Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

REQUEST FOR QUOTATION

No. : 2023-11-264

November 08, 2023

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangi, Ipil, Zamboanga Sibugay not later than 17 NOV 2023. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
2. Term and Conditions
   a. All entries must be READABLE/ TYPEWRITTEN.
   b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
   d. Price validity must be within sixty (60) calendar days.
   Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.
   e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

AURELIO A. SANTISAS
BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement processat any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFQ number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pax	Security Guard	4		
		(7 days a week with Night Shift Premium)			
		365 days (hours/day)			
		Note:			
		* Submission of Proof of Remittance after payment of salaries monthly			
		*With DOLE Registration (under D.O. NO. 174 s.2017)			
		*With Employer's contribution to Gov't SSS Contribution (RA 8282)			
		State Insurance Fund (PD 626)			
		Philhealth Contributiion (RA 7875 as ammended)			
		PAG-IBIG Contribution (RA 9679)			
		*Agency's Administrative Overhead Margin (10%) of the Total Amount Payable to employess			
		* Regular Monitoring Supervisor			
		* Please see attached standard computation for security Agency/Manpower Agency (Highlighted Column)			
	ABC	**₱996,450.00**	**TOTAL**		
Purpose:	***Security Services of Division Office for F.Y. 2024.***				

Suppliers Company Name:	**Date:**	
Address:	**Tel. No.:**	
TIN Number:	**Cell. No.:**	
Supplier's Signature Over Printed Name:	**Email Add:**	
	Fax No.:	

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