



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION

No. : 2022-05-092

May 05, 2022

Date

To: All Eligible Bidders

- Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than _____. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
- Term and Conditions
 - All entries must be READABLE/ TYPEWRITTEN.
 - Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - Price validity must be within sixty (60) calendar days.

Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.

 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

- Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

AURELIO A. SANTISAS
BAC Chairman

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	can	AIR FRESHENER, aerosol, 280ml/150g min	9		
	pcs	AIR FRESHENER- orange)	5		
	gallon	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	29		
	piece	Ballpen Black Retractable	82		
	box	BALLPEN, black	2		
	pack	BATTERY, dry cell, AA, 2 pieces per blister pack	2		
	piece	BROOM, soft (tambo)	18		
	piece	BROOM, STICK (TING-TING), usable length: 760mm min	7		
	box	BROTHER DCP-T720DW INK CART, BTD60BK BLACK	8		
	box	BROTHER DCP-T720DW INK CART, BTD60BK CYAN	2		
	box	MAGENTA	2		
	box	BROTHER DCP-T720DW INK CART, BTD60BK YELLOW	2		
	unit	CALCULATOR, compact, 12 digits	3		
	piece	CLEARBOOK, 20 transparent pockets, for A4 size	1		
	box	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	4		
	box	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	23		
	box	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	50		
	box	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	23		
	piece	Correction Tape Refill	21		
	piece	CORRECTION TAPE, film base type, UL 6m min	166		
	piece	CUTTER KNIFE, for general purpose	3		
	piece	DATA FILE BOX, made of chipboard, with closed ends	16		
	piece	DATA FOLDER, made of chipboard, taglia lock	100		
	piece	50ml	180		
	piece	Doormat (Cloth)	20		
	pack	Drinking cups (Plastic,transparent white color,Disposable) 50's	12		
	piece	Empty Sack	200		
	Pcs	Epson Ink 673 (Black)	1		
	Pcs	Epson Ink 673 (Cyan)	1		
	Pcs	Epson Ink 673 (Light Cyan)	1		
	Pcs	Epson Ink 673 (Light Magenta)	1		
	Pcs	Epson Ink 673 (Magenta)	1		
	Pcs	Epson Ink 673 (Yellow)	1		

	piece	ERASER, FELT, for blackboard/whiteboard	1		
	unit	Ergodynamic Office chair with arm rest	4		
	piece	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	1		
	bottle	900ml)	60		
	piece	Fabric Conditioner with perfume 20ml	190		
	box	FASTENER, METAL, 70mm between prongs	13		
	piece	Felt paper (Green Dark)	1		
	piece	FLASH DRIVE, 16 GB capacity	20		
	pack	FOLDER, TAGBOARD, for A4 size documents	1		
	pack	FOLDER, TAGBOARD, for legal size documents	2		
	can	FURNITURE CLEANER, aerosol type, 300ml min per can	2		
	piece	Glass Cleaner 125 ml	10		
	jar	GLUE, all purpose, gross weight: 200 grams min	21		
	bottle	HAND SANITIZER, 500 ml	3		
	Cart	INK CART, BROTHER LC67HYBK, Black	1		
	cart	INK CART, EPSON (003), Black	46		
	cart	INK CART, EPSON (003), Cyan	6		
	cart	INK CART, EPSON (003), Magenta	6		
	cart	INK CART, EPSON (003), Yellow	6		
	cart	INK CART, EPSON C13T664100 (T6641), Black	87		
	cart	INK CART, EPSON C13T664200 (T6642), Cyan	41		
	cart	INK CART, EPSON C13T664300 (T6643), Magenta	31		
	cart	INK CART, EPSON C13T664400 (T6644), Yellow	31		
	cart	Ink Cartridge, BROTHER, LC535XL - Cyan	2		
	cart	Ink Cartridge, BROTHER, LC535XL - Magenta	2		
	cart	Ink Cartridge, BROTHER, LC535XL - Yellow	2		
	cart	Ink Cartridge, BROTHER, LC539XL - Black	3		
	can	INSECTICIDE, aerosol type, net content: 600ml min	11		
	piece	LIGHT BULB, Light Emitting Diode (LED), 6W	21		
	packs	Liquid Handsoap - 420ml 99% germ killing refill	40		
	piece	MAGAZINE FILE BOX, LARGE size, made of chipboard	10		
	piece	MARKER, PERMANENT, bullet type, black	26		
	piece	MARKER, PERMANENT, bullet type, blue	3		
	piece	MARKER, PERMANENT, bullet type, red	3		
	unit	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	7		
	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	3		
	pad	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	11		
	pad	NOTE PAD, stick on, 76mm x 50mm (3" x 2") min	6		
	pad	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	11		
	unit	Office Chair	4		
	piece	ORDINARY BALLPEN, BLACK	6		
	box	PAPER CLIP, vinyl/plastic coat, length: 32mm min	43		
	box	PAPER CLIP, vinyl/plastic coat, length: 50mm min	45		
	ream	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	279		
	reams	PAPER, Multi-Purpose (COPY) A4, 70 gsm	214		
	box	PENCIL, lead, w/ eraser, wood cased, hardness: HB	3		
	cart	PGI CANON 35 BLACK INK	20		
	piece	Hi-Tecpoint v5 RT SIGN PEN , Blue	12		
	piece	Hi-Tecpoint v5 RT SIGN PEN , Red	12		
	piece	Hi-Tecpoint v5 RT SIGN PEN, Black	12		
	unit	PRINTER 3-in-1 (print, copy and scan)	2		
	bundle	RAGS, all cotton, 32 pieces per kilogram min	2		
	book	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	29		
	book	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	26		
	box	RUBBER BAND, 70mm min lay flat length (#18)	7		
	pair	SCISSORS, symmetrical, blade length: 65mm min	6		
	box	Sign Pen Black 0.5mm tip	1		
	piece	Sign pen hi-tecpoint V5 BLACK 0.5mm (retractable)	26		
	piece	Sign pen hi-tecpoint V5 BLUE 0.5mm (retractable)	10		
	piece	Sign pen hi-tecpoint V7 BLUE 0.7mm (non-retractable)	12		
	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	283		
	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	229		
	piece	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	22		
	bottle	STAMP PAD INK, purple or violet, 50ml (min.)	10		
	piece	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	12		
	box	STAPLE WIRE, for heavy duty staplers, (23/13)	18		
	box	STAPLE WIRE, STANDARD, (26/6)	92		

