Quotation and duly authenticated or certified true copy for the following documents:

- Mayor's Permit
- Philgeps Registration Member
- Income/Business Tax Return for ABC's with 500,000.00 and above
- Omnibus Sworn Statement for ABC's with 50,000.00 (for winning bidder)
- e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

**FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL**

  
**MA. COLLEEN L. EMORICHA, EdD., CESO VI**  
 BAC Chairwoman

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Technical Specification											Quantity	Unit Price	Total Price
		Title	Author	ISBN	Copy right	Size (LxW)	No. of Pages	Inside Pages		Cover		Binding			
								Type of Paper Used	Colors	Type of Paper Used	Colors				
	copy	Diksiyunaryo Filipino	Paz N. Nicasio et. Al		2018	8.5 x 10.75 inches	764 p.	Newsprint		Soft cover		Perfect bound	154		
<b>Delivery Term &amp; Conditions:</b>															
		*Drop off point District Office - Division Zamboanga Sibugay													
		*Should be packed per school (see attached list)													
		*30 days upon receipt of Notice to Proceed (NTP)													
	ABC	291,891.60													
<b>Purpose:</b>		<b>Procurement of Supplementary Learning Resources (SLRs) for Elementary, Junior HS &amp; Senior HS School Library (LOT 11)</b>													
<b>Suppliers Company Name:</b>															
<b>Address:</b>															
<b>TIN Number:</b>															
<b>Supplier's Signature Over Printed Name:</b>															
		<b>Date:</b>													
		<b>Tel. No.:</b>													
		<b>Cell. No.:</b>													
		<b>Email Add:</b>													
		<b>Fax No.:</b>													



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 📍 DepEd Tayo Zamboanga Sibugay Division