



Republic of the Philippines  
Department of Education  
REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA SIBUGAY

## REQUEST FOR QUOTATION

No. : 2024-01-012

January 15, 2024

### To: All Eligible Bidders

- Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangl, Ipil, Zamboanga Sibugay not later than **JAN 22 2024**. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
- Term and Conditions
  - All entries must be READABLE/ TYPEWRITTEN.
  - Please fill up the blank section/ columns (Unit price, total price including the grand total).
  - Price validity must be within sixty (60) calendar days.
  - Note:** Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.
  - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

### FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

- Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.

**AURELIO A. SANTISAS**  
BAC Chairman

*Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.*

*Please return in sealed envelope and indicate the RFO number.*

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	units	Inplay Mechanical Keyboard RGB	5		
	units	3 in 1 Printer	1		
	units	UPS 650VA	4		
	units	Solid State Drive 240GB 2.5"	2		
	units	PC Mouse	5		
	units	External Hard Disk 1TB	4		
	units	Solid State Drive 512GB	2		
	units	USB 8gb	3		
	units	Extension Wire 5 meters heavy duty 4 slots	2		
	units	L565 Multi Function printer WIFI Fax,ADF Scanner, Ethernet, WIFI Direct	1		
	units	Desktop Computer Core 10th i5 gen with motherboard,CPU Casing with powersupply, monitor 22" Memory 16GB, SSD 256GB, Hard Disk Drive 1T	1		
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			
	ABC	114,450.00			
Purpose:	For the use of Supply & Property Section.				
Suppliers Company Name:			Date:		
Address:			Tel. No.:		
TIN Number:			Cell. No.:		
Supplier's Signature Over Printed Name:			Email Add:		
			Fax No.:		



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