



Republic of the Philippines
Department of Education
 REGION IX
 SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION

No. : 2023-10-239

October 19, 2023

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than _____. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
2. Term and Conditions
 - a. All entries must be READABLE/ TYPEWRITTEN.
 - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - d. Price validity must be within sixty (60) calendar days.
Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.
 - e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

AURELIO A. SANTISAS
 BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Lunch & 2 Snacks (Live-out) - October 24-25, 2023	191		
	pax	Lunch, Dinner & 2 Snacks (Live-in) - October 24, 2023	39		
	pax	Breakfast, Lunch, & 2 snacks (Live-out)	39		
		Note:			
		1. With seven (7) break-out rooms			
		2. With area for poster presentation			
		Specifications: For every break-out room:			
		*with working tables good for the number of pax			
		* With strong/fast internet connectivity			
		* with extension wires for all pax			
		* with LCD Projector			
		* with flowing coffee			
		MENU: (39 pax)			
		Live-in (Day 1)			
		AM Snacks: Softdrinks, Spaghetti			
		Lunch: Softdrinks, grilled fish, sotanghon guisado, fish sinigang			
		PM snacks: Softdrinks, clubhouse			
		Dinner: Softdrinks, buttered chicken, seafood chopsuey, clam soup			
		Live-in (Day 2)			
		Breakfast: boiled egg, fish paksiw			

		AM Snacks: Softdrinks, Baked Macaroni		
		Lunch: Softdrinks, Buttered Chicken, Beef Steak, Sotanghon Soup		
		PM Snacks: Softdrinks, burger		
		MENU: (191 PAX)		
		Live-out (Day 1)		
		AM Snacks: Softdrinks, Spaghetti		
		Lunch: Softdrinks, grilled fish, sotanghon guisado, fish sinigang		
		PM snacks: Softdrinks, clubhouse		
		Live-out (Day 2)		
		AM Snacks: Softdrinks, Baked Macaroni		
		Lunch: Softdrinks, Buttered Chicken, Beef Steak, Sotanghon Soup		
		PM Snacks: Softdrinks, burger		
		Charged to HRD Fund		
	ABC	₱299,600.00	TOTAL	
Purpose:	<i>For the conduct of 2023 Division Research Congress on October 24-25, 2023.</i>			
Suppliers Company Name:			Date:	
Address:			Tel. No.:	
TIN Number:			Cell. No.:	
Supplier's Signature Over Printed Name:			Email Add:	
			Fax No.:	



Pangi, Ipil, Zbga. Sibugay
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