

REQUEST FOR QUOTATION

No. : **2024-02-054**

February 20, 2024

To: All Eligible Bidders

1. Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your authorized representative at the DepEd Division of Zamboanga Sibugay, Pangil, Ipil, Zamboanga Sibugay not later than **76 FEB 2024**. Receipt of at least one (1) of this quotation is sufficient to proceed with the evaluation.
2. Term and Conditions
 - a. All entries must be **READABLE/ TYPEWRITTEN**.
 - b. Please fill up the blank section/ columns (Unit price, total price including the grand total).
 - c. Price validity must be within sixty (60) calendar days.
Note: Mayor's Permit and Tax Clearance must be duly authenticated or certified true copy by issuing Agency and PhilGEPS Certification.
 - e. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment and other services from date of acceptance by the procuring entity.

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

3. Quotation that exceeds the Approved Budget for the Contract (ABC) shall be automatically disqualified.


MA. COLLEEN L. EMORICHA, EdD., CESO VI
BAC Chairman

Note: The Head of the Procuring Entity reserves the right to review the quotation of the bidders and reject any and all bids, declare the failure of the procurement process at any time prior to the contract award or not to award the contract pursuant to existing guidelines, without incurring any liability.

Please return in sealed envelope and indicate the RFO number.

Item No.	Unit	Item Specification	Quantity	Unit Price	Total Price
	pc	Alcohol, Ethyl Gallon	4		
	ream	Paper, multi-purpose (COPY) A4, 70 gsm	50		
	pc	Battery, Dry cell, AA	6		
	pc	Battery, Dry cell, AAA	6		
	pc	Computer Mouse, Wireless	6		
	pc	Computer Mouse (Wired)	2		
	bundle	Folder Fancy A4 (Bundle)	1		
	bundle	Folder Fancy Legal (Bundle)	1		
	pc	Correction Tape	6		
	box	Pilot Hi-techpoint V5 RT (Retractable) Blue 0.5 (Box)	2		
	box	Pilot Hi-techpoint V5 RT (Retractable) Black 0.5 (Box)	1		
	box	Pilot Hi-techpoint V5 RT (Retractable) Blue 0.7 (Box)	1		
	box	Stapler wire #35	6		
	pc	Calculator, 16 digits	3		
	box	Plastic Fastener Long	2		
	pc	Flash drive 16GB	2		
	pc	External Hard Drive, 1TB	4		
	pc	Ring Binder Folder, Legal size, White (2 Holes)	24		
	pack	Toilet Paper Tissue 4-plys sheets, 150 pulls (12 pcs/pack)	6		
	bundle	Folder Pressboard, White (Legal)	1		
	pc	Uninterruptible Power Supply (UPS)	3		
	box	Pencil, lead/graphite, with eraser	1		
	pc	Pencil, sharpener	1		
	pad	Notepad, stick-on 50mmX76mm	4		
	pad	Notepad, stick-on 76mmX100mm	4		
	pad	Notepad, stick-on sign here	4		
	book	Record Book, 300 pages	6		
	ABC	89,100.00			

Purpose: *For the office of Budget Section - charge to continuing.*

Suppliers Company Name:	Date:
Address:	Tel. No.:
TIN Number:	Cell. No.:
Supplier's Signature Over Printed Name:	Email Add:
	Fax No.:



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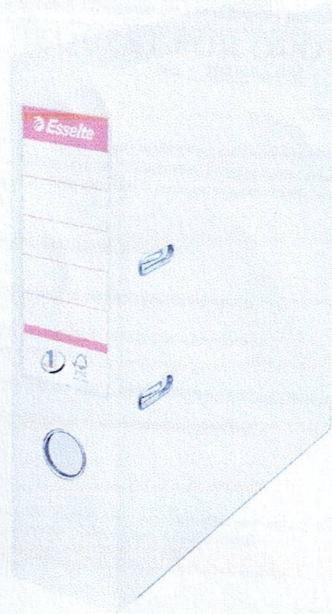
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